

**AGENDA
CITY OF MILLER
MONDAY, APRIL 18, 2016
7:00 P.M.**

**Call to Order
Pledge of Allegiance
Approval of Agenda
Approval of Minutes *pgs. 1-5*
Approval of Bills**

Public Input

Public Hearing

7:30 Special Event Liquor License – Hand County Health, Wellness and Community Foundation

Old Business

1. Building Permit – Hi-Lite – addition
2. Quotes for Siren Reprogramming *pgs. 6-7*
3. SRF Loan – SPN & GPS Payments

New Business

1. Lazy 3S Rodeo Co. Jim & Shelli Langdeau
2. Building Permits – Dale Hargens – Remove House; Tim & Kristi Prince – Replace Deck;
Jeff Swartz – Fence
3. Kristi Lichty C & C – Fireworks Permit *pg. 8*
4. Miller Fire Department – Firepup® Program *pg. 9*
5. Bill Lewellen – Heartland
6. Bill Lewellen – Register with Department of Labor
7. CAD Agreement with SPN & Associates *see handout*
8. Resolution 2016-4 – DENR Grant Signatures *pg. 10*
9. DENR Grant Agreement *pg. 11*
10. T&R Contracting Pay Request #10 – \$41,884.91 *pgs. 12-14*
11. Policy Manual Changes *pg. 15*
12. Hire Summer Help
13. New Building Permit & Removal Applications
14. Storm Sewer Utility Fee – Committee Recommendation
15. Don McKnight - Falcons
16. Surplus Items *pgs. 16-17*
17. Project Accounting with Data Technologies *pgs. 18-19 Also, see handout.*
18. Canvas Votes *pg. 20*

Adjourn

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
APRIL 4, 2016**

USDA is an equal opportunity provider, employer, and lender.

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, April 4, 2016.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Gale Auch, Jim Odegaard, Tony Rangel, Joe Zeller, and Alderwoman Mary Johnson. Alderman Tom Winsell was absent.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve the minutes for the regular meeting held on March 21, 2016. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Rangel seconded by Alderman Odegaard, to approve the bills. All members voted aye. Motion carried.

PUBLIC INPUT

Alderman Rangel received a complaint about drivers speeding down the alley north of East Ninth Street on a short cut to the dump ground. He would like to remind drivers that the speed limit in all alleys is 10 mph. The police department has been asked to monitor that particular alley.

Ward III candidate, Ralph Johnson, stated that he is not running in the upcoming election. The Ward III election has been cancelled upon the advice from the Secretary of State's office and the city attorney.

OLD BUSINESS

Public Safety Liaison: Motion by Alderman Rangel, seconded by Alderman Odegaard to appoint Ron Hoftiezer as our public safety liaison for the Hand County LEPC. All members voted aye. Motion carried.

NEW BUSINESS

Danko Emergency Equipment: Tom Kreikemeier, Danko Emergency Equipment was present to give his advice and a quote for new emergency sirens for the Miller area. Sheriff Doug DeBoer stated that he would apply for a Homeland Security grant to pay the estimated cost of \$28,362.00 for new sirens and \$12,016.00 for installation if we budget for the new sirens in 2017. Motion by Alderwoman Johnson, seconded by Alderman Rangel to table a decision until budget time. They also tabled a decision to replace the siren that was removed near John

Bushfield's residence until they determine whether or not they are ordering new sirens. All members voted aye. Motion carried.

Public Hearing:

7:30 Special Event Liquor License: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the special event liquor license application for Willie's Bar and Grill to serve alcohol at the community center for the On Hand Economic Development Annual Meeting on April 14, 2016. All members voted aye. Motion carried.

Alex Roeber – Quotes for Siren Reprogramming: Motion by Alderman Rangel, seconded by Alderman Auch to table this item for correct quotes with four sirens and mileage to Miller. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Auch, seconded by Alderman Odegaard to approve the following building permits: Kim Grage – replace shed; Kevin Hofer – platform/steps; Larry Anglin – shed; Jerry Heezen – patio; Greg Palmer – garage. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderwoman Johnson to table the building permit for Trisha Teason and Dale Engelmann, Hi-Lite, until they receive a survey of the property. All members voted aye. Motion carried.

