

**AGENDA
CITY OF MILLER
MONDAY, OCTOBER 16, 2017
7:00 P.M.**

**Call to Order
Pledge of Allegiance
Approval of Agenda
Approval of Minutes *pgs. 1 - 3*
Approval of Bills**

Public Input

New Business

1. East River Electric Easement *pgs. 4 - 5*
2. Award Hay Land Bid *pg. 6*
3. Award Farm Land Bid *pg. 6*
4. Building Permits: Jeff Swartz – wood burning shed
5. Change Order Two – Olson Construction - \$3,639.50 *pg. 7*
6. Motorhome Claim
7. Highway Soft Spots on East Bound Lane *pg. 8*
8. ACA Proclamation *pgs. 9 - 10*
9. Halloween Treats for Kindergarten & 1st Grade
10. FEMA Training *pg. 11*
11. First Reading of Ordinance No.685 – Budget Supplement *pg. 12*

Adjourn



CITY OF MILLER
CITY COUNCIL MEETING
OCTOBER 2, 2017

City of Miller is an equal opportunity employer.

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, October 2, 2017.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Joe Zeller and Alderwoman SuAnne Meyer. Absent: Alderman Swartz.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Meyer, seconded by Alderman Zeller to approve the minutes for the regular meeting held on September 18, 2017. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the bills. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS: Written reports were presented to the council.

UNFINISHED BUSINESS

Quoin Bank Sidewalk: No action.

NEW BUSINESS

SPN Project Update: Terry Aaker, SPN, presented updates on the water, wastewater, storm sewer project. Menning pay request number five brings the project to 43% completion. Motion by Alderman Rangel, seconded by Alderman Odegaard to approve Payment No. Five to Menning Backhoe, LLC in the amount of \$407,851.44 for the water, sewer, storm sewer project. 50% will be paid now and 50% will be paid when payment is received from the funding agencies. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Odegaard to approve Revised Change Order No. Four from \$58,106.67 to \$60,482.67 due to a formula error. All members voted aye. Motion carried.

Terry Aaker and Terry Manning requested that the approaches to Highway 14 at the East 5th, 6th, and 7th Avenues be concrete. Aaker continued: grinding the highway is scheduled for Thursday this week and the first lift on the highway will start Monday. Side streets will be asphalted while manholes are prepared for the second lift on the highway. The alley on the first block between West 2nd Street and West 3rd Street will be done as well.

Aaker presented a cost split break down for the sludge and debris that damaged the new pumps in the lift stations. He recommended a 50/50 split. Nick Menning opposed the proposed cost allocations. Motion by Alderman Rangel, seconded by Alderwoman Meyer to have the utilities committee meet with Menning to discuss the matter and gather more information before

a split on costs is approved. Alderman Zeller discussed further and questioned why Olson Construction is not sharing these costs since the pump is still theirs. All members voted aye. Motion carried.

Alex Roeber – 911 Mapping: Roeber presented a map outlining the area he would like to submit to Huron dispatch for which the Miller Police Department will be the primary responder. Alderman Rangel has discussed the map with Chief Speck who approved the map as is. Adjustments can be made upon request. Motion by Alderman Zeller, seconded by Alderman Rangel to accept the map as presented. All members voted aye. Motion carried.

Laine Warkenthien – OHED Water & Sewer Hookup Fees: Warkenthien requested that the \$250 water hookup fee and the \$250 sewer hookup fee be waived for the two governor's houses that are being constructed at 425 West 5th Street and 125 East 6th Street. Motion by Alderman Steers, seconded by Alderman Rangel to waive the hookup fees for the two governor's houses for economic development. All members voted aye, Alderman Zeller abstained. Motion carried.

Building Permits: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the following building permits: Hand County Memorial Hospital – temporary home, Miller Rexall Drug – remove building, Joseph Vetter – remove house, Hazel Apley – deck, and Greg Droz – shed. All members voted aye. Motion carried.

