

AGENDA
CITY OF MILLER
MONDAY, NOVEMBER 18, 2013
7:00 P.M.

Call to Order
Pledge of Allegiance
Approval of Agenda
Approval of Minutes Pg. 1 - 2
Public Input

Approval of Bills

Hearing of Delegations

Department Head Reports Pg. 3 - 4
7:10-7:30 Water/Sewer, Street, Electric
7:30-7:40 Police
7:40-7:45 Finance Office

Old Business

New Business

1. National Guard Cleanup Day
2. On Hand Economic Development – Old Elementary School Building
3. 2nd Reading of Ordinance #648 Pg. 5 - 6
4. Pay Estimate #5, Thompson Electric, \$18,497.71 Pg. 7 - 8
5. Resolution #2013-13 Pg. 9

Adjourn

**CITY OF MILLER
CITY COUNCIL MEETING
NOVEMBER 4, 2013**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, November 4, 2013.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Tony Rangel, Tom Winsell, Joe Zeller, Jim Odegaard and Alderwomen Mary Johnson, Kristin Hargens.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

MINUTES: Motion by Alderman Odegaard, seconded by Alderwoman Hargens to approve the minutes for the regular meeting held on October 21, 2013, and the special meeting held October 25, 2013. All members voted aye. Motion carried.

AGENDA: Motion by Alderman Winsell, seconded by Alderman Odegaard to approve the agenda. All members voted aye. Motion carried.

OLD BUSINESS

Utility Assistance: Bill Lewellen, electric supervisor, stated that we are currently donating approximately \$14,000/year in utility assistance to different entities throughout the city. Motion by Alderman Rangel, seconded by Alderwoman Hargens to approve utility assistance of \$125.00 for Hand in Hand Daycare, \$25.00 for McWhorter Museum and \$100.00 for Helping Hands per month, October through March. All members voted aye. Motion carried.

NEW BUSINESS

On Hand Economic Development: Amy Howard, director of On Hand Economic Development, was present along with board members to ask that the city take over the former elementary school building for future use as a community center. On Hand will assist by reimbursing the city for the utility, maintenance and insurance costs, keep the calendar of use, pay for the destruction of the unwanted buildings and build a kitchen. The agreement will be reevaluated at the end of 2014. There was discussion concerning a bed, board and booze tax being added to help pay for a community center. Motion by Alderwoman Hargens, seconded by Alderman Odegaard to table a decision until November 18 so the council members can do a little more research. All members voted aye. Motion carried.

Liquor License Renewal: Motion by Alderman Zeller, seconded by Alderman Winsell to approve the 2014 liquor licenses for Turtle Creek, Hi-Lite, Tuckers Super Valu, Rexall Drug, Redneck Paradise and Sommer's Bar. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Odegaard, seconded by Alderwoman Johnson to approve the following building permits: Tiffany Hofer – garden shed and SuAnne Meyer – remove garage. All members voted aye. Motion carried.

NECOG Board Appointment: Motion by Alderwoman Johnson, seconded by Alderwoman Hargens to appoint Mayor Ron Blachford to the NECOG board. All members voted aye. Motion carried.

DOT Airport Agreement: Motion by Alderman Rangel, seconded by Alderman Zeller to have Mayor Ron Blachford sign the DOT Airport Agreement on behalf of the City of Miller. All members voted aye. Motion carried.

First Reading of Ordinance #648: Ordinance #648, electrical rates, was read by Mayor Blachford. Motion by Alderwoman Hargens, seconded by Alderwoman Johnson to approve Ordinance #648 as read. Roll call vote: Rangel – aye, Odegaard – aye, Zeller – aye, Johnson - aye, Winsell – aye, Hargens – aye. Motion carried.

Motion by Alderman Zeller seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 8:23 p.m. All members voted aye. Motion carried.

Sheila Coss, Finance Officer

Ronald Blachford, Mayor

LEGAL NOTICE OF RECEIPT
Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

**Report to Council
Street Department
November 14, 2013**

We winterized the water truck and the mosquito foggers.

