

AGENDA  
CITY OF MILLER  
TUESDAY, FEBRUARY 19, 2013  
7:00 P.M.

Call to Order  
Pledge of Allegiance  
Approval of Agenda  
Approval of Minutes Pg. 1 - 3  
Public Input

Department Head Reports

7:05 – 7:35 1. Electric, Water/Sewer, Street Pg. 4 - 5  
7:35 – 7:45 2. Police Pg. 6  
7:45 – 7:55 3. Finance Office Pg. 7-8

Approval of Bills

Hearing of Delegations

7:55 – 8:05 1. Lynn Harrell – property by lagoon

Old Business

1. Building Permit – Matt Wagner – Morton building
2. Interviews – accept FO committee recommendation
3. Clothing allowance clarification – Street department is \$175 per person per year (\$350 for the department).

New Business

1. Approve contract with WAPA. (This contract was signed in November. The motion was missed after discussion during the November 19, 2012 meeting.)
2. Accept resignation of Garth Park and advertise for lineman.
3. Schedule special meeting for Friday, February 22 at noon.

Executive Session

1. Personnel matters pursuant to SDCL 1-25-2 (1)

Correspondence

1. SD DOT – Flower planters in right-of-way Pg. 9 - 11

Adjourn

**CITY OF MILLER  
CITY COUNCIL MEETING  
FEBRUARY 4, 2013**

The City Council met in regular session at City Hall on Monday, February 4, 2013.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen Tony Rangel, Lorin Johnson, Tom Winsell, Mary Johnson, Joe Zeller and Jim Odegaard.

**CALL TO ORDER:** Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the agenda with an addition. Motion carried.

**MINUTES:** Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve the minutes for the regular meeting held on January 22, 2013, upon clarification on whether the “Street Department , Permanent Employee - \$350 per year” is per employee or for the department as a whole. Motion carried.

**Public Input:** Alderman Joe Zeller stated that Miller’s Day at the South Dakota State Legislature is tomorrow, Tuesday, February 5<sup>th</sup>, 2013. He welcomed people to attend.

**Esco Industries, Inc.** – An application for abatement of taxes was presented to the Council. Terry Augspurger, County Assessor, was present to answer questions. The Performance Seed elevator burned down on April 26, 2012, and therefore, has applied for a tax abatement for May – December 2012 (2/3 year). The application will also be presented to the County Commission at its next meeting. Motion by Alderman Rangel, seconded by Alderman Winsell to approve the abatement of \$1773.50 of the total tax bill of \$2660.26. Motion carried.

**Approval of Bills** – While writing the Minutes for the January 22, 2013 meeting, Laura, Finance Officer, noticed that the Council skipped the approval of bills. The vouchers were all initialed but no official motion was made and/or passed. Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve the bills from the last meeting. Motion carried.

**City Vehicles** – Alderman Rangel wanted clarification on the City’s policy on employees taking city vehicles home after business hours. The current policy is employees being paid to be on call are allowed to take a city vehicle home after business hours. Motion by Alderman Rangel, seconded by Alderman Johnson to allow department heads of the utilities departments to take a city vehicle home. Roll call vote: Rangel, aye; L. Johnson, aye; Winsell, aye; M. Johnson, nay; Zeller, nay; Odegaard, nay; Mayor Blachford, nay. Motion failed.

**Pay Estimate No. 3** – Motion by Alderman Rangel, seconded by Alderman Winsell to approve Pay Estimate No. 3 – Thompson Electric for \$39,542.74. Motion carried.

**Employee Policy Manual** – Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve the following changes to the Employee Policy Manual with the exception of the Police Department:

**7.2 Vacation Leave**

Paid vacation leave will be granted to all qualified employees (see Policy 3).

Vacation leave will accrue at a rate according to the following schedule:

0-5 years	2 weeks	<b>Maximum accrual = 80 hours</b>
5-15 years	3 weeks	<b>Maximum accrual = 140 hours</b>
Over 15 years	4 weeks	<b>Maximum accrual = 210 hours</b>

(Pro-rated for permanent part-time employees)

Motion carried.

**Meeting Date Change** – Motion by Alderman Rangel, seconded by Alderman Odegaard to change the next meeting from Monday, February 18 to Tuesday, February 19 at 7:00 p.m. due to President’s Day. Motion carried.

**Executive Session** – Motion by Alderman Zeller, seconded by Alderman Odegaard to go into executive session for personnel matter pursuant to SDCL 1-25-2 (1) at 7:50 p.m. Motion carried. Mayor Blachford declared to return to regular session at 8:03 p.m.

