

**AGENDA
CITY OF MILLER
MONDAY, JUNE 15, 2015
7:00 P.M.**

Call to Order

Pledge of Allegiance

Approval of Minutes *pgs. 1-4*

Approval of Agenda

Approval of Bills

Public Input

Old Business

1. Utility Committee Recommendation
2. Code Enforcement

Public Hearing

7:30 Variance Hearing – VanHeuvelen, carport

7:45 Special Event Liquor License – Sommer's Bar

New Business

1. Miller Ball Association: teams and funds – Roxie Zacher
2. Tire pick-up – Ron Hoftiezer, street supt.
3. On Hand Development: special meeting – Lane Warkenthien
4. Building Permits
 - a. Tara Tschetter – remove shed
 - b. John Fanning – remove garage and build steel building (old business)
 - c. Dave & Judi VanHeuvelen – carport
5. Wage Increase – Josh Koeck

Correspondence

Mid-Dakota Rural Water System *pg. 5*

Adjourn

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
JUNE 1, 2015**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, June 1, 2015.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Gale Auch, Jim Odegaard, Tony Rangel, Tom Winsell, Joe Zeller and Alderwoman Mary Johnson.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderwoman Johnson to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Johnson, seconded by Alderman Auch to approve the minutes for the regular meeting held on May 18, 2015, and the special meeting held on May 26, 2015. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Rangel, seconded by Alderman Auch to approve the bills. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS:

Electric Department: Bill Lewellen, electric superintendent, stated that all of the poles have been removed from the west side of Broadway Ave. He is going to get the poles appraised so we can sell them prior to the county auction. The siren by Miller Concrete Products needs repair, and the one behind Bushfield's needs to be moved and changed from a three-phase to a single-phase. Motion by Alderman Rangel, seconded by Alderwoman Johnson to order a new pump for the fountain in Crystal Park at the approximate cost of \$4,000.00. All members voted aye. Motion carried. The transformer has been installed for Dollar General. The last nine LED street lights have been received and will be installed. Rodney Gortmaker, Sr. asked when the city will bury the lines on the east side of town. He has had weak power at his house for years as the old transformer is overloaded. Bill stated that we need to raise some funds. We do not want to add an additional debt surcharge at this time to pay for the next phase.

Police Department: Chief of Police Shannon Speck was happy to report that there have been no car repairs in the past month. They are very happy with the new Ford Interceptor. Officer Henrickson just completed his seventh year as the D.A.R.E. instructor. There are some lawns around town that are in violation of city ordinance. Shannon is working with Ron Hoftiezer to get them mowed.

Street Department: Ron Hoftiezer, street superintendent, stated that he will be building an access road into the dump to assist with mosquito fogging. He is working with Jeff Hargens, Hand County Highway Superintendent, to put dust control on the dump ground road. David, Gordy and Ron cleaned about six tandem trucks worth of leaves, dirt, sediment, etc. from the east end of Crystal Lake. Rodney Gortmaker, Sr. asked about the drainage from the bus barn to his property. Ron and David will take the transit back out to see if the drainage ditch is dug properly. The city assisted about 28 people during the City Wide Cleanup.

Water/Sewer Department: James Bonebright, superintendent, was not present. No report available.

Finance Office: Sales tax is up for the first time this year. Motion by Alderwoman Johnson, seconded by Alderman Zeller to send Cindy and Rachel to the sales tax seminar in Aberdeen on July 23. All members voted aye. Motion carried. Jerry Krambeck, SDPAA, will be here to review our insurance coverage at 8:00 a.m. on June 9. Sheila Coss will leave at 10:30 a.m. on June 9 for HR & FO School.

On Hand Economic Development: Laine Warkenthien was present to give a review of happenings at On Hand Economic Development. Amy Howard, executive director, has resigned; they will be advertising for a replacement. They are focused on building relationships with Hand County and the City of Miller. Financial statements for On Hand should be available within a month. They have been working on a campaign to determine the best direction for On Hand, City of Miller and Hand County and have had very good input from the community.