We have been mowing around the City properties as weather allows.

David has been sweeping when weather allows.

During the rains, I have been working in the shop getting ready for the cold weather (Sand truck, Cub Cadet Snow blower).

I had M & T Fire and Safety service and ISO test the 2 city fire trucks (generally we do this yearly however last year it wasn't done due scheduling and weather).

We hauled and mixed the sand and salt for the winter salt/sand pile.

We installed drain tile on W 1st St. from Rick Norton to Shane Sporrer.

We have been fixing several pot holes around town.

We graveled an alley & we have added gravel to several other alleys where the electric and cable ditches were.

**Police Department Report
11-18-2013**

I recently received notification from the Department of Justice that the police department received a grant of \$1263.00 for the purchase of Bullet proof Vests. The grant will help pay up to 50% for each purchase of a vest.

The insurance adjustor looked at the patrol car late last week. Rick's Body Shop has been working on the car this past week. Hopefully the car will be done by the end of the week.

On November 14, 2013 Mary Niles, State NCIC Auditor came to the police department and did an audit on the use of the Teletype system. An audit is done every three years. Everything went well with the audit.

**Finance Office
November 18, 2013**

Sales tax is up 3.51% for this October over last October.

Summit training for Accounts Payable is complete and we are training on payroll today and tomorrow. We will be doing Utility Billing in March.

Governor Daugaard has declared the Friday after Thanksgiving and Christmas Eve as paid holidays.

Sales Tax Comparison			
	2013	2012	
January	\$41,715.91 \$26,960.14 \$55,712.13	\$28,228.75 \$50,517.59	Receipt for Feb. '12 pymt was missed. Corrected in '13.
Feburary	\$20,850.27 \$28,990.38	\$21,702.51	
March	\$26,867.27 \$36,946.03	\$39,500.70 \$22,249.77 \$28,777.89	
April	\$22,193.42 \$35,118.20	\$21,992.49 \$38,246.99	
May	\$23,189.58 \$31,597.69	\$16,559.56 \$32,008.70	
June	\$32,507.58 \$41,325.59	\$23,684.78 \$40,829.00	
July	\$24,433.24 \$39,042.13	\$23,470.43 \$40,475.34	
August	\$21,806.35 \$32,235.67	\$27,772.95 \$35,987.68	
September	\$30,662.52 \$38,955.08	\$23,164.04 \$29,568.17	
October	\$21,629.85 \$41,925.37	\$30,368.80 \$36,387.55	
November			
December			
Total	\$632,948.49	\$611,493.69	3.51%

up from last year

\$21,454.80

Note: The first payment in January 2013 is actually the last payment in December 2012

It is not calculated in the "Total" line item on this sheet.

(It wasn't in the bank until January 2013.)

Ordinance #648

AN ORDINANCE FOR THE PURPOSE OF AMENDING THE REVISED ORDINANCE OF THE CITY OF MILLER, SOUTH DAKOTA, NO. 622 TO PROVIDE FOR AMENDING THE ELECTRICAL RATE TO BE CHARGED BY THE MILLER MUNICIPAL ELECTRIC SYSTEM.

Be it ordained by the Common Council of the City of Miller, South Dakota that Revised Ordinance No. 622, Title XIII, Section 13.12.140, establishing electrical rates be amended as follows:

1. Rates. Rate to be charged to customers be amended as follows:

	<u>Current Rate w/Debt Service</u>	<u>Total Rate</u>
<u>Residential Rate</u>		
\$15.00 per meter plus:		
Energy Charge		
All kWh	.0587	
(Plus)		.0745
Debt Service Surcharge		
All kWh	.0158	
 <u>Commercial Rate</u>		
\$5.00 per meter plus:		
Energy Charge		
All kWh	.0731	
(Plus)		.0969
Debt Service Surcharge		
All kWh	.0238	
 <u>Large Power</u>		
\$8.00 per meter plus:		
Energy Charge		
All kWh	.0330	.0330
Plus		
Demand Charge		
All KW	9.72	
(Plus)		14.48
Debt Service Surcharge		
All KW	4.76	
 <u>Municipal Electric</u>		
\$1.00 per meter plus:		
Energy Charge		
All kWh	.0831	
(Plus)		.1042