SPN Pay Requests: Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve the following pay requests for SPN: Phase I Invoices 16336 through 16341 for a total of \$69,025.55. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the following pay requests for SPN upon completion of the funding package for Phase II: Invoice 16342 - \$23,430.00 and Invoice 16349 - \$34,350.00, Total \$57,780.00. All members voted aye. Motion carried.

Farmland & Hay Land Bids – Re-advertise: No bids were received in the finance office by the due date on September 28, 2017. Therefore, bid notices for the lagoon farmland and the airport hay land will be re-advertised in *The Miller Press* and awarded at the next regular meeting on October 16, 2017.

DEPARTMENT HEAD REPORT cont'd: Terry Manning, airport manager, attended the CIP meeting with Helms & Associates last week. Extension of the taxiway, expansion of the access road, and moving the fence are being planned for the 2018 project.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:07 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Cindy Deuter, Deputy Finance Officer

LEGAL NOTICE OF RECEIPT
 Copy of the official proceedings
 was received on: _____
 Published once at the
 approximate cost of: _____

Bills October 2017 (1)


A & B Business Solutions	Supplies	279.01
AT&T Mobility	Cell Phone	48.01
Bob's Disposal Service	Garbage	180.00
City Utilities	Utilities	5,706.40
Sheila Coss	Reimb	238.30
Dale Lichty Construction	Concrete work	1,020.41
DGR Engineering	Prof Fees	5,396.91
Dollar General	Supplies	15.61
Donlin Building Inc	Supplies	33.78
Fastenal Company	Supplies	21.74
Flint Hills Resources, LP	Asphalt	8,703.92
Hand County Publishing	Publications	931.08
Hughes Electric LLC	Switch	3,057.85
Hydro-Klean Inc	Service	3,970.00
Interstate All Battery Center	Batteries	35.00
John Deere Financial	Parts	25.15
Menning Backhoe LLC	Construction Phase I	372,155.58
Northwest Pipe Fittings	Fittings	389.22
Oakley Farm & Ranch Supply	Supplies	60.14
Olson Construction	Construction Phase I	17,717.50
OHED	80% BBB Sept	1,474.94
Postmaster Trust Account	Postage	325.00
Resel Construction	Concrete work	1,020.41
Rural Development	Fire Hall Loans	1,476.00
Safety Benefits Inc	Registration	195.00
SD Dept of Health	Tests	526.00
SPN	Prof Fees	69,025.55
Stuart C Irby Co	Supplies	4,592.50
Wells Fargo Bank, N.A.	Bond Pymt	32,959.78
Wesco	Splice Kits	2,010.00
**** Paid Total ****		\$533,590.79

Payroll by Department:		10/3/2017		
	Department	w/o OT	OT	Total
41410	FINANCE OFFICE	1,183.06		1,183.06
42110	POLICE	9,671.72	1,193.74	10,865.46
43110	STREET	4,623.10	139.14	4,762.24
43210	SEWER	4,719.89	700.92	5,420.81
43310	WATER	4,719.81	700.90	5,420.71
43410	ELECTRIC	10,210.08		10,210.08
45210	PARK	73.17		73.17
		\$35,200.83	\$2,734.70	\$37,935.53



211 South Harth Ave. | P.O. Box 227
Madison, SD 57042-0227

Telephone: (605) 256-4536
Fax: (605) 256-8058

A Touchstone Energy® Cooperative 

October 11, 2017

City of Miller
120 West 2nd Street
Miller, SD 57362

Re: East River's Proposed Rebuild/Reroute of the Miller to Bonilla Overhead Transmission Tie Line located in Hand/Beadle County, SD involving your property described as:
Lots 3 & 4 Sec 2-112-68
Lots 1 Sec 3-112-68

Dear Landowners:

This letter is to inform you of a rebuild/reroute project East River Electric Power Cooperative (East River) is working on in your area. As part of East River's commitment to providing reliable electricity to our cooperative members, we are proposing to reconstruct an existing overhead transmission line. This overhead transmission line is part of the main power source from the WAPA/Huron substation to our Bonilla, Miller, and Polo substations. The existing line was built in 1952. They need to be rebuilt due to age, condition, and limited capacity. The need for rerouting the existing line became apparent after the ice storm of 2005. In an effort to minimize outages, our board of directors and management decided that when it's feasible; we need to move off of the quarter lines and out along the section lines so that we can access our lines quicker.

