

**AGENDA
CITY OF MILLER
MONDAY, AUGUST 17, 2015
6:00 P.M.**

**Call to Order
Pledge of Allegiance
Approval of Agenda
Approval of Minutes *pgs. 1-5*
Approval of Bills**

Executive Session 6:00 p.m.

- Personnel Matters Pursuant to SDCL 1-25-2 (1)

Public Input

Public Hearing

7:30 Special Event Liquor License – Redneck Paradise

Old Business

1. Lawn Sprinkler System for City Hall
2. Building Permit #2412: Steve Auch – change size of garage
3. Preliminary Budget: Fund Requests

New Business

1. Jan Kittelson – a) Airport b) Minutes
2. Airport Grand Opening
3. Airport Prepaid Agreement
4. Helms & Associates Pay Request – \$15,487.10 *pgs. 6-7*
5. Schedule Committee Meetings:
 - a. Miller Municipal Code Book – legal review
 - b. Building Permits – requirements, fees, etc.
 - c. Safety Benefits Insurance Recommendations
6. Second Reading Ordinance #662 *pg. 8*
7. Preliminary Budget: Capital Outlay
8. Building Permit: OHED/Jan Deuter – remove building
9. SDML Annual Conference – Watertown, October 6-9, 2015 *pgs. 9-14*
10. Change Meeting Date to September 8, 2015

Executive Session

- Personnel Matters Pursuant to SDCL 1-25-2 (1)

Adjourn

"Sandwich every bit of criticism between two layers of praise."
- Mary Kay Ash

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
AUGUST 3, 2015**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, August 3, 2015.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Gale Auch, Jim Odegaard, Tony Rangel, Tom Winsell, Joe Zeller, and Alderwoman Mary Johnson.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Auch to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Johnson, seconded by Alderman Rangel to approve the minutes for the regular meeting held on July 20, 2015, with a correction. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderwoman Johnson, seconded by Alderman Rangel to approve the bills. All members voted aye. Motion carried.

PUBLIC INPUT: John Beaner was present with concerns regarding the public hearing for VanHeuvelen's variance. He told Sheila Coss, Ron Blachford and Jim Odegaard that he would not be available for the hearing on July 20. The public hearing had been tabled in the past due to the VanHeuvelen's schedule and he was wondering why he did not get the same opportunity. Mr. Beaner feels that the city should be responsible for any future damage to his trees as a result of the car port being put two feet from the lot line and the trees. He also requested an extension on his building permit as his year is almost up but the project is not yet completed. The council assured him that as long as work was progressing, the building permit will remain in force.

DEPARTMENT HEAD REPORTS

Electric Department: Bill Lewellen, electric superintendent, stated that they are continuing to retire the old system, trim trees and they buried a new secondary line to the Miller Manor.

Street Department: Ron Hoftiezer, street superintendent, said the contractors working on Highway 14 gave him 1½ truckloads of hot mix to place down on the city streets as well as approximately 1,200 ton of millings to be used for future projects. They lowered the alley west of Stobbs's car lot and the rain water moved properly. Approximately 56 tires were hauled to the dump during the city tire pick up day.

PUBLIC HEARING:

A public hearing was held at 7:30 p.m. Motion by Alderman Odegaard, seconded by Alderman Auch to approve a special event liquor license for Redneck Paradise to serve alcohol at the Community Center on August 8 for the Meier/Stevens wedding. All members voted aye. Motion carried.

Police Department: Shannon Speck, Chief of Police, was present to speak with the Council. He ordered a new lock box for the park campground donations; Ron Hoftiezer will install it. The officers will attend a four hour training at the Hand County Courthouse on August 12. Miller police will be participating in the "Drive Sober or get Pulled Over" campaign from August 24 through September 7; extra officers will be on duty.

Water/Sewer/Airport Departments: Jim Bonebright, water/sewer/airport superintendent, requested attendance at a DENR training. Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve Jim Bonebright's attendance at the Revised Total Coliform Rule seminar on August 5 in Pierre. All members voted aye. Motion carried. Dave Anderson with the FAA will be here on Tuesday, August 11 along with representatives from the SD DOT, Helms & Associates, and T & R Contracting to do a walk through on the runway project.

