

**AGENDA
CITY OF MILLER
MONDAY, NOVEMBER 20, 2017
7:00 P.M.**

**Call to Order
Pledge of Allegiance
Approval of Agenda
Approval of Minutes *pgs. 1 - 5*
Approval of Bills**

Public Input

Unfinished Business

1. Computers for Council

New Business

1. Andy Koob, DGR – Electric Project
2. Mike Beaner – Alley behind Pump ‘N Pak
3. Andrew’s Antiques – Plumbing Bill *pg. 6*
4. Lift Station Update
5. Pay Requests – Meierhenry Sargent, LLP \$10,990.00 and \$18,750.00 *pgs. 7 - 8*
6. Pay Requests – Johnson Jet-Line, Inc. \$4,565.93 and \$2,383.96 *pgs. 9 - 10*
7. Resolution 2017-8 – Surplus Bobcat 753 Skid Steer Loader *pg. 11*
8. Bobcat – Online Auction
9. Building Permits:
 - a. Andrew Boersma – fence
 - b. Paul Coss – fence
 - c. Randy Dearborn – deck
10. Police Vacation Payout
11. Governor’s Administrative Holidays, November 24 and December 26 *pg. 12*

Adjourn



CITY OF MILLER
CITY COUNCIL MEETING
NOVEMBER 6, 2017

The City of Miller is an equal opportunity employer.

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, November 6, 2017.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman SuAnne Meyer.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda as amended. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Meyer, seconded by Alderman Zeller to approve the minutes for the regular meeting held on October 16, 2017, and the special meeting held on October 19, 2017. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the bills. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS:

Police Department: Chief Speck was unavailable.

Electric Department: Bill Lewellen, superintendent, commented on the power outage on the east side of town. Bill will check with the SD DOT regarding the placement of the LED Stop signs. The electric department has finished installing the final 25 LED street lights that were purchased with a grant.

Water/Sewer Department: Terry Manning, superintendent, stated that recent water samples showed high levels of lead in one house. DENR requires notification to all residents of the high lead water sample. The high reading is due to lead lines leading into the residence. The homeowner has been notified of the lead levels in the water. Motion by Alderman Zeller, seconded by Alderman Odegaard to have the city water employees fix the service line from the main to the curb stop and also the line to the house if the homeowner is unable to find a contractor to install a new line this fall. Any work done from the curb stop to the house will be at the expense of the homeowner.

Street Department: Ron Hoftiezer, superintendent, was unavailable.

Finance Office: Sheila Coss, Finance Officer, reported on sales tax. Sheila attended the Summit software user group meeting in LeMars, IA. There are several good changes coming in the near future. The water meter loan and one of the fire hall loans are now paid off. The final

fire hall loan has been reduced by 10 years with the additional principal added and the sewer inspection loan pay down and eventual payoff will assist in keeping the surcharge for the following projects down.

UNFINISHED BUSINESS

FEMA Training: SuAnne Meyer and Sheila Coss are currently signed up for the FEMA Disaster training to be held in Pierre on December 11- 12. Other council members will not attend at this time.

2nd Reading of Ordinance #685: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the 2nd reading of Ordinance #685 – 2017 budget supplement. Roll call vote: Alderman Rangel – aye, Alderman Odegaard – aye, Alderwoman Meyer – aye, Alderman Zeller – aye, Alderman Steers – aye, Alderman Swartz – aye. Motion carried.

NEW BUSINESS

Mid-West Electric Consumers Associations, Inc.: Motion by Alderman Rangel, seconded by Alderman Steers to appoint Bill Lewellen as our representative to vote at the Mid-West Electric Consumers Association, Inc. Annual Meeting held in Denver, CO on December 11-14. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Odegaard, seconded by Alderwoman Meyer to approve the following building permits: Greg Wilson – build a garage and Brenda Christiansen – remove a garage. All members voted aye. Motion carried.

Liquor License Renewals: Motion by Alderman Rangel, seconded by Alderman Zeller to renew the following liquor licenses for 2018: Dollar General – retail on-off sale wine with Sunday sales, Hi-Lite Bar & Lounge – on sale liquor and on-off sale wine with Sunday sales, Miller Rexall Drug – retail on-off sale wine, Sommers Bar – on sale liquor with Sunday sales, Tucker’s Super Valu – off sale liquor with Sunday sales, Turtle Creek Saloon – on sale liquor with Sunday sales, Pop-A-Top (Redneck Paradise) on sale liquor with Sunday sales and off sale liquor with Sunday sales as well as an inactive off sale liquor license. Sommers Bar and Tucker’s Super Valu will be held until property taxes are paid. All members voted aye. Motion carried.

SPN Pay Requests: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve payment of SPN Invoices 16489-16493 for a total of \$57,337.03. All members voted aye. Motion carried.