Public Hearing:

7:45 Rezoning: Motion by Alderman Rangel, seconded by Alderman Odegaard to adjourn as common council and reconvene as the Board of Adjustments at 7:46. All members voted aye. Motion carried. Motion by Alderwoman Johnson, seconded by Alderman Auch to rezone Lots 8-12, inclusive, Block 28, North Addition to the City of Miller from residential to commercial. All members voted aye. Motion carried. Motion by Alderman Auch, seconded by Alderman Zeller to adjourn as the Board of Adjustments and reconvene as the common council at 7:50. All members voted aye. Motion carried.

Terry Aaker – Water/Sewer/Storm Sewer Funding: Motion by Alderwoman Johnson, seconded by Alderman Rangel to amend the Rural Development loan/grant application to reflect the one-million-dollar grant received from DENR for the sewer and to begin an environmental study required by Rural Development. Roll call vote: Alderman Auch – aye, Alderman Winsell – absent, Alderwoman Johnson – aye, Alderman Zeller – aye, Alderman Odegaard – aye, Alderman Rangel – aye. Motion carried.

SPN Pay Request: Motion by Alderwoman Johnson, seconded by Alderman Auch to approve pay requests in the amount of \$5,750.00, \$4,500.00 and \$750.00 from SPN & Associates. All members voted aye. Motion carried.

SRF Loan: Motion by Alderman Rangel, seconded by Alderwoman Johnson to hold the SRF loan for the cleaning and televising open for at least two weeks to see if we can add the GPS system to the loan. All members voted aye. Motion carried. Motion by Alderwoman Johnson, seconded by Alderman Auch to not request reimbursement for the above pay request at this time. It will be reevaluated at the next meeting. All members voted aye. Motion carried.

Hire Lifeguards: Motion by Alderman Auch, seconded by Alderman Odegaard to hire Karly Beckett, Mason Breitling, Megan Fiala, Jacob Heezen, Carter Kindle, Jarek Kindle, Rilea Mielke, Kylie Oligmueller, Claudia Rombough, Sylvia Wieseler and Kaili Wilson as lifeguards. All members voted aye. Motion carried.

NIMS Training: Alex Roeber, Hand County Emergency Manager, requested that all council members as well as the finance officer complete NIMS Training prior to June 30, 2016. Sheila Coss, Ron Blachford, Anthony Rangel and Mary Johnson have already completed the training.

On Hand Economic Development Annual Meeting: Mary Johnson, Joe Zeller, and Ron Blachford plan to attend the On Hand Economic Development Annual Meeting to be held April 14 at the community center.

Helms & Associates Pay Request: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve a pay request in the amount of \$3,229.56 from Helms & Associates. All members voted aye. Motion carried.

Fire Department Volunteers: Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve covering up to 50 volunteer firemen on our worker's compensation policy. According to Gary Drewes, SDML Workers' Compensation, we do not have to list the volunteers by name in the minutes as long as we have a current list in the finance office at all times. All members voted aye. Motion carried.

Hire Police Officer: Motion by Alderwoman Johnson, seconded by Alderman Auch to offer the police officer position to Wayne Ames effective immediately. Chief Speck stated that he received two applications, one with no law enforcement experience and one with twenty-five years of experience. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderwoman Johnson to offer Wayne Ames \$19.00/hour. All members voted aye. Motion carried.

Finance Office Carpet Quotes: Motion by Alderman Auch, seconded by Alderwoman Johnson to accept a quote of approximately \$3,000.00 for carpet and linoleum for the finance offices, break room and small bathroom. City employees will remove the old carpet. All members voted aye. Motion carried.

Bad Debt Write Off: Motion by Alderwoman Johnson, seconded by Alderman Odegaard to write off \$103.73 for six utility accounts from 2011-2013. All members voted aye. Motion carried.

Working Women's Luncheon: Motion by Alderwoman Johnson, seconded by Alderman Zeller to close the office from 12:30 – 1:30 and to send Cindy, Christi and Sheila to the Working Women's Luncheon on April 27, 2016. All members voted aye. Motion carried.

Election Worker Salary: Motion by Alderwoman Johnson to pay the election workers a flat rate of \$200.00 for election school and Election Day. Motion dies for lack of a second. Motion

by Alderman Auch, seconded by Alderman Rangel to pay election workers a flat rate of \$175.00 for the election school and Election Day. All members voted aye. Motion carried.