Finance Office: Sheila Coss Finance Officer, stated that sales tax is up approximately 2% over last year. Motion by Alderman Rangel, seconded by Alderman Odegaard to have Sheila Coss attend "Excelling as a Manager or Supervisor" in Aberdeen on October 6. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Auch to publish and pay for approved minutes only. Publishing the unapproved minutes is not recommended by city attorney, Jerry Wattier or the SD Municipal League as it can cause problems with the resolutions that are published within the minutes. We meet two times a month; therefore, our approved minutes can be published within the required 30 days from the meeting date. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Odegaard to solicit bids for new windows in city hall. All members voted aye. Motion carried. Motion by Alderman Odegaard, seconded by Alderwoman Johnson to continue with no pay for special meetings for the council members. Any funds charged for special meetings will be donated to the general fund. All members voted aye. Motion carried. Members of various community groups were present to request donations for 2016.

OLD BUSINESS

Vac Truck: The council will revisit this with Bill Lewellen and Jim Bonebright closer to the end of the budget year.

NEW BUSINESS

Mike Schmit – Airport Change Order: Motion by Alderwoman Johnson, seconded by Alderman Odegaard to approve the airport change order and PAPI (precision approach path indicator) lights flight check. Mike Schmit explained the changes to the runway lights and the PAPI lights that will all be replaced. It was originally scheduled to replace the lights in a future project, however, the FAA has approved adding the light upgrades to the current project since it is under budget. The FAA must flight check the PAPI lights and the city will have to send an agreement with payment of \$12,000 which will be reimbursed at 95% after the flight check. All members voted aye. Motion carried.

Pay Request – T & R Contracting: Motion by Alderman Rangel, seconded by Alderwoman Johnson to approve the pay request for T & R Contracting for \$60,075.97. All members voted aye. Motion carried.

Mike Beaner – Storm Sewer: Mike Beaner was present to request the status of the storm sewer near Harrell Bros. new building. We are waiting for the large project to replace other sewer and storm sewer throughout the city. The timing will depend on what is discovered with the televising of our current system. Harrell's were told that we hope to have a storm sewer installed within five years of the building completion.

KCCR Radio – Back to School Message: Motion by Alderwoman Johnson, seconded by Alderman Zeller to not approve a Back to School radio announcement. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Auch, seconded by Alderman Zeller to approve the following building permits; John Fanning – 60 X 80 building and Hand County Memorial Hospital – replace deck. All members voted aye. Motion carried.

Unum Long Term and Short Term Disability: Tabled until August 17 meeting.

Sprinkler System for City Hall: Terry Manning stated that the city employees can install an underground sprinkler system around the city hall and water tower for approximately \$800.00. The decision was tabled until August 17.

Alley Behind Rexall: Motion by Alderwoman Johnson, seconded by Alderman Odegaard to have SPN engineers from Mitchell draw up plans for the alley behind Rexall for around \$2500.00. It needs to be engineered so the water runoff from the buildings will flow the right direction to prevent water from running into the businesses along the alley. All members voted aye. Motion carried.

Jim Schick arrived at 8:55 p.m.

Cleanup Efforts/Budget: Motion by Alderman Rangel, seconded by Alderwoman Johnson to hire code enforcer, Mike Olson, for approximately 20-25 hours to get started on the cleanup efforts in Ward 1. The funds will come from the police and finance office budgets for 2015. All members voted aye. Motion carried.

Ordinance #662 – Budget Supplement: Motion by Alderman Rangel, seconded by Alderman Auch to approve the first reading of Ordinance #662 – Budget Supplement. Roll call vote: Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderwoman Johnson – aye, Alderman Winsell – aye, Alderman Auch – aye. Motion carried.

Alderman Auch left at 9:10.

EXECUTIVE SESSION: Motion by Alderman Zeller, seconded by Alderman Odegaard to go into executive session for personnel & legal matters pursuant to SDCL 1-25-2 (1 & 3) at 9:12 p.m. All members voted aye. Motion carried.