Motion by Alderman Johnson, seconded by Alderman Winsell to start interviewing applicants for the Finance Officer position. Motion carried.

**Building Permit** – Motion by Alderman Rangel, seconded by Alderman Winsell to table for further review a building permit for Matthew Wagner to erect a Morton building (shop). Motion carried.

Motion by Alderman Winsell, seconded by Alderman Zeller to adjourn the meeting. Motion carried. There being no further business, the meeting was adjourned at 8:22 p.m.

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Cindy Deuter, pro tem

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximately cost of: \_\_\_\_\_

CITY OF MILLER  
CITY COUNCIL MEETING  
FEBRUARY 11, 2013

The City Council held a special meeting at City Hall on Monday, February 11, 2013.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen Tony Rangel, Lorin Johnson, Tom Winsell, Mary Johnson, Joe Zeller and Jim Odegaard.

**CALL TO ORDER:** Mayor Blachford called the meeting to order at 6:55 p.m.

The Pledge of Allegiance was said.

Motion by Alderman Rangel, seconded by Alderman Zeller to go into executive session for personnel matters pursuant to SDCL 1-25-2(1). Motion carried.

Mayor Blachford declared to return to regular session at 10:00 p.m. No action taken.

Alderman Odegaard left the meeting due to illness.

Motion by Alderman Rangel, seconded by Alderwoman Johnson to adjourn the meeting. Motion carried. There being no further business, the meeting was adjourned at 10:01 p.m.

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Laura Smith, Finance Officer

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was received on: \_\_\_\_\_

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approximate cost of: \_\_\_\_\_

## Council Meeting

2/19/2013

1. Advertise for lineman.
2. Most of secondary services are retired.
3. Getting easement for this summer's project.
4. Helped Street department cut trees and with snow removal.

**Report to Council  
Street Department  
February 14, 2013**

**We, with the help of the Electric Dept., cut several trees down and branches that were along the streets & avenues. We will be cutting several more branches down.**

**We have been working on chain saws cleaning sharpening.**

**We plowed 6" of 1-3" snow I think the weather people were a little confused as to how much we got.**

**We ground some of the concrete that is on the south side of The Virginian.**

**We swept some streets before the big snow.**

**Then we plowed the emergency routes a few times during the storm.**

**David helped work on the sewer jet truck.**

**We worked on the #2 truck some rewiring and replacing airlines & rotated the rear tires.**

**David fixed a side window on the #1 truck.**

**Will be working on the reversible plow that mounts on the loader (hydraulic rams are giving up).**

Police Department Report  
February 19, 2013

On January 23, 2013, the officers attended a radar class at the fire hall. Officer Ames was the instructor. Eleven officers from local and surrounding agencies attended the class.

On February 27, 2013, the officers will be attending a Taser recertification class that will be held at the firehall. Officer Wayne Ames will be the instructor.

I received a grant from Highway Safety last fall for the purchase of two PBT's. The grant will pay for half of the cost of a PBT. I would like to be able to purchase one PBT for approximately \$450.

**Finance Office**  
Report to Council  
February 19, 2013

1. Sales Tax Report – see attachment
2. City Election – Petitions are due Friday, February 22 by 5:00 p.m.
3. The work comp audit went well. We will be receiving a refund.
4. We have been working on annual report.

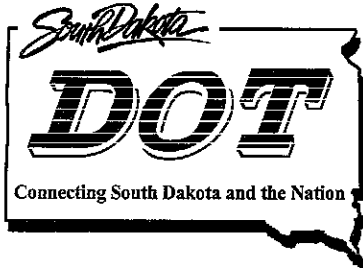


<b>Sales Tax Comparison</b>			
	<b>2013</b>	<b>2012</b>	
January	\$41,715.91	\$28,228.75	
	\$26,960.14	\$50,517.59	
	\$55,712.13		
Feburary			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
<b>Total</b>	<b>\$124,388.18</b>	<b>\$78,746.34</b>	<b>57.96%</b>

up from last year

\$45,641.84

Note: The first payment in January 2013 is actually the last payment in December 2012  
(It wasn't in the bank until January 2013.)



## Department of Transportation

Huron Area Office

901 Dakota North

PO Box 940

Huron, South Dakota 57350-0940 605/353-7140

FAX: 605/353-7192

January 30, 2013

City of Miller  
121 West 1st Street  
Miller, SD 57362

RE: NH-P 0013(19); Beadle, Buffalo, Clark, Hand, Hyde, Kingsbury, & Spink  
Counties; PCN 03JW  
Asphalt Surface Treatment (Sand Seal)

To Whom It May Concern;

Two concrete flower planters, are encroaching in the Right-of-Way by 15.8 and 12.5 feet, on the West side of SD Highway 45//Broadway Ave, at the intersection of Broadway Avenue and 3<sup>rd</sup> Street North, in Miller, SD. Federal Regulations require that these concrete flower planters need to be removed from the ROW in order to get our federal funding to construct the subject project.