Menning Backhoe Pay Request Six: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve paying half of the \$586,327.35 Menning Backhoe pay request now and the other half when reimbursement is received from the funding agencies. All members voted aye. Motion carried.

Revised Olson Construction Change Order Two: Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve change order two for Olson Construction on the lift stations pending the engineer’s signature. The change order increases the cost of the project from \$491,391.00 to \$498,339.50. All members voted aye. Motion carried.

Certificate of Substantial Completion – Lift Stations: Motion by Alderman Rangel, seconded by Alderman Odegaard to sign the certificate of substantial completion for the lift station project. All members voted aye. Motion carried.

Health Insurance Renewal: Motion by Alderman Steers, seconded by Alderman Rangel to approve the health insurance renewal with the Health Pool of South Dakota for 2018. There will not be an increase in premium for 2018. All members voted aye. Motion carried.

OHED – Waiver of Lien and Release: Motion by Alderman Swartz, seconded by Alderwoman Meyer to sign the Waiver of Lien and Release for the governor’s house purchased by On Hand Economic Development. All members voted aye. Alderman Zeller abstained. Motion carried.

Computers for the Council: Motion by Alderman Rangel, seconded by Alderman Odegaard to table a decision regarding computers for the council until the November 20 meeting. All members voted aye. Motion carried.

Airport CIP and FAA Grant: Motion by Alderman Steers, seconded by Alderman Odegaard to approve the airport capital improvement plan prepared by Helms and Associates. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderwoman Meyer to sign the FAA Grant Pre-Application to state that we will not have a project in 2018 and to carry our entitlements into the following year. All members voted aye. Motion carried.

Alderman Zeller wished to express his appreciation to the employees for all their extra effort during the construction projects this summer and their willingness to assist with the school crossing.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:34 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT
Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills November 2017 (1)

A & B Business Solutions	Supplies	108.23
AT&T Mobility	Cell Phone	48.13
Best Western Ramkota	Lodging	839.93
Bob's Disposal Service	Garbage	180.00
Border States Electric Supply	Supplies	1,310.26
Builders Cashway Inc	Supplies	20.49
Builders Solutions LLC	Supplies	66.85
City Utilities	Utilities	4,033.64
Sheila Coss	Reimb	250.20
Dakota Land Management LLC	Spray	1,058.10
Dakota PC	Service	420.00
Data Technologies Inc	Annual License Fee	4,033.45
DGR Engineering	Prof Fees	8,062.50
Dollar General	Supplies	39.95
Donlin Building Inc	Repairs	1,989.00
Fastenal Company	Supplies	58.44
Fischer Plumbing	Repairs	62.11
Galls LLC	Supplies	55.97
Brandon Hammill	Reimb	82.23
Menning Backhoe LLC	Construction Phase I	497,089.40
MDRWS	Water	15,302.50
Miller School	Annual	42.00
Nature Bound Floral	Tree	100.00
NCFE	Fuel	1,446.41
Northwest Pipe Fittings	Supplies	618.96
Oakley Farm & Ranch Supply	Supplies	75.93
OHED	80% BBB Oct	3,937.19
Postmaster	Postage	325.00
Quoin Insurance Agency Inc	Notary Bond	80.00
Resco	Supplies	236.67
Rural Development	Fire Hall Loan	101,476.00
SD Dept of Health	Tests	30.00
SDML Workers' Comp Fund	Workers Comp	16,756.00
South Dakota One Call	Locates	115.36
SPN	Prof Fees	172,897.03
T & R Electric Supply Co Inc	Service	745.00
Terex Services	Annual Inspections	5,551.49
TrueNorth Steel	Pipe	1,862.40
Tucker's SuperValu Foods	Supplies	66.99
VanDiest Supply Company	Chemical	1,561.40
Wells Fargo Bank, N.A.	Bond Pymt	32,959.78
Wesco	Supplies	2,742.00
**** Paid Total ****		<hr/> <u>\$878,736.99</u>

Payroll by Department:		10/31/2017		
	Department	w/o OT	OT	Total
41110	COUNCIL	2,147.63		2,147.63
41410	FINANCE OFFICE	966.95		966.95
41910	BUILDING	460.12		460.12
42110	POLICE	8,428.21	945.85	9,374.06
43110	STREET	3,917.57	165.23	4,082.80
43210	SEWER	4,225.21	495.05	4,720.26
43310	WATER	4,325.16	495.04	4,820.20
43410	ELECTRIC	8,898.68	177.76	9,076.44
		<u>\$33,369.53</u>	<u>\$2,278.93</u>	<u>\$35,648.46</u>