East River is a wholesale electric power supply cooperative serving 24 rural electric cooperatives and one municipally-owned electric system, which in turn serve more than 92,000 homes and business and about 250,000 consumers. The 40,000 square mile service area covers the rural areas of 41 counties in eastern South Dakota and 22 counties in western Minnesota.

One of our member cooperatives is Dakota Energy Cooperative which serves the area along the proposed line.

East River has reviewed several options to reach the goal of providing power with a line route that would have the lowest impact to the landowners and yet provide a reliable and cost effective transmission line.

October 11, 2017

Enclosed you will find a drawing of the proposed rebuild/reroute line and the existing line that will be retired. Once the proposed line is built and has been energized, the existing line will be removed and the existing easements, held by East River, will be released from the property. Also enclosed is a picture of the typical single-pole structure that will be used on this project. Pole spacing along the transmission line is typically 280 feet to 320 feet.

East River is requesting to acquire a thirty foot (30') easement along the proposed route, excluding road right-of-way. With the landowner's permission, the center of the single pole structures would be placed approximately two feet (2') onto private land. The additional twenty-eight feet (28') allows for equipment to build and maintain the transmission line.

East River pays a one-time easement payment of \$6,000.00 per one mile of transmission line. Additional items, such as anchors, are compensated above and beyond said \$6,000.00 per mile.

The Cooperative further agrees to reimburse for damages during construction of the transmission line as well as any damages caused by repair operations or maintenance of the transmission line. If you cash rent, the damage payments would be paid to your renter.

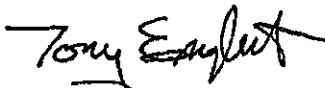
The proposed line is scheduled to begin construction in January or February of 2018.

Please review all of the enclosed information. If you have any questions regarding the project, please call me at 888-256-4536 or 605-270-3832 (cell). I can also be reached by email at tenglert@eastriver.coop. I will be contacting each landowner(s) with more details that pertain to your property as this project moves forward.

If you no longer have a landline telephone, I would appreciate a call, text or an email with your contact information.

Thank you for taking the time to review this information.

Sincerely,



Tony Englert
Land Agent

TE

Enc.

212 Acres

AIRPORT HAYLAND BID
BID OPENING OCTOBER 12 @ 3:00 P.M.

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Fulton Ranch	Shawn Slurecka	Mark Blanghorn	Johanna Fanning
Price per Acre	45.00	33.00	42.00	28.00
Total Bid	9540.00	10996.00	8904	5936-

	BIDDER #5	BIDDER #6	BIDDER #7	BIDDER #8
	Art Wenzel			
Price per Acre	47.76			
Total Bid	10,125.12			

53.062 Acres

LAGOON FARM LAND BID
BID OPENING OCTOBER 12 @ 3:00 P.M.

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Shawn Slurecka	Horrell Bros.		
Price per Acre	53.00	70.67		
Total Bid	2812.29	3750.00/year		

Date of Issuance: 10/4/2017 Effective Date: 10/4/2017
 Owner: City of Miller Engineer's Project No.: 14607
 Contractor: Olson Construction Owner's Contract No.:
 Engineer: SPN and Associates
 Project: Lift Station Improvements

The Contract is modified as follows upon execution of this Change Order:

Description:

The Contract is amended with quantities installed to date. The costs for raising manhole casing next to the west lift station, adjusting the layout of an existing underground vent system for the west wet well, adding fill material to the west lift station site, adding an alarm light and moving the flood light at the west lift station, adding separate circuits at both lift stations for the exterior lights and providing safety grates in the wet well hatches are added to the Contract. The completion dates are extended to account for delays relating to the need for different pumps required by the Engineer and adding the change order items.

