

**AGENDA**  
**CITY OF MILLER**  
**MONDAY, MAY 15, 2017**  
**7:00 P.M.**

**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Approval of Minutes** *pgs. 1 - 4*

**Approval of Bills**

**Public Input**

**Public Hearing**

7:30 Special Event Liquor License – Sommer's Bar

**New Business**

1. Laine Warkenthien – OHED
2. Janice Arbogast – fence
3. Steve Danburg & Kelly Fernholz – zoning
4. Citywide Cleanup – Free Dump Day
5. Sommer's Bar & Hi-Lite Bar – close alley June 30<sup>th</sup>
6. Temporary Housing
7. Camden Hofer, SPN
  - a. Construction Update
  - b. Amendment to Phase I Engineering Contract
  - c. Phase II Engineering Contract
  - d. Highway 14 Width Restriction
  - e. Microcomm SCADA Proposal
  - f. Water for Contractors
  - g. Water Tank Rehabilitation
  - h. Sanitary Sewer Issue on West 8<sup>th</sup> St and 2<sup>nd</sup> Ave
  - i. Vista Drive
8. Utility Committee Recommendations
9. Designate Project Manager
10. DENR Certificate
11. Building Permits: Jean Johnson – remove out buildings, install fence, steps; Rose Moncur – replace awning; Craig Price – replace fence; Marcus Suhn – hangar
12. Hire Summer Help
13. Clarification on Returning Seasonal Employee Wages
14. Malt Beverage License Renewals: a) Dollar General b) MILAN, Inc. c) Cowboy Country Store

**Unfinished Business**

1. County Zoning – 1 Mile

**Executive Session**

Personnel Matters Pursuant to SDCL 1-25-2(1)

**Adjourn**

**UNAPPROVED  
CITY OF MILLER  
CITY COUNCIL MEETING  
MAY 2, 2017**

*USDA is an equal opportunity provider, employer and lender.*

The City Council met in regular session at City Hall at 7:00 p.m. on Tuesday, May 2, 2017.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman SuAnne Meyer. Absent: Alderman Gale Auch.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**MINUTES:** Motion by Alderman Rangel, seconded by Alderman Zeller to approve the minutes for the regular meeting held on April 18, 2016. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Odegaard to adjourn and reconvene as the new city council. All members voted aye. Motion carried.

**OATH OF OFFICE:** President Rangel administered the Oath of Office to Mayor Blachford. Mayor Blachford administered the Oath of Office to Aldermen Odegaard, Swartz, and Zeller as well as Chief of Police, Shannon Speck and Finance Officer, Sheila Coss.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderwoman Meyer to approve the agenda as amended. All members voted aye. Motion carried.

**ELECTION OF OFFICERS:** Motion by Alderman Odegaard, seconded by Alderman Zeller to nominate Alderman Rangel as President. All members voted aye. Motion carried. Motion by Alderman Odegaard, seconded by Alderman Steers that nominations cease and a unanimous ballot be cast. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Zeller to nominate Alderman Odegaard as Vice President. All members voted aye. Motion carried. Motion by Alderman Steers seconded by Alderman Rangel, that nominations cease and a unanimous ballot be cast. All members voted aye. Motion carried.

**MAYORAL APPOINTMENTS:** Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the committee assignments and mayoral appointments as presented with one exception: Public Health Official was tabled. All members voted aye. Motion carried.

**FINANCE OFFICE:** Meyer, Rangel, Steers, **PUBLIC SAFETY:** Rangel, Swartz, Steers, **STREETS, PARK, BALLPARK:** Steers, Zeller, Swartz, **UTILITIES:** Rangel, Meyer, Swartz, **AIRPORT, CITY PLANNING & ZONING:** Steers, Zeller, Odegaard, **PERSONNEL:** Odegaard, Zeller, Meyer, **BEAUTIFICATION:** Rangel, Odegaard, **WORKPLACE SAFETY:** Swartz, Meyer, Zeller, **ON HAND ECONOMIC DEVELOPMENT DELEGATE:** Zeller, **HOUSING:** Meyer, Steers, *The Mayor is a member of each committee as ex-officio. (By virtue of his title.)* **CITY ATTORNEY:** Jerry Wattier, Riter, Rogers, Wattier & Northrup, LLP, **CHIEF OF POLICE:** Shannon Speck, **FINANCE OFFICER:** Sheila Coss, **OFFICIAL NEWSPAPER:** "The Miller Press", **OFFICIAL DEPOSITORS:** American Bank & Trust – Miller, Quoin Financial Bank – Miller, Wells Fargo Bank,