NEW BUSINESS:

Mike Olson – Code Enforcer: Mike Olson, Aberdeen, was present to let the council know about his position as a Code Enforcement Specialist and to see if the council would like to hire him as a consultant. There was a large crowd present to hear what he had for a presentation. Mike Beaner, Rich Mueller, John Beaner, Tom McGough and others felt that it is necessary for the city to proceed with the cleanup efforts; however, they stated that the city employees could be trained in code enforcement so that we do not need to hire a consultant. Mike Olson will also train employees as code enforcers if the council so chooses. There was a lot of discussion regarding the code enforcement process. A decision was tabled until June 15.

Amanda Taylor – WSI Training: Motion by Alderwoman Johnson, seconded by Alderman Rangel to have Ryan Fischer train our lifeguards as Water Safety Instructors at a cost of \$290.00/guard. The cost of the course will be reimbursed \$100.00/year for 3 years for returning lifeguards. Certified lifeguards will receive a 10% wage increase as they will be able to certify Red Cross swimming lessons attendees. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Auch, seconded by Alderman Odegaard to approve building permits for Doug Purrington – deck and Dave & Judy VanHeuvelen – deck and to table John Fanning’s request for a steel building. All members voted aye. Motion carried.

Budget Training: Motion by Alderman Rangel, seconded by Alderman Odegaard have Tony Rangel, Ron Blachford, Cindy Deuter and Rachel Heezen attend the budget training in Pierre on July 16 and Sheila Coss attend the budget training in Aberdeen on July 22. All members voted aye. Motion carried.

Pay Request – Helms & Associates: Motion by Alderman Zeller, seconded by Alderwoman Johnson to approve a pay request for Helms & Associates in the amount of \$44,333.79. Alderman Zeller asked what the Cost of Money at 2.165% and the Fixed Fee of 13% are. Finance Officer, Sheila Coss will ask Helms & Associates. All members voted aye. Motion carried.

Pay Request – T & R Contracting: Motion by Alderwoman Johnson, seconded by Alderman Rangel to approve a pay request in the amount of \$632,770.71 to T & R Contracting. All members voted aye. Motion carried.

Ken Simons – Trailer: Ken Simons was present at the October 20, 2014, meeting to request an extension to June 1, 2015, to make a trailer house owned by his wife, Rosetta, habitable or removed. He called this morning stating that he was in an accident three weeks ago, has had one surgery and is in need of two more surgeries. He will get assistance from his son-in-law to work on the house and is requesting another extension, no time frame mentioned. Motion by Alderman Rangel, seconded by Alderwoman Johnson to deny this request pending legal counsel. All members voted aye. Motion carried.

Special Events – Special Meetings: Motion by Alderman Auch, seconded by Alderwoman Johnson to charge \$350.00 for each special meeting necessary for a special event liquor license. All members voted aye. Motion carried.

Second Reading of Ordinance #661: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the second reading of Ordinance #661 – Adoption of the 2012 International Property Maintenance Code Book. Roll call vote: Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderwoman Johnson – aye, Alderman Winsell – aye, Alderman Auch – aye. Motion carried.

Utility Committee Recommendation: The Utility Committee has requested that the city employees do all water and sewer work and only contact outside assistance if absolutely necessary.

Infra-Track, Inc.: Motion by Alderman Auch, seconded by Alderman Odegaard to table any discussion until legal counsel is received. All members voted aye. Motion carried.