Policy Change Recommendation: Motion by Alderman Rangel, seconded by Alderman Auch to table changes to the employee policy manual until the next meeting. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Rangel to adjourn the meeting. There being no further business, the meeting was adjourned at 9:17 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____

Published once at the
approximate cost of: _____

Bills April 2016 (1)

A & B Business Solutions	Ink Cartridges	\$97.97
AT&T Mobility	Cell Phone	\$47.52
Avera Occupational Medicine	Drug Test	\$79.90
Best Western Ramkota Sioux Falls	Lodging	\$219.98
Border States Electric Supply	Lights/Insulators	\$663.96
CK Welding & Repair LLC	Supplies	\$31.89
Dollar General	Supplies	\$17.75
ESRI	ArcGIS	\$1,500.00
Fastenal Company	Supplies	\$70.78
Gary Sandness	Labor/Materials	\$950.60
Helms & Associates	Cap Imp	\$3,229.56
Ron Hoftiezer	Reimb	\$11.00
Jan Busse Pioneer Garage Inc	Repairs	\$74.92
Josh Koeck	Reimb	\$11.00
Terry Manning	Reimb	\$191.80
Miller Civic & Commerce	Registration	\$30.00
Miller Golf Course	Youth Program	\$500.00
Oakley Farm & Ranch Supply	Supplies	\$151.70
OHED	80% BBB Mar	\$2,442.99
Postmaster Trust Account	Postage	\$345.00
SD Dept of Health	Tests	\$379.00
SD Dept of Revenue	Sales Tax	\$11,733.86
SPN	Cap Imp	\$11,000.00
Tucker's SuperValu Foods	Supplies	\$13.98
Wells Fargo Bank, N.A.	Bond Pymt	\$32,731.61
**** Paid Total ****		<u>\$66,526.77</u>

Payroll by Department:		4/5/2016		
Department		w/o OT	OT	Total
41410	FINANCE OFFICE	1,119.89		1,119.89
42110	POLICE	8,685.77		8,685.77
43110	STREET	4,484.36	34.11	4,518.47
43210	SEWER	4,959.65	16.47	4,976.12
43310	WATER	4,959.56	16.47	4,976.03
43410	ELECTRIC	7,805.51		7,805.51
		<u>\$32,014.74</u>	<u>\$67.05</u>	<u>\$32,081.79</u>

Communications Center

1520 N. Garfield Ave.
Pierre, SD 57501

QUOTATION

1-800-427-1676
605-224-1676
FAX 605-224-1677

Customer: City of Miller	Quotation #:
Account # :	Page: 1
Attn:	Date: 4/6/16
Address:	Acct. Mgr.:
City, State, Zip:	Ref:
Phone/Fax:	Ref:

<u>Qty.</u>	<u>Description</u>	<u>Price</u>	<u>Extended Price</u>
4	Reprogram Miller Sirens and test	\$30.00	\$120.00
3	Drive time	\$75.00	\$225.00
150	Mileage	\$0.60	\$90.00

It is understood that ladders and a boom truck will be provided by the customer.

\$435.00

Customer Signature: _____

This quote valid for 30 days.

Equipment Shipped FOB Origin

CCI Representative: Linda Elenbaum

Freight PP&A plus handling.

For evaluation purposes, this proposed quotation may be disclosed to appropriate personnel. However, such disclosure shall be done with the understanding that the proprietary information in this proposal will be treated as confidential and not disclosed, either directly or indirectly, to other bidders.

Sioux Falls Two Way Radio Svc. Inc.
700 E. 3rd. St.

Job Ticket

Sioux Falls, S.D. 57103
(605) 334-9816

101606

Account ID: 00762

Company: HAND CO EMERGENCY MNGMT/911

Address: 415 W 1ST AVE

MILLER, SD 57362

Requested By: ALEX ROEBER

Phone: (605) 204-0267 Ext: CELL

Phone 2:

Dept / CSR#:

Cust PO: QUOTE

Terms: NET DUE

Service Type: QUOTE

Location: ON-SITE

Unit ID: 4 SIRENS

Complaint:
REPROGRAM & TUNE 4 SIREN RECEIVERS IN MILLER

Date Started: 4/6/2016

Completed:

Serial #:

Serial Alias:

Make:

Model:

Product:

Type:

Unit ID:

Rated Tx:

Freq Band:

Date Sold:

Warranty Exp:

Chan Spacing:

Accessories:

Notes:
POC - ALEX

Service Provided:
QUOTE

Service Data:

Chan	Rx Freq	Rx Sens	Tx Freq	Tx CSS	CSS Dev	Tx Dev	Pwr Out	Ref Pwr

Qty	Part Number	Description	Price	Ext'd Price
1	TRIP CHARGE	TRIP CHARGE	\$150.00	\$150.00
4	LABOR	PROGRAM, TUNE & ALIGN RX'ERS	\$250.00	\$1,000.00
Sub Total:			\$1,150.00	
Tax:			\$0.00	
Total:			\$1,150.00	

Employee	Date	Travel Time	Mileage	Work Time	Bill OT	Total Time
					No	

Customer Print:

Customer Signature:

Date:

Total: Total:

Technician:

Tech:

Date:

April 18, 2016

Miller City Council Board Members
123 East 2nd St
Miller, South Dakota 57362

Re: Public Display of Fireworks

Dear Board Members:

As specified in SDCL: 34-37-13, I am requesting permission to have a public display of fireworks on July 2, 2016 in conjunction with the Miller holiday celebration.

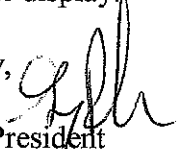
The display will last up to 1 hour and will take place from about 9:00 P.M. and up and until 11:00 P.M.

The display, if permitted, will occur upon the property of:

1 The pasture ground, owned by Miller School District located between the Miller High School Football complex and St. Ann's Cemetery. Assessable off East 7th Street, Miller, SD

The property will be protected from uncontrolled fire by the Miller Fire Department who will be present prior to, during and after the display in conducted. Trained technicians of the Miller Fire Department will manage the display.

Most Sincerely,


Greg Palmer, President
Miller Civic & Commerce Association

34-37-13. Public display of fireworks. Nothing in this chapter prohibits the use of public display of fireworks. However, any person, association, organization, municipality, county, firm, partnership, or corporation, before making such public display of fireworks shall secure a written permit from the governing board of the municipality, township, or county where the public display is to be fired, and shall have purchased fireworks for the display from a licensed wholesaler under this chapter. Any public display shall comply with the National Fire Protection Association Standard 1123, 1995 edition.

Upon due consideration the City Council of Miller does hereby grant permission to the Miller Civic & Commerce Association to have a public display of fireworks to take place on July 2, 2016 upon the described property. This permission is contingent upon the approval of the property owners.

Granted this 18th day of April, 2016

Ron Blachford-Mayor

MILLER FIRE DEPARTMENT

105 West 1st Ave
Miller SD 57362

Steve Resel, Fire Chief Ronald Hoftiezer, Sr, 1st Assistant Chief
Scott Gibson, 2nd Assistant Chief James Waldrop, Secretary David Blachford, Treasurer

Mission Statement: The mission of the MFD is to protect lives and property from the hazards of fire, rescue emergencies, vehicle accidents, and disaster situations.

Dear fire safety neighbor,

We had company! Firepup® stopped in to help us select educational material for our children, and some things that will be helpful for us adults, too. The NATIONAL FIRE SAFETY COUNCIL®, A 501-C-3 tax-exempt, non-profit organization will provide a lot of choices, so, the material for our fire safety program is tailored to our local needs. We will start with fire safety coloring books and stickers for the little ones, and, it becomes age appropriate, as it reaches into things for us adults. And, the material is knowledge from experts. The thing is, we need your help. Here are some examples of what your money will do.

10 children @ \$28.90---20 children @ \$57.80---50 children @ \$149.00

And, because we appreciate your help, we will place you, or your business name, on all the work study manuals for this year.

You can show your support for our FIREPUP® program by making your check payable to the NATIONAL FIRE SAFETY COUNCIL and, mailing to our attention.

Your prompt response will assure recognition on the program this year.

Your N.F.S.C. contribution is tax-deductible, and, STAYS IN OUR COMMUNITY FOR OUR CHILDREN. This is the only program of this type that we will sponsor this year. Please accept our appreciation for getting on the team. Together we are hard to beat!

