

**AGENDA**  
**CITY OF MILLER**  
**TUESDAY, OCTOBER 20, 2015**  
**7:00 P.M.**

**Call to Order**  
**Pledge of Allegiance**  
**Approval of Agenda**  
**Approval of Minutes** *pgs. 1-4*  
**Approval of Bills**

**Public Input**

**Old Business**

1. OpenGov – online demo by Brendan Carry

**New Business**

1. Laine Warkenthien – On Hand Economic Development Quarterly Report
2. Bryan Breitling – Avera Hand County Memorial Hospital Signage
3. Sewer Project Update
4. Pay Request for Johnson Jet-Line \$31,230.18 *pgs. 5-7*
5. Bid Proposals

**Executive Session**

Personnel Matters Pursuant to SDCL 1-25-2(1)

**Correspondence**

DENR – General Water Pollution Control *pg. 8*  
Christmas on the Prairie *pgs. 9-10*

**Adjourn**

**UNAPPROVED  
CITY OF MILLER  
CITY COUNCIL MEETING  
OCTOBER 5, 2015**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, October 5, 2015.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen Jim Odegaard, Tony Rangel, Tom Winsell, Joe Zeller, and Alderwoman Mary Johnson. Absent: Alderman Gale Auch.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderman Winsell to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Winsell, seconded by Alderwoman Johnson to approve the minutes for the regular meeting held on September 21, 2015. All members voted aye. Motion carried.

**APPROVAL OF BILLS:** Motion by Alderman Odegaard, seconded by Alderman Winsell to approve the bills. All members voted aye. Motion carried.

**PUBLIC INPUT:** Alderman Zeller wants to remind everyone that our next meeting has been changed to Tuesday, October 20, 2015.

**DEPARTMENT HEAD REPORTS**

**Police Department:** Shannon Speck, Chief of Police, stated that everything went very well with homecoming. There was only one citizen complaining about homecoming activities, he said that kids could do much worse than throwing toilet paper. The police department was approved for a \$10,000 safety grant for 2016.

**Finance Office:** Sheila Coss, Finance Officer, stated that sales tax is down from last year. Motion by Alderwoman Johnson, seconded by Alderman Zeller to have Sheila Coss and Cindy Deuter attend the election school in Pierre on November 19, 2015. All members voted aye. Motion carried. Cindy will begin processing any uncashed checks prior to July 2015 for unclaimed property. The seminar on Excelling as a Manager that I attended today was very informative.

**Street Department:** Ron Hoftiezer, street superintendent, installed drain tile from the police station to the pool along West 1<sup>st</sup> Street. He will install two drop inlets next to the Baptist Church for storm sewer drainage. Ron has ordered replacements for two rusty culverts that Olson Equipment hit during the sewer project on East 5<sup>th</sup> Avenue.

**OLD BUSINESS**

**Health Insurance:** Motion by Alderman Rangel, seconded by Alderman Odegaard to renew the current health insurance policy with Wellmark Blue Cross and Blue Shield. All members voted aye. Motion carried.

**City Hall Windows:** Motion by Alderman Rangel, seconded by Alderwoman Johnson to approve Midwest Glass, Inc. installing one window in the finance office with the council's approval with the intention of installing the additional four windows yet this fall. Roll Call vote: Alderman Rangel – aye; Alderman Odegaard – aye; Alderman Zeller – aye; Alderwoman Johnson – aye; Alderman Winsell – aye; Alderman Auch – absent. Motion carried.

**PUBLIC HEARING:**

A public hearing was held at 7:30 p.m. Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve a special event liquor license to serve alcohol at the Community Center for Redneck Paradise, dba Pop-A-Top Liquor for the Wall Lake Hunting Club Event. All members voted aye. Motion carried.

**NEW BUSINESS**

**Julie Taylor – Halloween Carnival:** Motion by Alderman Rangel, seconded by Alderman Odegaard to donate the same dollar amount to the junior class as was donated last year.

**Isaac Sauder – Clean Up:** Motion by Alderwoman Johnson, seconded by Alderman Rangel to include Isaac's contact information and fee schedule with any letters the city sends to abate property cleanup. All members voted aye. Motion carried.

**Dan Fritzsche – Insurance Claim:** Megan Fritzsche was present with a list of expenses they incurred as a result of the sewer backing up in their basement. Motion by Alderwoman Johnson, seconded by Alderman Winsell to approve additional payment of \$8,441.43 to the Fritzsches. Motion by Alderwoman Johnson, seconded by Alderman Rangel to amend the first motion to state that the city will pay the additional amount of \$8,441.43 to Dan & Megan; however, if they receive more than \$9,719.94 from the insurance company, they will reimburse the city any additional funds. All members voted aye. Motion carried for the amendment. All members voted aye. Motion carried for the original motion. Megan Fritzsche will provide copies of all receipts to the city. Sheila will contact SD Public Assurance Alliance for clarification on the claim and receipts on Tuesday morning.