EXECUTIVE SESSION: Motion by Alderman Odegaard, seconded by Alderwoman Johnson to go into executive session at 10:05 p.m. pursuant to SDCL 1-25-2 (1) for personnel matters. All members voted aye. Motion carried. Motion by Alderwoman Johnson, seconded by Alderman Auch to return to regular session at 10:13 p.m. All members voted aye. Motion carried. Motion by Alderwoman Johnson, seconded by Alderman Rangel to approve the donation of sick leave from city employees to Rachel Heezen for personal emergency leave. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 10:14 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills June 2015 (1)

3D Communications	Equip	\$15.00
A & B Business Solutions	Supplies	\$53.87
AT&T Mobility	Cell Phone	\$47.42
Boney's Parts Plus	Parts	\$26.73
DGR Engineering	Cap Imp	\$900.00
Fastenal Company	Supplies	\$31.87
Fischer Plumbing	Repairs	\$255.54
Hand County Publishing	Proceedings/Notices	\$358.01
Helms & Associates	Prof Fees	\$44,333.79
Ron Hoftiezer	Meal	\$8.00
Manning Digging Service	Service	\$675.00
Mid-Dakota Rural Water System	Water	\$15,438.74
Miller School District 29-4	Crossing Guard	\$2,550.00
Oakley Farm & Ranch Supply	Supplies	\$5.98
On Hand Development Corp.	80% BBB	\$2,080.79
Orv's Yard Service	Service	\$306.52
Preferred Transmissions	Repair '98 Chevy	\$116.84
Rural Development	Loans	\$4,514.00
SD DENR	Drinking Water Fee	\$600.00
SD Dept of Health	Tests	\$30.00
SD Dept of Revenue	Sales Tax	\$11,864.04
SD Dept of Transportation	Appraisal Review	\$38.25
Simons Outdoor Sports	Supplies	\$11.99
T & R Contracting Inc	Cap Imp	\$632,770.71
Van Diest Supply Company	Chemical	\$4,746.80
Wheels and Meals Corporation	Donation	\$2,000.00
**** Paid Total ****		<u>\$730,636.72</u>

Payroll by Department:		6/2/2015		
	Department	w/o OT	OT	Total
41410	FINANCE OFFICE	\$1,027.23		\$1,027.23
42110	POLICE	\$9,097.93	\$775.49	\$9,873.42
43110	STREET	\$4,398.19	\$183.89	\$4,582.08
43210	SEWER	\$4,379.55		\$4,379.55
43310	WATER	\$4,379.51		\$4,379.51
43410	ELECTRIC	\$10,586.75		\$10,586.75
45110	BALL PARK	\$582.78		\$582.78
45210	PARK	\$798.33		\$798.33
45310	POOL	\$2,262.27		\$2,262.27
		<u>\$37,512.54</u>	<u>\$959.38</u>	<u>\$38,471.92</u>



June 5, 2015

BOARD OF DIRECTORS

RICK BENSON
Wolsey
Rural 5

LENNIS FAGERHAUG
Wessington Springs
Rural 4

DWIGHT GUTZMER
Highmore
Municipal

ROBERT JONES
Huron
Municipal

JAMES MCGILLVREY
Wolsey
Municipal

JEFFREY MCGIRR
Huron
Municipal

STEVE ROBBENNOLT
Gettysburg
Rural 1

GARY STRASBURG
Rockham
Rural 3

BRUCE VENNER
Pierre
Rural 2

TO: Municipal Bulk Customers in the Mid-Dakota Rural Water System Area

FR: Mid-Dakota Rural Water System, Inc.

RE: Director Nomination and Election

The Mid-Dakota Rural Water System, Inc. will be holding its Annual Meeting & Election of Directors on October 16, 2015 from 10:00 am to 5:00 pm at the Mid-Dakota offices.

A Municipal-at-Large Director position term will expire. A deadline of 4:00 P.M., September 16, 2015 has been set for nominating resolutions to be submitted to the office in Miller.

After the 16th, if there is an election we will mail a ballot to you and your designated representative will then vote for the candidate of your choice. At your next Board or Council meeting you may wish to appoint someone from your council or board to be your voting representative.

Please call our office at 1-800-439-3079 if you have any questions. Thank you.

Sincerely,
Mid-Dakota Rural Water System, Inc.

Susan Hargens
Member Services Manager

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PO Box 318
Miller, SD 57362

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TF: 1-800-439-3079
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office@mdrws.com

KURT PFEIFLE
General Manager

Our mission is...
To enhance
quality of life
and promote
economic
development,
with high
quality water
and excellent
service.