Yours in Safety,



Dave Blachford,
Miller Volunteer Fire Department

RESOLUTION NO. 2016-4

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the Recipient (the "City") has determined it is necessary to proceed with improvements to its Sanitary Sewer System, including but not limited to 2016 Infrastructure Improvements (the "Project"); and

WHEREAS, the CITY has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the CITY and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the CITY as follows:

1. The CITY hereby approves the submission of an Application for financial assistance in an amount not to exceed \$1,000,000.00 to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the CITY to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Miller, South Dakota, this 18th day of April 2016.

APPROVED:

Ronald Blachford, Mayor
City of Miller

(Seal)

Attest: _____



DEPARTMENT OF ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182
denr.sd.gov

April 13, 2016

Re: Miller - CWSRFWQ Grant 2017G-WQ-100
2016 Infrastructure Improvements

The Honorable Rob Blachford
Mayor of Miller
120 West 2nd Street
Miller, SD 57362-1316

Dear Mayor Blachford:

I would like to congratulate the city of Miller for obtaining a grant from the Clean Water State Revolving Fund Water Quality program for the 2016 Infrastructure Improvements project. The grant is for 22.1 percent of approved costs, not to exceed a maximum grant of \$1,000,000.

Enclosed is the grant agreement for the project. Please have the authorized signatory sign and date the agreement, make a copy for your files, and **return the original** to our office. Also enclosed are the W-9 Tax Form and the Payment Provisions Checklist for the grant agreement. The funds will not be available until the items listed on the checklist are submitted to our office.

Please take note of the audit requirements outlined in **Item #15** of the grant agreement. At project completion, a project audit or your regular scheduled audit covering the grant period shall be submitted to the department within 15 days of issuance.

I look forward to working with your system on this project. Please contact me at 605-773-5092 or via email at drew.huisken@state.sd.us if you have any questions.

Sincerely,

Drew Huisken
Engineer II
Water and Waste Funding Program

Enclosures

Cc: Ted Dickey, Northeast Council of Governments, Aberdeen, SD
Camden Hofer, SPN & Associates, Mitchell, SD

PERIODIC PAYMENT ESTIMATE

ISSUE DATE: April 14, 2016 ESTIMATE NO. 10 (Partial) (Final)
 OWNER: City of Miller PERIOD FROM: 11/29/2015 - 12/11/2015
 CONTRACTOR: T & R Contracting, Inc. DATE OF CONTRACT: October 6, 2014
 DESCRIPTION OF JOB: Runway 15/33 Reconstruction
 JOB NUMBER: Helms A-5638 AIP # 3-46-0035-008-2014
 BID SCHEDULE: Base Bid
 INCLUDING APPROVED C/O's: 1, 2, 3

STATEMENT OF THE CONTRACT ACCOUNT

Original Contract Amount	\$2,544,422.35
Additions Approved to Date - C/O #'s (<u>1,2,3</u>)	\$124,001.87
Deductions Approved to Date - C/O #'s (<u> </u>)	
Net Contract Amount this Date	\$2,668,424.22
Value of Application for PPE for Work to Date	\$2,665,795.21
Less Recommended Minimum Amount to be Withheld	
Estimated Value of Work to Date	\$2,665,795.21
Material Stored On-Site	
Estimated Work to Date and Material On-Site	\$2,665,795.21
Value of 1 Percent Retainage	\$26,657.95
Estimated Value of Work to Date, Less Retainage	\$2,639,137.26
Total Previously Certified	\$2,597,252.35
Amount Due this Request	\$41,884.91

Certificate of Approval:

OWNER: City of Miller

BY: _____ DATE: _____

Contractor warrants and guarantees that title to all Work, materials and equipment covered by any Application for Payment, whether incorporated in the Project or not, will pass to Owner at the time of payment free and clear of all liens, claims, security interests and encumbrances.

CONTRACTOR: T & R Contracting, Inc.

BY: _____ DATE: _____

I have reviewed the Work, and as a result of my observations and to the best of my knowledge and belief, the quantities shown in the periodic estimate are correct, and, it is my Opinion, the Work has been basically performed to meet the intent of the Plans and Specifications. A minimum recommended amount should be withheld from the value of those quantities because of nonperformance or because of partial completion of Work, which is not in accordance with the intent of the Contract Documents. This Work is subject to subsequent inspection, which may require corrective measures to be performed by the Contractor prior to final Certificate of Completion and the final acceptance by the Owner. The Engineer does not guarantee the performance of the work by the Contractor and will not be held responsible for techniques of construction or the safety measures and precautions incidental thereto.