**LEPC LIAISON:** Ronald Hoftiezer, **AMERICANS WITH DISABILITIES REPRESENTATIVES:** Bob Steers, Jeff Swartz, **TREE CITY USA:** Jim Odegaard, **CONSOLIDATED EQUALIZATION:** Bob Steers.

**APPROVAL OF BILLS:** Motion by Alderwoman Meyer, seconded by Alderman Odegaard to approve the bills. All members voted aye. Motion carried.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** Chief Speck reported that all officers will be receiving fire arms training next week. The speed sign will be installed next Thursday near the park.

**Street Department:** Ron Hoftiezer, superintendent, would like to order new 55-gallon trash cans for main street. There is a beaver residing in the creek near the park. Ron has been given permission to remove the nuisance when he can locate it before much more damage is done.

**Electric Department:** Bill Lewellen, superintendent, was unavailable.

**Water/Sewer Department:** Terry Manning, superintendent, stated that the airport inspection by Thom Koch, DOT, went very well. The Slide Experts have finished painting the pool slide. Great Plains Structures have cleaned the water tank behind city hall.

**Finance Office:** Sheila Coss, Finance Officer, reported on sales tax. Christi Danburg attended the spring users group meeting for Data Technologies, there will be major changes to the software in the next year. Year-to-date city finances show a profit of \$475,149.30.

**NEW BUSINESS**

**C&C Fireworks Permit:** Motion by Alderman Rangel, seconded by Alderwoman Meyer to approve the permit for the public fireworks to be held on July 1, 2017, weather alternate date is July 2, 2017. All members voted aye. Motion carried. Kristi Lichty, C&C President, requested assistance from the city council members and employees to oversee activities in the park on July 1, 2017. C&C is also planning activities on the football field prior to the fireworks display.

**Shelli Langdeau, Lazy 3S Rodeo Co.:** Motion by Alderman Rangel, seconded by Alderman Odegaard to support the rodeo and help where we can. All members voted aye. Motion carried.

**Pay Request – Robert Johnson Construction:** Motion by Alderman Zeller, seconded by Alderman Rangel to approve Payment No. One to Robert Johnson Construction in the amount of \$53,857.02 for the detention basin project. All members voted aye. Motion carried.

**SPN Pay Requests:** Motion by Alderwoman Meyer, seconded by Alderman Steers to approve the following pay requests for SPN: Water \$3,525, & \$1,000, Lift Stations \$3,930 & \$1,700, Wastewater \$9,700 & \$1,000, Storm \$1,511.05, \$3,600 & \$1,000 for a total of \$26,966.05. All members voted aye. Motion carried.

**Hospital:** Bryan Breitling, hospital administrator, was present to ask what the procedure is to place a temporary construction house on a lot owned by the hospital. Sheila Coss, finance officer, will contact the city attorney to ask for his advice. Motion by Alderwoman Meyer,

seconded by Alderman Steers to approve placement of the temporary housing structure contingent upon attorney approval. All members voted aye. Motion carried.

**Building Permits:** Motion by Alderman Swartz, seconded by Alderman Zeller to approve the following building permits: Bonnie Hall – remove garage, Tim & Mary Beranek – new house, Curt Telkamp – addition, Timothy Haiar – remove lean-to & replace shed, Fran Blair – deck, Karen Evans – remove building & tree. All members voted aye. Motion carried.

**Code Enforcement:** Mayor Blachford stated that Mike Olson, code enforcer, will be allowed to send out letters without prior council approval as that is what he was hired to do. All council members agreed.