Motion by Alderman Rangel, seconded by Alderman Odegaard to return to regular session at 10:05 p.m. All members voted aye. Motion carried.

Bid Process for Sewer/Storm Sewer Project Completion: Motion by Alderwoman Johnson, seconded by Alderman Rangel to advertise for bids to complete the sewer/storm sewer project. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 10:10 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills August 2015 (1)

3D Communications	Radio	\$345.00
A+ Tire & Auto Service	Repairs	\$70.49
Associated Supply Co, Inc	Supplies	\$63.34
AT&T Mobility	Cell Phone	\$47.42
Boney's Parts Plus	Kawasaki Starter	\$101.04
Border States Electric Supply	Supplies	\$83.60
Sheila Coss	Reimb.	\$75.18
Cretex Concrete Products, Inc.	Manhole	\$1,311.97
Cindy Deuter	Reimb.	\$11.00
DGR Engineering	Cap Imp	\$5,950.00
Ditch Witch of South Dakota	Vacuum Rental	\$950.00
Hawkins Inc	Chemical	\$1,632.15
Rachel Heezen	Reimb.	\$50.06
Ron Hoftiezer	Reimb.	\$11.00
Jebro Inc	Road Oil	\$15,135.65
Manning Digging Service	Services	\$173.78
Mid-Dakota Rural Water System	Water	\$16,375.45
Mueller Co	Software Maint.	\$712.50
Northwest Pipe Fittings	Manhole/Fittings	\$2,322.78
NorthWestern Energy	Wheeling Charge	\$7,898.73
Oakley Farm & Ranch Supply	Supplies	\$436.19
Oakley Repair	Hydraulic Hoses	\$206.16
On Hand Development Corp.	80% BBB July	\$3,864.97
Petty Cash	Reimb	\$45.25
Miller Post Office	Annual Permit	\$225.00
SD Dept of Health	Tests	\$337.00
SD Dept of Public Safety	Teletype Service	\$2,340.00
SD Dept of Revenue	Sales Tax	\$8,690.32
SDPAA	Skateboard Park Ins.	\$104.00
Spencer Quarries/Comm Asphalt	Patch Mix	\$959.20
Storey Kenworthy	Laser Utility Bills	\$553.87
T & R Contracting Inc	Cap Imp	\$60,075.97
Wells Fargo Bank, N.A.	Bond Pymt	\$32,590.84
Wesco Receivables Corp	LED Lamp	\$54.19
**** Paid Total ****		<hr/> \$163,804.10

Payroll by Department:

7/28/2015

Department	w/o OT	OT	Total
41110 COUNCIL	1,754.69		1,754.69
41410 FINANCE OFFICE	1,030.22		1,030.22
41910 BUILDING	1,083.60		1,083.60
42110 POLICE	9,831.87	273.93	10,105.80
43110 STREET	5,508.08	445.14	5,953.22
43210 SEWER	4,833.18	91.80	4,924.98
43310 WATER	4,831.61	80.74	4,912.35
43410 ELECTRIC	7,700.64	40.20	7,740.84
43510 AIRPORT	134.31		134.31
45110 BALL PARK	944.30		944.30
45210 PARK	821.18		821.18
45310 POOL	5,976.94		5,976.94
	<u>\$44,450.62</u>	<u>\$931.81</u>	<u>\$45,382.43</u>

Helms & Associates

PO Box 111

Aberdeen, SD 57402-

Tel: (605) 225-1212 Fax: (605) 225-3189

TERRYH@HELMSENGINEERING.COM

Invoice

Invoice Date: Jul 29, 2015

Invoice Num: 12894

Billing Through: Jul 25, 2015

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362

AIP # 3-46-0035-008-2014
PER CONTRACT DATED 11/4/14
INVOICE NINE

SEE ATTACHED

Project Name (ID)

MILLER AIRPORT RUNWAY CONSTRUCTION ADMIN (A5638:05) - Managed by (201)
MILLER AIRPORT RUNWAY RESIDENT ENGINEERING (A5638:06) - Managed by (201)