HELMS AND ASSOCIATES:

BY: _____ DATE: _____
 (Project Engineer)

ISSUE DATE: 4/14/2016
 CONTRACTOR: T & R Contracting, Inc.
 INCLUDING CHANGE ORDER: 1, 2, 3

PERIODIC PAYMENT ESTIMATE NO. 10 (PARTIAL)
 OWNER: City of Miller
 WORK COMPLETED THROUGH: 11/29/2015 - 12/11/2015

Base Bid

ITEM NO.	UNITS TO DATE	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE APPROVED TO DATE	INSTALLED THIS PERIOD		MATERIALS STORED ON-SITE	UNITS PREVIOUSLY INSTALLED	INSTALLED TO DATE		BALANCE TO INSTALL
						UNITS	TOTAL PRICE			UNITS	TOTAL PRICE	
1	1	L.S.	Mobilization	\$232,500.00					1	1	\$232,500.00	
2	1	L.S.	Construction Safety Plan	\$6,339.75					0.9	0.9	\$5,705.78	\$13.97
3	312.1	Megal	Watering	\$10.70	\$3,339.47				312.1	312.1	\$3,339.47	
4	50,186	CuYd	Unclassified Excavation	\$2.68	\$134,998.48				50,186	50,186	\$134,998.48	
5	38,750	CuYd	Disposal of Excess Material	\$3.54	\$137,175.00				38,750	38,750	\$137,175.00	
6	15,750	Ton	Subbase Course	\$6.42	\$101,225.00				15,750	15,750	\$101,225.00	
7	11,300.1	Ton	Aggregate Base Course	\$13.64	\$154,133.36				11,300.1	11,300.1	\$154,133.36	
8	29,715	SqYd	6" FCC Pavement	\$41.00	\$1,218,315.00				29,715	29,715	\$1,218,315.00	
9	1	L.S.	Certified Concrete Testing	\$59,700.65					1	1	\$59,700.65	
10	40,206	Ft	Silicone Joint Sealing Filler	\$1.28	\$51,463.68				40,206	40,206	\$51,463.68	
11	540	Ft	Silicone Joint Sealing Filler w/Expansion Board	\$2.14	\$1,155.40				540	540	\$1,155.40	
12	1	Ft	Runway & Taxiway Painting	\$53.35					1	1	\$53.35	
13	1	L.S.	Runway & Taxiway Painting	\$43,335.00					1	1	\$43,335.00	
14	15,924	SqYd	Saw-Cut Runway Grooving	\$2.41	\$38,376.84				15,924	15,924	\$38,376.84	
15	450	Ft	24" RCP Arch	\$83.60	\$38,520.00				450	450	\$38,520.00	
16	48	Ft	15" RCP	\$40.39	\$1,938.72				48	48	\$1,938.72	
17	4	Each	24" RCP Arch Flared End	\$4,922.00					4	4	\$19,688.00	
18	8,968	Ft	4" Perforated Underdrain Piping	\$6.62	\$59,385.56				8,968	8,968	\$59,385.56	
19	460	Ft	4" Solid Underdrain Piping	\$7.49	\$3,445.40				460	460	\$3,445.40	
20	30	Each	Underdrain Cleanout	\$240.75	\$7,222.50				30	30	\$7,222.50	
21	1	Each	Underdrain Outlet Structure	\$267.50					1	1	\$267.50	
22	32.0	Acres	2' x 3' Type B Inlet W/Type E Frame and Grate and 10' x 10' Concrete Apron	\$3,500.00	\$112,000.00				32.0	32.0	\$112,000.00	
23	11,793	CuYd	Soil and Fertilizing	\$299.60	\$3,521,722.80				11,793	11,793	\$3,521,722.80	
24	1	L.S.	Topsoil From Stockpile	\$33.05					1	1	\$33.05	
25	1	L.S.	Pit/Laboratory	\$15,000.00					1	1	\$15,000.00	
26	26,975	SqYd	Mix, Salvage, and Stockpile Existing Asphalt Surfacing and Base Material (10" Nominal Depth)	\$17.7	\$477,445.75				26,975	26,975	\$477,445.75	