**Fair Harbor Capital Release:** Motion by Alderman Rangel, seconded by Alderwoman Johnson to have Mayor Blachford sign a Release of All Claims with Fair Harbor Capital regarding the Alco post-bankruptcy claim. All members voted aye. Motion carried.

**Water Plans on East 5<sup>th</sup> Avenue:** Motion by Alderman Zeller, seconded by Alderman Winsell to approve having Olson Construction install a six inch water main along East 5<sup>th</sup> Avenue and a fire hydrant at the corner of East 5<sup>th</sup> Avenue and East 1<sup>st</sup> Street at the approximate cost of \$36,000. All members voted aye. Motion carried.

**Resolution 2015-9 – Schedule of Rates:** Motion by Alderman Rangel, seconded by Alderman Odegaard to approve Resolution 2015-9 – Schedule of Rates with two additions and one change. This resolution will be published separate from the minutes. All members voted aye. Motion carried.

**Building Permits:** Motion by Alderman Zeller, seconded by Alderwoman Johnson to approve the following building permits: Jim Odegaard – replace storage shed; Ed Pfeifer – car port; Nehemia Volquardsen – porch, breezeway, roof; Paulette Gates – deck. Members voted aye with Odegaard abstaining. Motion carried.

**Pay Request – Johnson Jet-Line:** Motion by Alderman Rangel, seconded by Alderman Zeller to approve the pay request for Johnson Jet-Line for \$29,256.38. All members voted aye. Motion carried.

**Pay Request – SPN:** Motion by Alderwoman Johnson, seconded by Alderman Rangel to approve the pay request for SPN for \$1,415.03. All members voted aye. Motion carried.

**Pay Request – Helms & Associates:** Motion by Alderwoman Johnson, seconded by Alderman Rangel to approve the pay request for Helms & Associates for \$3,451.56. All members voted aye. Motion carried.

**Opengov.com:** A demonstration of OpenGov was given to the council members. Motion by Alderman Rangel, seconded by Alderwoman Johnson to table a decision to purchase this program until further research can be done regarding the company and the product. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 9:12 p.m. All members voted aye. Motion carried.

\_\_\_\_\_  
Ronald Blachford, Mayor

\_\_\_\_\_  
Sheila Coss, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills October 2015 (1)**

AT&T Mobility	Cell Phone	\$47.42
Border States Electric Supply	Supplies	\$655.87
Builders Cashway Inc	Nails/Cut	\$13.26
CK Welding & Repair LLC	Welding	\$26.03
Climate Control	Dust Control	\$8,514.54
Dakota Pump & Control Inc	Park Lift Handle	\$772.96
Data Technologies Inc	Registration	\$95.00
Fair Harbor Capital, LLC	Settlement	\$432.55
Hand County Publishing	Proceedings	\$617.03
Helms & Associates	Runway Const Admin	\$3,451.56
Hughes Electric	Repair Lights	\$495.92
Johnson Jet-Line Inc	Cap Imp	\$29,256.38
MicroFix Inc	Notebook	\$1,644.21
Mid-Dakota Rural Water System	Water	\$16,167.24
Milbank Winwater Company	8 Meters	\$1,922.00
Miller Concrete Products Inc	Rock	\$194.40
Miller Fire Department	Hose Testing	\$400.00
MMUA	Training	\$275.00
NCFE - Miller Branch	Fuel	\$514.91
Northwest Pipe Fittings	Fittings	\$1,309.01
NorthWestern Energy	Wheeling Charge	\$10,614.29
Oakley Farm & Ranch Supply	Supplies	\$61.37
OHED	80% BBB Sept	\$3,809.60
Overhead Door Company - Pierre	Repairs	\$313.26
Petty Cash	Reimb	\$74.97
Pierce & Harris Engineering Co	Locate Property Corners	\$341.04
Prairie Wind Promotions	Clothing	\$239.19
SD Dept of Revenue	Sales Tax	\$6,615.82
SPN	Topographic Survey	\$1,415.03
Stan Houston Equipment Co Inc	Cones	\$287.40
Streicher's	Pants	\$44.99
T & R Electric Supply Co Inc	Repairs	\$590.00
Tucker's SuperValu Foods	Supplies	\$64.74
USA Bluebook	Supplies	\$485.29
VanDiest Supply Company	Chemical	\$1,311.00
Wells Fargo Bank, N.A.	Bond Pymt	\$32,590.84
**** Paid Total ****		<u>\$125,664.12</u>