Amount

\$3,685.29

\$11,801.81

Amount Due This Invoice: **\$15,487.10**

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 29th day of July 2015.
HELMS AND ASSOCIATES *Alan M. Long*

APPROVAL:

BY: _____

TITLE: _____

DATE: _____

Account Summary

Billed To Date	Paid To Date	Balance Due
\$ 164,726.33	\$ 149,239.23	\$ 15,487.10

6

PROJECT: MILLER MUNICIPAL AIRPORT
 RECONSTRUCTION OF RUNWAY 15/33, APRON, EXISITING TAXIWAYS & NEW TAXIWI
 AIP # 3-46-0035-008-2014
 A-5638
 CONTRACT DATE: NOVEMBER 4, 2014
 INVOICE DATE: 7/29/15
 INVOICE NUMBER: NINE
 INVOICE PERIOD: 6/28/15 THROUGH 7/25/15

CONSTRUCTION ADMINISTRATION SERVICE		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$1,160.25	\$9,462.99
OVERHEADS @ 1.79172	\$2,078.84	\$16,955.03
LABOR SUB-TOTAL	\$3,239.09	\$26,418.02
COST OF MONEY @ 2.165%	\$25.12	\$204.87
FIXED FEE: @ 13%	\$421.08	\$3,434.34
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$68.39
MEALS:	\$0.00	\$18.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT @ COST (METTLER)	\$0.00	\$917.82
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$3,685.29	\$31,061.44

RESIDENT ENGINEERING SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$3,439.44	\$39,372.25
OVERHEADS @ 1.79172	\$6,162.51	\$70,544.05
LABOR SUB-TOTAL	\$9,601.95	\$109,916.30
COST OF MONEY @ 2.165%	\$74.46	\$852.41
FIXED FEE: @ 13%	\$1,248.25	\$14,289.12
EXPENSES @ COST:		
MILEAGE:	\$742.14	\$4,100.41
MEALS:	\$135.00	\$2,365.00
LODGING:	\$0.00	\$2,141.65
OUTSIDE CONSULTANT @ COST	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$11,801.81	\$133,664.89

ORDINANCE #662

BE IT ORDAINED BY THE CITY OF MILLER that the following sum is supplementary appropriated to meet the obligation of the municipality.

501 – Capital Improvement - Airport

3990 Other	
3670 Donations	\$50,000.00

Source of Funding

501 Capital Improvement - Airport

Fund Balance – 2014 OHED Donation	\$50,000.00
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Ronald Blachford, Mayor

(SEAL)

ATTEST:

Sheila Coss, Finance Officer

Record of Votes:

Alderman Rangel –

Alderman Odegaard –

Alderman Zeller –

Alderwoman Johnson –

Alderman Winsell –

Alderman Auch –

1st Reading – August 3, 2015

2nd Reading – August 17, 2015

Adoption – August 17, 2015

Publication – August 26, 2015



Preliminary Agenda Subject to Change

Tuesday, October 6, 2015

- 2:00 p.m. SDML Golf Tournament**
 Cattail Crossing Golf Course, Watertown
Hosted by: City of Watertown
South Dakota Municipal League
- 7:00 p.m. SDML Board of Directors Meeting**

Wednesday, October 7, 2015

- 8:00 a.m. Registration**
- 8:00 a.m. Exhibits Open**
- 8:00 a.m. Online Not In Line**
Ross Heupel, Marketing Director, GovOffice Web Solutions
- 9:00 a.m. Orientation for New Attendees**
- 9:00 a.m. SD City Management Association**
Presiding: Amy Nelson, SDCMA President, Yankton
 1. Business Meeting and Election
 2. ICMA/GOSCMA Update
Dave Childs, ICMA State Liaison
 3. Surviving the Public Arena
Dr. Craig Waldron, Retired City Manager, Instructor; Management, Marketing, and Public Administration Department, Hamline University
- 9:00 a.m. SD Municipal Electric Association**
Presiding: Todd Chambers, SDMEA President, Watertown Municipal Utilities
 1. Advanced Metering Infrastructure (AMI) Benefits for Municipal Electric Utilities
Tom Thorson, Eaton Cooper Power Systems
 2. MRES and Heartland Update
 3. Business Meeting and Election
- 10:00 a.m. SDML Pooling Meetings**
- SDML Workers' Compensation Fund
 - Health Pool of South Dakota
 - South Dakota Public Assurance Alliance
- 11:00 a.m. Do you feel lucky? Come Roll the Dice with the SDML Workers' Compensation Fund**
Brad Wilson, President, Insurance Benefits, Inc.
- Property and Liability Basics – Are you Smarter than a 5th Grader (SDPAA version)**
Ron Burnood, Director of Member Services, SDPAA
Jerry Krambeck, Member Services Representative, SDPAA
- Noon Safety Awards Luncheon**
Presiding: Doug Kirkus, Safety Benefits, Inc.
Hosted by: SDML Workers' Compensation Fund
South Dakota Public Assurance Alliance