27	29,879	SqYd	Mix, Place, and Compact Salvage Asphalt Surfacing and Base Material (6" Nominal Depth)	\$14.4	\$430,025.76				29,879	29,879	\$430,025.76	
28	1,200	SqYd	Gravd	\$2.68	\$3,216.00				1,200	1,200	\$3,216.00	
29	30,946	SqYd	Geotextile Separation Fabric	\$1.34	\$41,467.64				30,946	30,946	\$41,467.64	
30	8,166	Ft	1/2" #6 SKV cable in conduit	\$0.80	\$6,532.80				8,166	8,166	\$6,532.80	
31	1	Ft	1/2" #6 SKV cable direct bury	\$3.69					1	1	\$3.69	
32	7,150	Ft	#6 Base Counterpoise direct bury	\$2.14	\$15,301.00				7,150	7,150	\$15,301.00	
33	310	Ft	3" conduit in trench	\$5.35	\$1,658.50				310	310	\$1,658.50	
34	1	Each	Edge/Lower Slope Mounted Runway/Threshold/Taxiway Light	\$69.55					1	1	\$69.55	
35	2	Each	Edge Mounted Runway/Threshold Light	\$283.55					2	2	\$567.10	
36	2	Each	Lower Base Mounted Runway/Threshold Light	\$615.25					2	2	\$1,230.50	
37	2	Each	Raise PAPI Lights	\$203.30					2	2	\$406.60	
38	29	Each	Taxiway Edge Reflectors	\$304.95	\$8,843.55				29	29	\$8,843.55	
39	8	Each	Remove and Re-set Existing Slope Mounted Taxiway Light	\$117.70	\$941.60				8	8	\$941.60	
40	3	Each	Remove and Salvage Runway Light and Reconnect Circuit	\$123.05	\$369.15				3	3	\$369.15	
41	18	Each	Remove and Salvage Taxiway Edge Reflectors	\$26.75	\$481.50				18	18	\$481.50	
42	2	Each	Remove and Salvage Sign and Reconnect Circuit	\$261.41	\$522.82				2	2	\$522.82	
43	272	SqYd	Remove and Dispose of Existing Asphalt Surfacing	\$6.42	\$1,746.24				272	272	\$1,746.24	
44	84	Ft	Remove and Dispose of 18" RCP Culvert	\$10.70	\$898.80				84	84	\$898.80	
45	146	Ft	Remove and Dispose of 18" RCP Culvert	\$10.70	\$1,562.20				146	146	\$1,562.20	
46	2	Each	Remove and Dispose of 24" RCP Culvert	\$80.25	\$160.50				2	2	\$160.50	
47	2	Each	Remove and Dispose of 24" RCP Culvert	\$80.25	\$160.50				2	2	\$160.50	
48	2	Each	Repaired/Replaced Sign	\$1,219.00	\$2,438.00				2	2	\$2,438.00	
49	56.5	Ton	4" Asphalt Concrete Pavement, Composite	\$176.55	\$9,962.73				56.5	56.5	\$9,962.73	
50	160	Ft	High Flow Sill Fence	\$4.76	\$761.60				160	160	\$761.60	
51	7,670	SqYd	Erosion Control Blanket	\$1.44	\$11,044.80				7,670	7,670	\$11,044.80	
52	425	Ft	9" Erosion Control Wall	\$4.55	\$1,933.75				425	425	\$1,933.75	
COO-1	1	L.S.	Timonated Culvert	\$2,282.75					1	1	\$2,282.75	
COO-2	1	L.S.	Rebar/PAPI Circuit	\$6,105.35					1	1	\$6,105.35	
COO-3	1	L.S.	PAPI Removal, Salvage, and Reset (Siltwork, Inlet/Outlet)	\$39,900.70					1	1	\$39,900.70	
COO-4	7,540	Ft	Trench and Backfill for Conduit	\$3.52	\$26,540.80				7,540	7,540	\$26,540.80	
COO-5	7,540	Ft	1-Way 2" PVC Conduit in Trench	\$2.05	\$15,457.00				7,540	7,540	\$15,457.00	