Please move these concrete flower planters out of the Right-of-Way by June 1, 2013, or the DOT forces will remove them lay them outside of the ROW. Photos of the encroachments are enclosed.

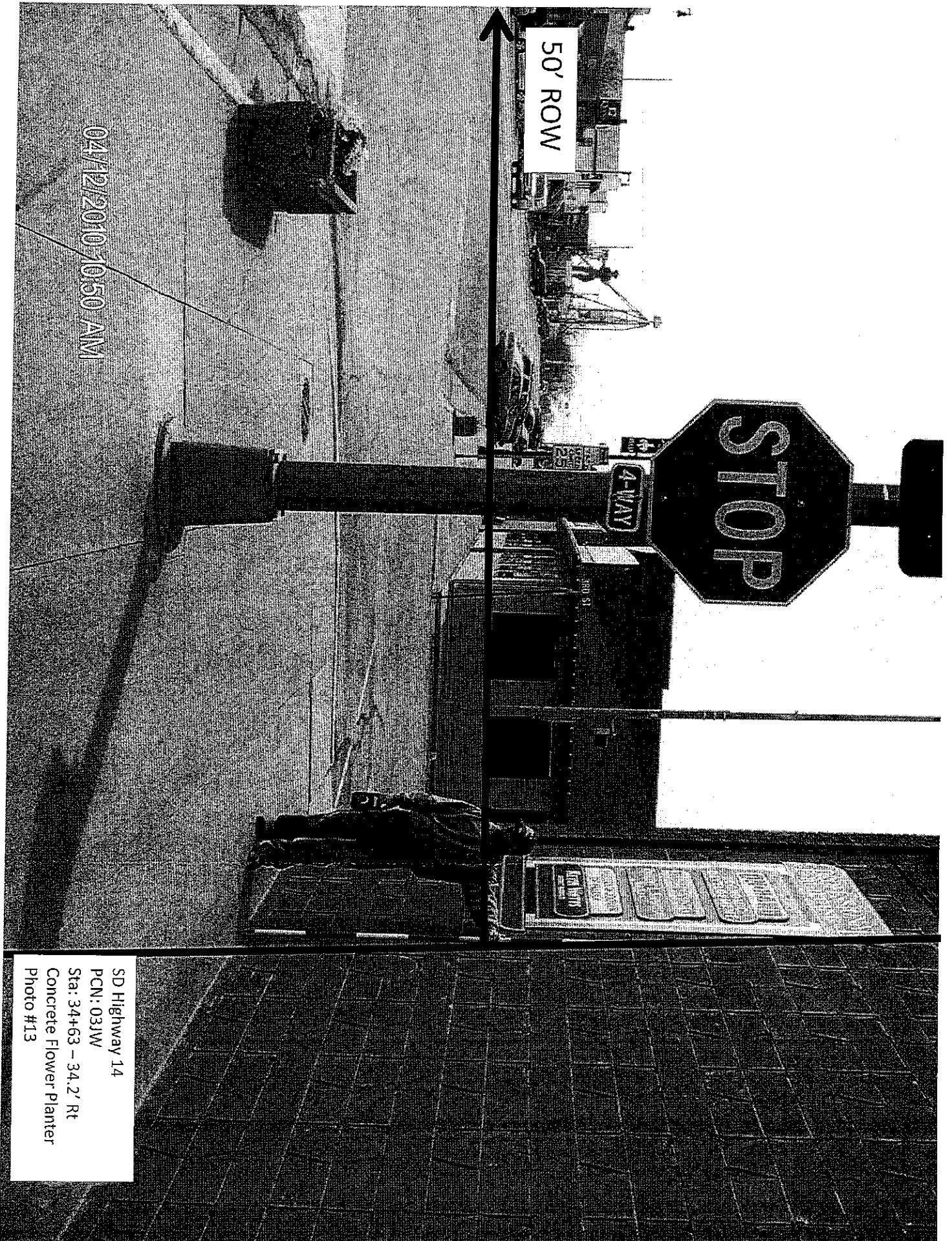
If further information is needed, please contact me at (605)353-7140. Thank you in advance for your anticipated cooperation.