- 1:00 p.m. Elected Officials Workshop**
Join the SD Association of Code Enforcement to hear about Cadillac Code Enforcement on a Clunker Budget to learn tips on how to maximize code enforcement resources, get the most bang for your buck, and attack problems in new and innovative ways.
- 1:00 p.m. SD Airport Management Association**
Presiding: Philip Tiedeman, SDAMA President, Brookings
1. Review of Projects around the State
Jon Becker/Colton Stahl, SD DOT Office of Aeronautics
2. Unmanned Aerial Systems (UAS)
Steven Hoogerhyde, FAA Team Program Manager, Federal Aviation Administration
3. Airfield Crops
TBA
4. FAA Non-Federal Reimbursable Agreements
TBA
5. Business Meeting and Election
- 1:00 p.m. SD Association of Code Enforcement**
Presiding: Scott Simianer, SoDACE President, Custer
1. Business Meeting
2. Cadillac Code Enforcement on a Clunker Budget
Teresa Adrian, 1st Vice President, American Association of Code Enforcement
3. AACE: Who We Are and Where We're Going
Sherri Johnston, Ambassador/Educode Liaison, American Association of Code Enforcement
- 1:00 p.m. SD Governmental Human Resource Association**
Presiding:Carolynn Anderson, SDGHRA President, Wall
1. Business Meeting and Election
2. What You Need to Know about Wage and Hour in the Public Sector
Brian Mundahl, Investigator, US Department of Labor
Sarah Soldatke, Investigator, US Department of Labor
3. Putting a Positive Spin on Safety
Tom Slattery, Director, Corporate Safety and Risk Management
- 1:00 p.m. SD Municipal Liquor Control Association**
Presiding: Sharon Mins, SDMLCA Vice President, Belle Fourche
1. Ballot Results for Continuing or Dissolving SDMLCA
2. Business Meeting and Election
- 4:00 p.m. SDML Policy Committee Meetings**
- General Government**
Presiding: Mike Wendland, Mayor, Baltic
- Public Health, Safety, and Welfare**
Presiding: Tom Paisley, Building Official, Spearfish, Chair
- Public Works**
Presiding: Mark Cotter, Public Works Director, Sioux Falls, Chair
- Taxation and Revenue**
Presiding: Pauline Sumption, Finance Officer, Rapid City, Chair
- 4:00 p.m. SDML Auditing Committee**
Presiding: Karl Alberts, Finance Officer, Aberdeen, Chair
- 4:00 p.m. SDML Nominating Committee**
Presiding: Dennis Olson, Assistant City Administrator/Finance Officer, Brandon, Chair
- 5:30 p.m. Exhibit Area Social**
- 6:30 p.m. Dinner, Talent Contest, and Entertainment**