<b>Payroll by Department:</b>		10/6/2015		
	Department	w/o OT	OT	Total
41410	FINANCE OFFICE	\$1,027.21	\$0.00	\$1,027.21
42110	POLICE	\$9,585.33	\$618.09	\$10,203.42
43110	STREET	\$4,332.44	\$135.20	\$4,467.64
43210	SEWER	\$4,854.66	\$377.64	\$5,232.30
43310	WATER	\$4,854.59	\$377.63	\$5,232.22
43410	ELECTRIC	\$7,621.39	\$0.00	\$7,621.39
		<u>\$32,275.62</u>	<u>\$1,508.56</u>	<u>\$33,784.18</u>



PERIODIC PAY ESTIMATE NUMBER: ONE  
 PROJECT: TV INSPECTION  
 OWNER: CITY OF MILLER  
 PROJECT NUMBER(s): SPN # 14141

DATE OF ESTIMATE: October 16, 2015  
 PERIOD FROM: October 3, 2015  
 TO: October 16, 2015

CONTRACTOR:  
 Johnson Jet-Line  
 16275 Hwy 27 W  
 Kensington MN 56943

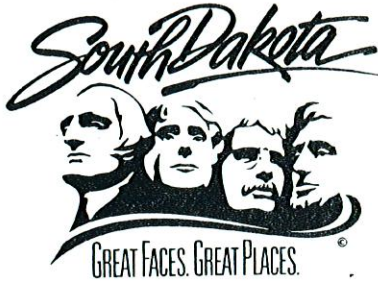
INCLUDES CHANGE ORDER(S): N/A

Approximate amount of work completed: 75.9%

Bid Schedule A: Sanitary Sewer		AS APPROVED TO DATE			INSTALLED THIS PERIOD			INSTALLED TO DATE:			BALANCE TO INSTALL		
Item	Description	Quantity	Unit Price	Approved Price	Quantity	Value	Quantity	Value	Quantity	Value	Quantity	Value	
1	Mobilization	1	LS	\$1,200.00			100%	LS	\$1,200.00		LS		
2	Clean 8" PVC Sanitary Sewer	250	LF	\$250.00	4,437	\$4,437.00	4,437	LF	\$4,437.00	(4,187)	LF	-\$4,187.00	
3	Clean 8" VCP Sanitary Sewer	11,010	LF	\$11,010.00			7,444	LF	\$7,444.00	3,566	LF	\$3,566.00	
4	Clean 8" Cast Iron Sanitary Sewer	300	LF	\$300.00			-	LF		300	LF	\$300.00	
5	Clean 15" PVC Sanitary Sewer	300	LF	\$450.00	2,319	\$3,478.50	2,337	LF	\$3,505.50	(2,037)	LF	-\$3,055.50	
6	Clean 18" VCP Sanitary Sewer	370	LF	\$555.00	1,359	\$2,038.50	2,711	LF	\$4,068.50	(2,341)	LF	-\$3,511.50	
7	Clean 24" VCP Sanitary Sewer	370	LF	\$925.00			1,925	LF	\$4,812.50	(1,555)	LF	-\$3,887.50	
8	TV Inspect 8" PVC Sanitary Sewer	250	LF	\$175.00	5,382	\$3,767.40	5,382	LF	\$3,767.40	(5,132)	LF	-\$3,592.40	
9	TV Inspect 8" VCP Sanitary Sewer	11,010	LF	\$7,707.00			3,750	LF	\$2,625.00	7,260	LF	\$5,082.00	
10	TV Inspect 8" Cast Iron Sanitary Sewer	300	LF	\$210.00			-	LF		300	LF	\$210.00	
11	TV Inspect 15" PVC Sanitary Sewer	300	LF	\$210.00	1,133	\$793.10	1,509	LF	\$1,056.30	(1,209)	LF	-\$846.30	
12	TV Inspect 18" VCP Sanitary Sewer	370	LF	\$259.00	289	\$202.30	772	LF	\$540.40	(402)	LF	-\$281.40	
13	TV Inspect 24" VCP Sanitary Sewer	370	LF	\$259.00			380	LF	\$266.00	(10)	LF	-\$7.00	
14	Inspect Manholes	176	EA	\$75.00	24	\$1,800.00	169	EA	\$12,675.00	7	EA	\$525.00	
15	Root Cutting Up to 15" Diameter	1,500	LF	\$2.50	243	\$607.50	243	LF	\$607.50	1,257	LF	\$3,142.50	
16	Cut Obstructions	100	EA	\$100.00			-	EA		100	EA	\$10,000.00	
<b>Total Values for Bid Schedule A</b>						<b>\$50,460.00</b>		<b>\$17,124.30</b>		<b>\$47,003.10</b>		<b>\$3,456.90</b>	







DEPARTMENT of ENVIRONMENT  
and NATURAL RESOURCES

JOE FOSS BUILDING  
523 EAST CAPITOL  
PIERRE, SOUTH DAKOTA 57501-3182

denr.sd.gov

October 8, 2015

Ron Blachford, Mayor  
City of Miller  
120 W 2nd St  
Miller, SD 57362-1316

Dear Interested Party:

The Department of Environment and Natural Resources has prepared a proposed renewal of the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* to be published on or before October 8, 2015.