**Hire Summer Help:** Motion by Alderman Rangel, seconded by Alderman Odegaard to hire lifeguards Kylie Oligmueller @ \$9.00/hour and Jarek Kindle @ \$8.82/hour and to table the other applicant until lifeguard age requirements are verified. All members voted aye. Motion carried.

**National Fire Safety Council Request – Firepup®:** Motion by Alderwoman Meyer, seconded by Alderman Odegaard to donate \$100.00 from the council budget towards the Firepup® program. All members voted aye. Motion carried.

**Municode – Supplement No. 2 Estimate:** Motion by Alderman Rangel, seconded by Alderwoman Meyer to approve publication of Municode Supplement No. 2 for the estimated cost of \$1,332.00. All members voted aye. Motion carried.

**New Utility Bill Format:** Motion by Alderman Rangel, seconded by Alderwoman Meyer to approve a new utility bill format that includes the breakdown of all debt surcharges. The new bill will be very detailed and include a prior year utility usage comparison. All members voted aye. Motion carried.

**Mayoral Proclamation – National Day of Prayer May 4<sup>th</sup>:** Motion by Alderman Steers, seconded by Alderwoman Meyer to approve a mayoral proclamation for the National Day of Prayer on May 4, 2017. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 9:14 p.m. All members voted aye. Motion carried.

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Ronald Blachford, Mayor

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Sheila Coss, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_

Published once at the  
approximate cost of: \_\_\_\_\_

**Bills May 2017 (1)**

|                             |                    |                     |
|-----------------------------|--------------------|---------------------|
| AT&T Mobility               | Cell Phone         | 48.03               |
| City Utilities              | Utilities          | 6,256.90            |
| Cook Implement              | Supplies           | 40.80               |
| DSG                         | Fittings           | 2,103.39            |
| Christi Danburg             | Reimb              | 273.72              |
| DGR Engineering             | Cap Imp            | 2,895.00            |
| Dollar General              | Supplies           | 16.00               |
| Elan                        | Supplies           | 2,386.63            |
| Greenline Implement         | Rental Agreement   | 1,000.00            |
| Ron Hoftiezer               | Reimb              | 44.00               |
| Miller Fire Department      | Donation           | 100.00              |
| Northwest Pipe Fittings     | Supplies           | 234.32              |
| Oakley Farm & Ranch Supply  | Supplies           | 25.79               |
| OCCS                        | Code Enforcement   | 896.50              |
| OHED                        | 80% BBB Apr        | 1,875.60            |
| Pharmchem Inc               | Prof Fees          | 129.60              |
| Postmaster                  | Postage            | 325.00              |
| Robert Johnson Construction | Construction       | 53,857.02           |
| SD Dept of Health           | Tests              | 325.00              |
| Sentry Siren Inc            | Install Siren/Pole | 6,500.00            |
| SPN                         | Prof Fees          | 26,966.05           |
| The Slide Experts Inc       | Paint Waterslide   | 14,950.00           |
| USA Bluebook                | Supplies           | 171.34              |
| Wells Fargo Bank, N.A.      | Bond Pymt          | 32,959.78           |
| Wilbur-Ellis Air            | Fuel               | 797.00              |
| **** Paid Total ****        |                    | <u>\$155,177.47</u> |

| <b>Payroll by Department:</b> |                   | <b>5/2/2017</b>    |                   |                    |
|-------------------------------|-------------------|--------------------|-------------------|--------------------|
|                               | <b>Department</b> | <b>w/o OT</b>      | <b>OT</b>         | <b>Total</b>       |
| 41410                         | FINANCE OFFICE    | 1,180.08           |                   | 1,180.08           |
| 42110                         | POLICE            | 9,609.99           | 1,178.84          | 10,788.83          |
| 43110                         | STREET            | 4,553.91           |                   | 4,553.91           |
| 43210                         | SEWER             | 4,631.66           | 115.52            | 4,747.18           |
| 43310                         | WATER             | 4,631.56           | 115.50            | 4,747.06           |
| 43410                         | ELECTRIC          | 9,942.67           | 37.28             | 9,979.95           |
|                               |                   | <u>\$34,549.87</u> | <u>\$1,447.14</u> | <u>\$35,997.01</u> |