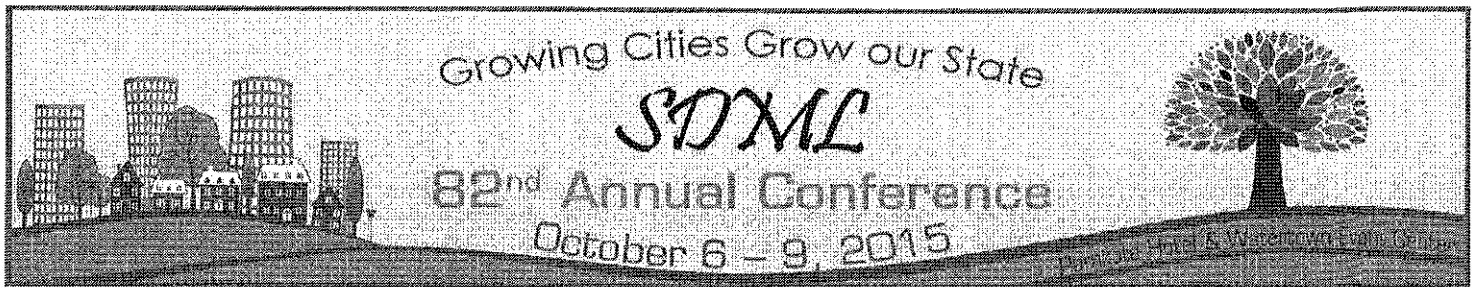
Thursday, October 8, 2015

- 7:00 a.m. **SDML 12th Annual Walk/Run** – Pre-registration required.
Starts near Bramble Park Zoo, meet in Ramkota Hotel lobby at 6:30 a.m. for a ride.
Hosted by: Health Pool of SD
SDML Workers' Compensation Fund
South Dakota Public Assurance Alliance
- 7:45 a.m. **Breakfast**
- 7:45 a.m. **Past Presidents' Breakfast**
- 8:00 a.m. **Registration**
- 8:00 a.m. **Exhibits Open**
- 8:00 a.m. **Resolutions Committee**
Presiding: Meri Jo Anderson, Finance Officer, New Underwood, Chair
- 9:00 a.m. **Elected Officials Workshop**
1. Budgeting and Fiscal Responsibility for Elected Officials
Rod Fortin, Director of Local Government Assistance, SD Dept. of Legislative Audit
2. Is Your Municipality's Data Safe and Secure?
Dan Pollema, Account Manager, Riverside Technologies Inc.
Jamie Fry, Enterprise Solutions Engineer, Riverside Technologies Inc.
- 9:00 a.m. **SD Municipal Attorneys' Association**
Presiding: Greg Bamier, SDMAA President, Sturgis
1. Business Meeting and Election
2. Roundtable Discussion
- 9:00 a.m. **SD Building Officials' Association**
Presiding: Mike McMahon, SDBOA President, Harrisburg
1. Business Meeting
2. Roundtable Discussion
- 9:00 a.m. **SD Governmental Finance Officers' Association**
Presiding: Dave Dutton, SDGFOA President, Spearfish
1. Business Meeting and Election
2. Municipal Liquor Updates
Mame Dooley, Revenue Section Coordinator, Property and Special Tax Division, SD Dept. of Revenue
3. Legislative Audit Updates
Rod Fortin, Director of Local Government Assistance, SD Dept. of Legislative Audit
- 9:00 a.m. **SD Police Chiefs' Association**
Presiding: Dave Kull, SDPCA President, Brandon
1. Business Meeting
2. Emotional Intelligence Training
Kim Knecht, Assistant Training Administrator, SD Law Enforcement Training
3. Presentations:
Marty Jackley, SD Attorney General
Randy Seiler, Acting US Attorney
Denny Kaemingk, SD Department of Corrections
Trevor Jones, SD Highway Patrol
Bryan Gortmaker, SD DCI
Scott Rechtenbaugh, SD DCI
Jeff Price and Mike Waldner, SD BIT
- 9:00 a.m. **SD Municipal Street Maintenance Association**
Presiding: Ron Hofftezer, SDMSMA President, Miller
1. Business Meeting and Election
2. Storm Water Program for Municipal Separate Storm Sewer Systems (MS4)
William Marcouiller, Engineer I, SD Dept. of Environment and Natural Resources
3. Funding and Implementation of Storm Water Management Programs
Terri Johnson, Engineer, City of Mitchell
Robin Bobzien, Engineer, City of Aberdeen
Andy Berg, Principal Engineer, City of Sioux Falls