Attachments: None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$491,391.00</u>	Original Contract Times: Substantial Completion: <u>7/1/2017</u> Ready for Final Payment: <u>7/31/2017</u>
Increase from previously approved Change Order No. <u>1</u> to <u>1</u> : <u></u>	Increase from previously approved Change Order No. <u>1</u> to <u>1</u> : Substantial Completion: <u>30</u> Ready for Final Payment: <u>30</u>
Contract Price prior to this Change Order: <u>\$491,391.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>7/31/2017</u> Ready for Final Payment: <u>8/30/2017</u>
Increase of this Change Order: <u>\$3,639.50</u>	Increase of this Change Order: Substantial Completion: <u>38</u> Ready for Final Payment: <u>66</u>
Contract Price incorporating this Change Order: <u>\$495,030.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>9/7/2017</u> Ready for Final Payment: <u>11/4/2017</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Carole A. Hall</u> Engineer	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: <u>Mayor</u>	Title: _____
Date: <u>10-5-17</u>	Date: _____	Date: _____
Approved by Funding Agency (if applicable)		
By: _____	Date: _____	
Title: _____		

Sheila Coss

From: Camden Hofer <chofer@spn-assoc.com>
Sent: Friday, October 13, 2017 8:54 AM
To: Sheila Coss
Cc: Terry Manning; Terry Aaker
Subject: FW: US 14 east bound lane soft spots in the City Of Miller

Sheila,
Following is an email from the DOT about fixing the bad spots in the highway.
Thanks,
Camden Hofer, P.E.
SPN and Associates

From: Stearns, Nathan [mailto:Nathan.Stearns@state.sd.us]
Sent: Friday, October 13, 2017 8:24 AM
To: Camden Hofer
Subject: US 14 east bound lane soft spots in the City Of Miller

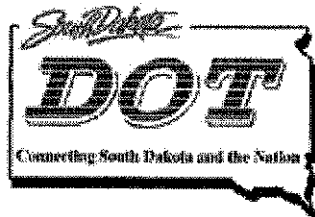
Camden,

Due to the fact that this summer's City of Miller Construction project pushed all of the east bound traffic on US 14 down to one lane instead of 2, the Huron Area SDDOT Office is requesting the contractor/city of miller repair the outside east bound lane on US 14. Our office believes this is very similar to haul road / detour road where change of use constitutes the project to fix issues that arise.

Any questions or comments please let me know.

Thanks

Nathan Stearns
Engineering Supervisor
SD DOT – Huron Area
(605) 353-7140



Proclamation

WHEREAS, According to the Centers for Disease Control and Prevention, as many as one in four patients who receive prescription opioids long term for non-cancer pain in primary care settings struggles with addiction;

WHEREAS, Every day, more than 1,000 people are treated in the ER for misusing prescription opioids, and deaths involving opioids have quadrupled since 1999;

WHEREAS, The spread of opioid abuse has prompted the White House to announce it will designate the opioid crisis a national emergency;

WHEREAS, Because of this epidemic, the need for noninvasive, non-drug approaches to pain management for common musculoskeletal conditions such as back pain has increased throughout the world and particularly in the United States;

WHEREAS, The American College of Physicians (ACP) in 2017 released updated low-back pain treatment guidelines that promote the use of noninvasive, non-drug approaches as a first line of defense against back pain, before the use of pain medications and surgery;

WHEREAS, Chiropractors focus on the whole person with their noninvasive, non-drug approach to health care and pain management;

WHEREAS, There is a growing body of research validating the effectiveness of chiropractic services—spinal manipulation in particular—for the treatment of low-back pain, leading many respected health care organizations such as the ACP to include chiropractic/spinal manipulation in their guidelines for physicians;

WHEREAS, National Chiropractic Health Month 2017 serves as a reminder to all citizens of Miller, South Dakota that noninvasive, non-drug treatments for low-back pain such as chiropractic services/spinal manipulation may lessen or eliminate the need for riskier, potentially addictive treatments such as prescription opioid pain medications and should be thoroughly exhausted whenever possible before initiating over-the-counter and prescription opioid therapy;

THEREFORE, BE IT RESOLVED that the city of Miller, South Dakota officially joins with the American Chiropractic Association (ACA) in proclaiming the month of October 2017 as National Chiropractic Health Month.