Debt Service Surcharge	.0211	
<u>Street Lighting</u>		
Energy Charge		
All kWh	.0294	
(Plus)		.0430
Debt Service Surcharge	.0136	
<u>Security Lights</u>		
Customer Meter		6.00
City Meter		10.00

This Ordinance should be in full force and effect so as to commence and include all electrical billings after the billing is made for electric usage for the month of January, 2014.

Ron Blachford, Mayor

ATTEST:

Finance Officer

Record of Votes:

Alderman Rangel
Alderman Odegaard
Alderman Winsell
Alderwoman Johnson
Alderman Zeller
Alderwoman Hargens

First Reading: November 4, 2013
Second Reading: November 18, 2013
Passed:
Publication:

PAY ESTIMATE NO. 5
ELECTRIC METER CUTOVER 2012-2013
CITY OF MILLER - MILLER, SOUTH DAKOTA
DGR Project Number 420606

For Period From: 8/12/13 To: 9/12/13
 Contractor: Thompson Electric
 Bid Date: July 31, 2012

DECA
DGR & ASSOCIATES CO.
CONSULTING ENGINEERS
ROCK RAPIDS, IOWA

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE			WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD			
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
UD	Conductor Installation (ea.)	481	\$45.00	\$45.00	\$45.00	\$21,645.00	337	70%	\$15,165.00	58	12%	\$2,610.00
UD 3PH	Conductor Installation - Three Phase (ea.)	70	56.00	56.00	56.00	3,920.00	11	16%	616.00	3	4%	168.00
UM6-6	Ground Rod Installation (ea.)	475	36.00	37.00	73.00	34,675.00	40	8%	2,920.00			0.00
UM6-EX	Existing Ground Wire Connection (ea.)	47	29.00	3.00	32.00	1,504.00	148	315%	4,736.00			0.00
UM8-DIS	Service Entrance Disconnect Switch (ea.)	1	251.00	34.00	285.00	285.00	0	0%	0.00			0.00
UM8-M	Meter Installation, 1-ph (ea.)	262	22.00	22.00	22.00	5,764.00	4	2%	88.00	1	0%	22.00
UM8-3M	Meter Installation, 3-ph (ea.)	38	22.00	22.00	22.00	836.00	0	0%	0.00			0.00
UM8-MS	Meter Socket Installation, 1-ph (ea.)	334	59.00	21.00	80.00	26,720.00	204	61%	16,320.00	40	12%	3,200.00
UM8-3MS	Meter Socket Installation, 3-ph (ea.)	49	71.00	38.00	109.00	5,341.00	3	6%	327.00	3	6%	327.00
UM8-MMC	Multiple Meter Connection (ea.)	7	130.00	7.00	137.00	959.00	1	14%	137.00			0.00
UM8-TB-1Ø	Terminal Box, 1-ph (ea.)	3	99.00	6.00	105.00	315.00	2	67%	210.00			0.00
UM8-TB-3Ø	Terminal Box, 3-ph (ea.)	21	114.00	6.00	120.00	2,520.00	1	5%	120.00			0.00
UM8-RM	Remove and Reinstall Existing Meter (ea.)	136	16.00	16.00	16.00	2,176.00	62.5	46%	1,000.00	25	18%	400.00
UM8-3Ø CT Cab	Current Transformer Cabinet Installation, 3-ph (ea.)	9	240.00	12.00	252.00	2,268.00	3	33%	756.00			0.00
UM8-REI	Revolvs Existing Meter and Meter Socket (ea.)	73	95.00	10.00	105.00	7,665.00	34	47%	3,570.00			0.00
UR12-2P	Conduit to Meter Socket - 2" (per thousand ft.)	3,722	6,928.00	2,933.00	9,861.00	36,702.64	2,554	69%	25,184.99	0.464	12%	4,575.50
UR12-3P	Conduit to Meter Socket - 3" (per thousand ft.)	0,474	7,312.00	5,375.00	12,687.00	6,013.64	0,078	16%	989.59	0.024	5%	304.49
UR12-4P	Conduit to Meter Socket - 4" (per thousand ft.)	0,04	7,971.00	7,665.00	15,636.00	625.44	0,000	0%	0.00			0.00
UR-LDS	Lawn Damage Seeding (per thousand ft.)	0,1	4,135.00	2,767.00	6,902.00	690.20	0,000	0%	0.00			0.00
ID-OHS	Removal of Existing Overhead Services (ea.)	427	99.00	99.00	99.00	42,273.00	74.5	17%	7,375.50	21.0	5%	2,079.00
ID-UGS	Removal of Existing Underground Services (ea.)	88	68.00	68.00	68.00	5,984.00	7	8%	476.00			0.00
TUMB-M	Removal of Existing Meter (ea.)	204	32.00	32.00	32.00	6,528.00	13	6%	416.00	1	0%	32.00
TUMB-MS	Removal of Existing Meter Socket (ea.)	263	53.00	53.00	53.00	13,939.00	168	64%	8,904.00	40	15%	2,120.00
USW	Special Service Entrance Work (hr.)	148	50.00	50.00	50.00	7,400.00	145.5	98%	7,275.00	9		450.00
IF (SDEC)	Inspection Fee (South Dakota Electrical Commission)	383	50.00	50.00	50.00	19,150.00	231.6	60%	11,380.00	50.4	13%	2,520.00
TI	Taxes on Owner-Furnished Materials	1	6,016.06	6,016.06	6,016.06	6,016.06			1,745.02			1,745.02