Meierhenry Sargent LLP
315 S. Phillips Avenue
Sioux Falls, SD 57104

Invoice

Invoice #: 40335
Invoice Date: 11/2/2017
Due Date: 11/2/2017
Case:
P.O. Number:

Bill To:
City of Miller
120 W. 2nd Street
Miller, SD 57362

Description	Hours/Qty	Rate	Amount
For services as bond counsel in connection with the preparation of all proceedings, transcript of all proceedings and rendering approving opinion in connection with the City of Miller \$1,099,000 Drinking Water Borrower Bond, Series 2017 which closed October 5, 2017.		10,990.00	10,990.00
		6.50%	0.00
Total			\$10,990.00
Payments/Credits			\$0.00
Balance Due			\$10,990.00

Meierhenry Sargent LLP
315 S. Phillips Avenue
Sioux Falls, SD 57104

Invoice

Invoice #: 40336
Invoice Date: 11/2/2017
Due Date: 11/2/2017
Case:
P.O. Number:

Bill To:
City of Miller
120 W. 2nd Street
Miller, SD 57362

Description	Hours/Qty	Rate	Amount
For services as bond counsel in connection with the preparation of all proceedings, transcript of all proceedings and rendering approving opinion in connection with the City of Miller \$1,875,000 Clean Water Borrower Bond, Series 2017 which closed October 5, 2017.		18,750.00	18,750.00
		6.50%	0.00
Total			\$18,750.00
Payments/Credits			\$0.00
Balance Due			\$18,750.00



16275 Hwy 27 West, Kensington, MN 56343
 Ph: 320-965-2374 Fax: 320-965-2309
 www.johnsonjet-line.com

Invoice

Date	Invoice #
9/19/2017	1608

Bill To
City of Miller, SD 526 North Broadway Avenue Miller, SD 57362

Project	P.O. No.

Quantity	Description	Rate	Amount
	Work done on September 6th & 7th , 2017		
3,594.1	Televising Sanitary Sewer Lines -8-12"	0.86	3,090.93
2	Downtime waited on crew to get lines cleaned, hourly Mobilization - Each trip	300.00 875.00	600.00 875.00
	Lines were dirty and had rocks. Needs to be cleaned and re-televised. C.H.		

Thank you for your business.	Total	\$4,565.93
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A finance charge of 1.5% monthly may be charged on all past due balances.	Balance Due	\$4,565.93
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16275 Hwy 27 West, Kensington, MN 56343
 Ph: 320-965-2374 Fax: 320-965-2309
 www.johnsonjet-line.com

Invoice

Date	Invoice #
9/21/2017	1609

Bill To
City of Miller, SD 526 North Broadway Avenue Miller, SD 57362

Project	P.O. No.

Quantity	Description	Rate	Amount
1,754.6	Work done on Sep. 21st, 2017 Televising Sanitary Sewer Lines 8-12" Mobilization - Each Trip	0.86 875.00	1,508.96 875.00
	Partially completed and called off due to additional sediment and materials that fell into the sewer from the manholes. C.H.		
Total			\$2,383.96
A finance charge of 1.5% monthly may be charged on all past due balances.			Balance Due \$2,383.96

RESOLUTION NO. 2017-8
The City of Miller is an equal opportunity employer.

BE IT RESOLVED AS FOLLOWS:

WHEREAS, certain municipal personal property is no longer useful, necessary or suitable for municipal purposes;

WHEREAS, the sale of such property will financially benefit the municipality;

THEREFORE, BE IT RESOLVED that the following municipal property be declared surplus property to wit:

1997 Bobcat 753 Skid Steer Loader with Bucket

Dated this 20th day of November 2017.

(SEAL)

Ronald Blachford, Mayor

ATTEST:

Sheila Coss, Finance Officer

Sheila Coss

From: Lori Martinec <martinec@sdmunicipalleague.org>
Sent: Monday, November 13, 2017 2:05 PM
To: Sheila Coss
Subject: RE: governor's holidays

Hi Sheila,

The Governor has declared Friday November 24th and Tuesday December 26th as additional days off.

Thanks!

Lori Martinec

SOUTH DAKOTA MUNICIPAL LEAGUE

Director of Research and Training
Martinec@sdmunicipalleague.org

208 Island Drive, Ft. Pierre, SD 57532
Tel | 605.224.8654 or 800.658.3633 Fax | 605.224.8655
<http://www.sdmunicipalleague.org>

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From: Sheila Coss [mailto:sheila.coss@cityofmiller.com]
Sent: Monday, November 13, 2017 11:39 AM
To: Lori Martinec
Subject: governor's holidays

Lori,
Do you know what days the governor has declared as holidays for the remainder of the year?
Thanks,

*"If you cannot do
great things, do
small things in a
great way."*

- Napoleon Hill

*Sheila Coss
Finance Officer
City of Miller
120 W 2nd Street*