- Noon** **Excellence in SD Municipal Government Award Luncheon**
 Featured Speaker: *Governor Dennis Daugaard (Invited)*
 Presentation of the 2015 Excellence in SD Municipal Government Award
 SDML Hall of Fame Induction – *Honoring 20 years and more of municipal service.*
Hosted by: BankWest Trust Department
The First National Bank in Sioux Falls – Trust Department
- 1:30 p.m.** **SD Chapter, American Public Works Association**
Presiding: John Childs, President, SD Chapter APWA
 1. TBA
 2. Round Table Discussion
 3. Business Meeting
- 1:30 p.m.** **South Dakota Fire Chiefs Association**
Presiding: Paul Johnson, President, SDFCA
- 1:30 p.m.** **General Sessions**
 1. **Identity Theft, Fraud, and Security Issues**
Marty Jackley, SD Attorney General
- 2:45 p.m.** **2. Secrets of Success for Economic Development**
Janet Ady, President and CEO, AdyVoltedge
- 5:30 p.m.** **President's Reception (for all attendees)**
- 6:30 p.m.** **Dinner**
Hosted by: Dougherty & Company, LLC
Entertainment: The Saucy Cabaret
 The Saucy Cabaret is a powerhouse New Vaudeville style variety show that cooks up a tasty smorgasbord of comedy, laughter, music and mischief. A fast-paced mile-a-minute laugh riot that doesn't let up for even a second. It has music, mime, crazy magic, stand-up comedy and some of the funniest improvisational and sketch comedy ever!
Hosted by: Midcontinent Communications

Friday, October 9, 2015

- 7:00 a.m.** **Yoga with Amy** (Bring your own mat or towel.)
- 8:00 a.m.** **Registration**
- 8:00 a.m.** **Breakfast**
- 8:30 a.m.** **General Sessions**
 1. **The Value of Afterschool Programs to a Community**
Gloria Hanson, Mayor, Fort Pierre and Panel
 Our experts will discuss the benefits for you community of an active after school program.
- 9:15 a.m.** **2. Dealing with Threats and Hostile People**
Trooper John Peary, SD Highway Patrol
 When a public meeting turns angry, or someone comes into city hall with a complaint and a threat, what do you do? Learn how to deal with these situations from a security expert.
- 10:00 a.m.** **3. Walkin' the walk and talkin' the talk!**
Nancy Surprenant, Transportation Alternatives Program Coordinator, SD Dept. of Transportation
 This presentation will cover the people, tools, resources and techniques needed to conduct a successful walk audit in your community.
- 10:30 a.m.** **SDML Annual Business Meeting and Election**
 1. Auditing Committee Report
 2. Executive Director's Report
 3. Resolutions Committee Report
 4. Discussion and Adoption of 2016 Statement of Policy
 5. President's Report
 6. Nominating Committee Report
 7. Annual Election of Officers
 8. Other Business
 9. Prize Drawing – Must be Present to Win!



REGISTRATION FEES

Please use the Conference Registration Form to register. We prefer payment to be mailed with the completed registration form, however you may also fax your registration form to 605-224-8655 or email it to paula@sdmunicipalleague.org and send your payment in separately.

Prepaid By September 15, 2015	On-Site	One-Day Prepaid or On-Site	Spouse/Guest Prepaid or On-Site	Company Representative Prepaid or On-Site
Members - \$100* Non-Members - \$200	Members - \$115* Non-Members - \$200	\$65	\$65	\$500**
Includes all conference meetings, socials and meals. Conference materials and name badges are prepared in advance for easier and faster check-in at the conference.	Includes all conference meetings, socials and meals. Conference materials and name badges are made on-site as time allows. Prepaid registration is encouraged to expedite registration upon check-in and to ensure adequate planning of meeting space and meals.	Applies to a single day at conference. If attending two or more days, you must pay the regular full registration fee. Prepaid and On-Site registration fees are the same for One-Day registrations.	Includes all socials and meal functions. Prepaid and On-Site registration fees are the same for Spouses/Guests registration.	Includes all conference meetings, socials and meals. Prepaid and On-Site registration fees are the same for Company Representative. Those interested in being an Exhibitor should contact Carrie at: 1-800-658-3633

*Members are officials and employees of a municipality that pay annual dues to the SD Municipal League.