TOTAL TO DATE: \$109,911.10
 TOTAL CONTRACT PRICE: \$261,914.98
 CONTRACT TOTAL THIS PERIOD: \$20,553.01

PAY ESTIMATE NO. 5
 ELECTRIC METER CUTOVER 2012-2013
 CITY OF MILLER - MILLER, SOUTH DAKOTA
 DGR Project Number: 420608

For Period From: 8/12/13 To: 9/12/13
 Contractor: Thompson Electric
 Bid Date: July 31, 2012

DEWILD
 DGR & ASSOCIATES CO.
 CONSULTING ENGINEERS
 ROCK RAPIDS, IOWA

SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$109,911.10	ORIGINAL CONTRACT PRICE	\$261,914.98
LESS RETAINAGE... (10%)	\$10,991.11	EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)	\$261,914.98
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT	\$98,919.99	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT	\$98,919.99
LESS ESTIMATES PREVIOUSLY APPROVED		EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT	\$187,995.99
Pay Estimate No. 1	\$5,906.93	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT	38%
Pay Estimate No. 2	\$17,170.47		
Pay Estimate No. 3	\$39,542.74		
Pay Estimate No. 4	\$17,802.14		
Pay Estimate No. 5	NA		
Pay Estimate No. 6	NA		
Pay Estimate No. 7	NA		
Pay Estimate No. 8	NA		
TOTAL AMOUNT DUE THIS ESTIMATE	\$98,919.99		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

Prepared by Thompson Electric, Contractor

By



Date

10/29/13

CERTIFICATE

THE AMOUNT OF \$ 18,497.71 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF MILLER, SOUTH DAKOTA, Owner

By



Title

Date

10-29-13

DEWILD GRANT ENGINEERS & ARCHITECTS, P.C., Engineer

By



Date

RESOLUTION #2013-13

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Miller (the "City") has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to cleaning and televising the sanitary and storm sewer system and to GIS/GPS these systems (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$242,000 to the South Dakota Board of Water and Natural Resources for the Project.

2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Miller, South Dakota, this _____ day of _____ 2013.

APPROVED:

Mayor
City of Miller

(Seal)

Attest: _____
City Finance Officer