Sincerely,

SD DEPT. OF TRANSPORTATION  
Huron Area

Wayne Cramer, PE  
Area Engineer

Cc:



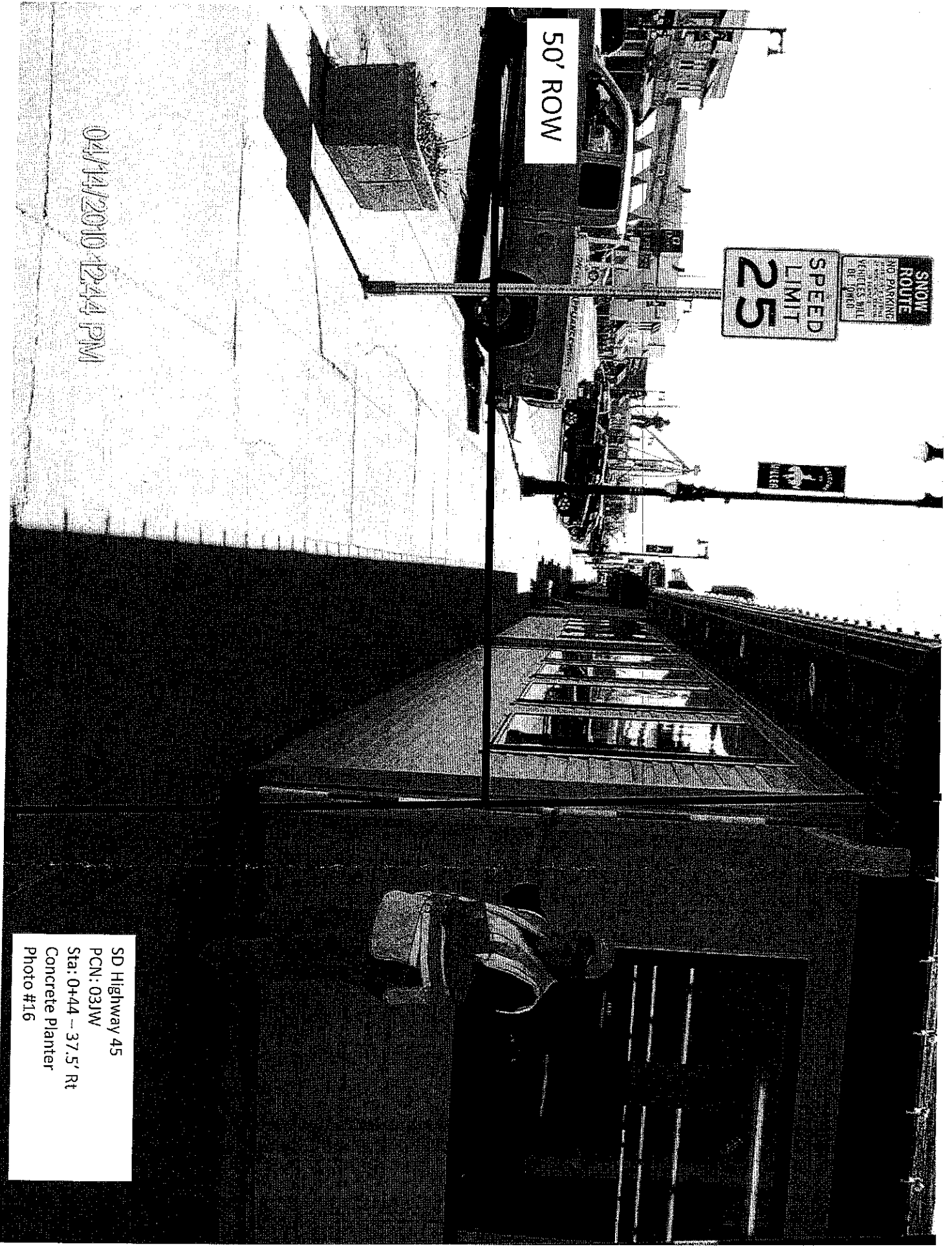
50' ROW

STOP

4-WAY

04/12/2010 10:50 AM

SD Highway 14  
PCN: 031W  
Sta: 34+63 - 34.2' Rt  
Concrete Flower Planter  
Photo #13



04/14/2010 12:44 PM

50' ROW

SNOW ROUTE  
NO PARKING  
EXCEPT AS NOTED  
VIOLATORS WILL  
BE FINED

SPEED  
LIMIT  
25

W

SD Highway 45  
PCN: 031W  
Sta: 0+44 - 37.5' Rt  
Concrete Planter  
Photo #16