State law requires the Department of Environment and Natural Resources to notify every municipality, county, Indian tribe, and other interested parties when public noticing a Surface Water Discharge general permit. This notice is required to assure local governmental entities and citizens are given an opportunity to comment on it. The purpose of this letter is to seek your comments on the proposed permit **before** it is issued.

Copies of the proposed permit and accompanying information may be obtained from Katie Luce by calling (605) 773-3351 or on DENR's One Stop Public Notice website at: <http://denr.sd.gov/public/default.aspx>.

If you have any questions on the permit or the permit issuance process, please contact Jason Roggow, Peter Adair, or myself at (605) 773-3351.

Sincerely,

Kent R. Woodmansey, P.E., Engineering Manager  
Feedlot Permit Program

The draft is 92 pages so I did not print it. You can look at it on the website if you wish to review it

# “Christmas on the Prairie”

The Christmas season is quickly approaching and the Miller Civic and Commerce has been busy making plans to help this be another successful season for everyone. With this, there are several things we would like to inform you and your employees about.

- Christmas on the Prairie will be Thursday, December 3th. Please plan to have your businesses open until 8pm that evening. Our goal is to bring people to Miller to do their shopping and your participation will make a big difference.
- We are also planning the Christmas Trees at the Courthouse event which will be open for display beginning on the evening of Christmas on the Prairie and daily through the Christmas season. If your business, organization or family would like to have a tree, please contact Elaine (custodian) at the courthouse as soon as possible. This year, maybe plan on your own extension cord for sure.
- There will be a People’s Choice Award again this year for the “Best Dressed Window”. With this honor there will be a traveling trophy that moves on from year to year so be creative and have some fun. Let’s give our town some Christmas sparkle. Note: this does not just pertain to main street... We have seen many other towns whose implements and businesses on the outskirts of town have welcomed people coming in with their bright and sparkling lights. AGAIN, have some fun and be creative.

We will also be giving out Miller Community Cash on the evening of Christmas on the Prairie with a grand prize being a framed “Family Time” by John Green. This event is to encourage customers to enter your business. Customers that visit your business that evening will have a chance to enter their name into the drawing. If you wish to participate in this drawing, please contact Shar or Leah at the numbers below, before December 2nd, to receive your drawing canister. Cans will be picked up that evening about 7pm with the drawings at 7:30pm from the Radio Cruiser

We appreciate your participation in these and all of our events. We hope you have a very prosperous holiday season. If you have any questions, please contact Shar Ruhnke at Frameworks Plus 853-3374 or Leah Baloun at Reflections by Leah 853-2465

Sincerely,

Shar & Leah, Co-chairs for Christmas on the Prairie Committee

# CHRISTMAS TREES @ THE COURTHOUSE

Dear Friends,

Once again the seasons are changing ... a little quickly but changing none the less. Soon fall and all its glory will give way to winter's white wonderland. So before we find ourselves befuddled by winter challenges, a wonderful and fun plan needs to be on your mind- YOUR DECORATED TREE IN THE COURTHOUSE!

Rekindle the simple pleasures of Christmas!! Involve family, friends, employees ... one person or a whole group- the more the merrier!!

Decorating will be earlier this year. Please plan on joining us at the courthouse as we prepare to celebrate the 2015 Christmas season.

Choose from any of the following categories:

Traditional  
Themed  
Religious  
Business

Contact Elaine at the Courthouse:  
204-0440

\*There are a few extra trees at the courthouse to decorate-(on a first come first serve basis)

Set up will be November 17-25th and tear down will be January 4<sup>th</sup>-7<sup>th</sup>, 2016

\* The stairway between the second and the third floors is also available to decorate as yet-contact Elaine as soon as possible on this one.

This event has become a very beautiful and enjoyable part of the Christmas season in our Community. Every year more and more trees are decorated and displayed....

**\*COME AND BE A PART OF OUR HOLIDAY SEASON\***  
**SHOW OFF YOUR TALENTS, CREATIVITY OR EVEN JUST A BIT OF**  
**CHRISTMAS SPIRIT!!**

**RESERVE YOUR SPOT AS SOON AS POSSIBLE-IT FILLS UP FAST**