**Company representatives are individuals representing a company, business or organization who are not participating in the exhibitor program.

If you are unsure which category you should register under, please contact the League at 1-800-658-3633 or paula@sdmunicipalleague.org.

ROOM RESERVATIONS

- Ramkota* (605) 886-8011 *Host Hotel
- Super 8 (605) 882-1900
- Travel Inn (605) 886-6120
- Econo Lodge (605) 882-2243
- Quality Inn (605) 886-3010
- Hampton Inn (605) 878-1800
- Days Inn (605) 886-3500
- Country Inn & Suites (605) 886-8900
- Holiday Inn Express (605) 882-3636
- Drake (605) 886-8411

- ◆ Room reservations must be made directly with the hotels.
- ◆ All rooms are subject to state and municipal taxes unless paid by a municipality's check or billed to the municipality. Mention the SDML when making reservations.

GUEST MEALS

- ◆ Spouses and guests that are not registering for conference but wish to attend meal functions may do so and can pay for each meal at the registration desk during conference.

REFUND POLICY

- ◆ 100% Refund if cancelled on or before 5:00 p.m. September 15th.
- ◆ 50% refund if cancelled between September 16th and September 22nd.
- ◆ **No refunds will be given after 5:00 p.m. September 22, 2015.**

SOCIAL ACTIVITIES

- ◆ Tuesday afternoon – Golf Tournament
- ◆ Wednesday evening – Exhibit Area Social, Dinner & Entertainment
- ◆ Thursday morning – 12th Annual Fun Walk/Run
- ◆ Thursday evening – President's Reception, Dinner & Entertainment

Auxiliary aids and reasonable accommodation shall be made upon request to ensure that all programs and activities are fully accessible to all individuals. If you would like to request special accommodation, please contact the League office at 605-224-8654 or 1-800-658-3633.

SOUTH DAKOTA MUNICIPAL LEAGUE

ANNUAL CONFERENCE REGISTRATION FORM Watertown ~ October 6-9, 2015

Municipality Represented: _____

- Please TYPE OR PRINT your information as you would like it to appear on the name tag.
- For each attendee, check the box(s) of the days they will be attending. Registration Fee Schedule is below.
- **FIRST TIME CONFERENCE ATTENDEES:** Please check the box next to your name and include your email. This only applies to SDML Members that are attending the Annual Conference for the first time.

Name <small>*If you are a First Time Attendee, please check the box next to your name.</small>	Title	Email <small>*If you are a First Time Attendee, please list your email to receive additional information.</small>	Wed 7th	Thurs 8th	Fri 9th	Amount Paid
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TOTAL AMOUNT ENCLOSED: \$						

Please Return Registration By September 15, 2015 to:
*No Refunds After 5:00 p.m. September 22, 2015

South Dakota Municipal League
208 Island Drive
Fort Pierre, SD 57532

Payment Must Accompany Registration
(Sorry No Credit Cards Accepted)

CONFERENCE REGISTRATION FEES		
SDML Members*	Pre-Registration for multiple day attendance -- must be postmarked or received by 9/15/15	\$100.00
SDML Members*	Registration for multiple day attendance -- received after 9/15/15	\$115.00
Non-member/Government/Non-Profit	Registration for multiple day attendance -- received at any time	\$200.00
Company Representative**	Registration -- received at any time	\$500.00
Spouse/Guest	Registration -- received at any time	\$65.00
Single Day Attendee	Registration for only a single day of attendance -- received at any time for only a single day of attendance **Does not apply to Company Representatives	\$65.00

*Members are officials and employees of a municipality that pay annual dues to the SD Municipal League.

**Company representatives are individuals representing a company or business that are not participating in the exhibitor program.

If you are unsure which category you should register under, please contact the League at 1-800-658-3633 or paula@sdmunicipalleague.org.

SDML OFFICE USE ONLY:	DATE: _____	14	CHECK #: _____	AMOUNT: _____
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