Signature _____

Date Proclaimed _____

Cindy Deuter

From: Sheila Coss <finance.office@cityofmiller.com>
Sent: Friday, October 06, 2017 10:20 AM
To: cindy.deuter@cityofmiller.com
Subject: FW: NCHM 2017 Proclamation
Attachments: NCHM 2017 Proclamation - Miller.docx

From: Jeff Smith [mailto:jeff@cohesionchiro.com]
Sent: Thursday, October 5, 2017 11:23 AM
To: finance.office@cityofmiller.com
Cc: darlaw@midconetwork.com; John Carr <Jcarr.carrchiromiller@midconetwork.com>
Subject: NCHM 2017 Proclamation

Mayor Blachford,

October is National Chiropractic Health Month and the Doctors at Carr Chiropractic Clinic and I would appreciate it if you would be willing to sign the attached proclamation that we could publish in the Miller Press and on social media.

Let me know if you have any questions.

Thanks,

Jeff
Jeff Smith, President & Certified Medical Compliance Specialist



605-254-5832 (cell)
Cohesionchiro.com

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For this week's training announcement, we have a **2-day** course in **Pierre** called **G205 Recovery: The Local Government Role**. This course explores the role, design, and functions of Emergency Operations Centers and their relationships with local levels of government during disaster recovery. Foundational concepts in disaster recovery and guidance on recovery planning will be covered. Participants will discuss how a disaster recovery effort can be organized, managed, and led along with the types of challenges faced by recovery managers. Scenario activities throughout the course give participants the opportunity to target information strategies, and address local capabilities and challenges.

Audience: Emergency managers, to include other local disaster recovery professionals, such as elected officials, city/county administrators, public works personnel, building inspectors, and community planners.

Noteworthy: This is a required course to obtain the **Advanced Professional Series (APS)** certificate through FEMA.

Course Information: G205 Recovery, The Local Government Role

December 11 – 12, 2017

8:00 am – 5:00 pm

George S Mickelson Justice Center

1302 Hwy 14

Pierre, SD 57501

Link: <https://www.eventbrite.com/e/g205-recovery-the-local-government-role-tickets-37464780166?aff=es2>

ORDINANCE #685

BE IT ORDAINED BY THE CITY OF MILLER that the following sum is supplementary appropriated to meet the obligation of the municipality.

101 - General Fund

4211	4110 Police Salary	\$4,786.00	Hwy Safety Grant
4211	4340 Vehicle & Machinery	\$2,252.00	Speed Sign
4291	4290 Civil Defense Other Expense	\$17,450.00	Warning Siren
4651	4541 Economic Development	\$12,000.00	15% Additional Sales Tax

211 - Gross Receipts Tax Fund

4531	4510 Pool Recreation	\$7,450.00	Pool Paint
4651	4510 Economic Development Assistance	\$5,000.00	80 % of Additional BBB Tax

602 - Water Fund

4335	4410 Principal	\$62,000.00	
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603 - Sewer Fund

604	4410 Principal	\$100,000.00	
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Source of Funding

101 - General Fund

3100	3130 Sales Tax Earned	\$12,000.00	Additional Sales Tax
3300	3311 Federal Grants	\$24,488.00	

211 - Gross Receipts Tax Fund

3100	3130 Sales Tax Earned	\$5,000.00	Additional Gross Receipts Tax
4531	4510 Unassigned Fund Balance	\$7,450.00	

602 - Water Fund

4335	Unrestricted Net Position	\$62,000.00	
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604 - Sewer Fund

4325	Unrestricted Net Position	\$100,000.00	
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Ronald Blachford, Mayor

ATTEST:

Sheila Coss, Finance Officer