PERIODIC PAYMENT ESTIMATE NO. 10 (PARTIAL)
 OWNER: City of Miller
 WORK COMPLETED THROUGH: 11/29/2015 - 12/11/2015

ISSUE DATE: 4/14/2016
 CONTRACTOR: T & R Contracting, Inc.
 INCLUDING CHANGE ORDER: 1, 2, 3

Base Bid

ITEM NO.	UNITS TO DATE	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE APPROVED TO DATE	INSTALLED THIS PERIOD		MATERIALS STORED ON-SITE	UNITS PREVIOUSLY INSTALLED	INSTALLED TO DATE		BALANCE TO INSTALL
						UNITS	TOTAL PRICE			UNITS	TOTAL PRICE	
COO-1-6	2	Each	Electrical Pullbox (1,867 Csm), Complete	\$906.20	\$1,812.40				2	2	\$1,812.40	
COO-1-7	4	Each	Electrical Junction Manholes, Complete	\$2,100.75	\$8,403.00				4	4	\$8,403.00	
COO-1-8	34	Each	Medium Intensity Runway Light (MIRL), Base Mount Type, Complete	\$1,075.25	\$36,558.50				34	34	\$36,558.50	
COO-1-9	16	Each	Medium Intensity Threshold Light (MTHL), Base Mount Type, Complete	\$1,075.25	\$17,204.00				16	16	\$17,204.00	
COO-1-10	8	Each	Medium Intensity LED Threshold Light (MTHL), Base Mount Type, Complete	\$1,351.25	\$10,810.00				8	8	\$10,810.00	
COO-2-1	1	L.S.	New Wirecove Circuit	\$18,400.00	\$18,400.00				1	1	\$18,400.00	
COO-2-2	1	L.S.	Pavement Coring	\$1,897.50	\$1,897.50				1	1	\$1,897.50	
COO-3-1	11,793	CAYD	Tweaking Unit Price Adjustment	\$1.16	\$13,679.88	11,793	\$13,679.88		1	11,793	\$13,679.88	
COO-3-2	1	L.S.	PAPI Circuit Reconnection	\$1,857.83	\$1,857.83	1	\$1,857.83		1	1	\$1,857.83	
Base Bid					\$2,668,434.22		\$15,537.71				\$2,665,795.21	

Released 10% retainage
 26,347.20
 + 15,537.71

 \$41,884.91

5.2 Standard Work Week

The standard 40 hour work week, unless otherwise stated, for the purpose of calculating pay and overtime shall begin at 12:00 a.m. ~~Sunday~~ Monday and end at 11:59 p.m. ~~Saturday~~ Friday. Any hours worked between 12:00 a.m. ~~Saturday~~ and 11:59 p.m. ~~Sunday~~ shall be paid at the overtime rate.

The standard work week for the Police Department shall begin at 12:00 a.m. ~~Sunday~~ and end at 11:59 p.m. ~~Saturday~~. Police and Fire Department personnel, for the purpose of calculating overtime, shall follow the schedule as provided for under the Federal Labor Standards Act. (See Appendix Five)

7.11.1 Work on a Holiday

An employee required to work on a paid holiday observed by the municipality will receive time and one-half pay for hours worked ~~in addition to holiday pay~~.

7.11.2 Paid Holiday on Regular Day Off

~~————~~ If a paid holiday recognized by the municipality falls on an employee's regularly scheduled day off, the employee will be granted an additional eight (8) hours to be added on to their vacation leave.

Finance Office/Building 2016 Surplus

Victor 1560 III adding machine
embossing machine with 8 rolls of tape
2 10"X12" pocket files (21 pockets)
9 expanding folders
2 two-drawer (side-by-side) Cole-Steel index card file
Brother Intelli fax 2820 with black toner
Optimus cassette recorder
Radio Shack cassette recorder (in box)
2 metal three-tray organizers
Creative speaker system and amp
4 tan and 1 gray Panasonic Model No. KX-T7030 telephones
1 gray Panasonic Model No. KX-TS208W telephone
Ice tray
3-teir plastic organizer
HP 1502 computer monitor
Rubbermaid drawer container, black
Printer stand on wheels with folding ends
2 wooden chairs
Brentford (metal) paper stand on wheels
Canon Image Runner 2200 copier/fax/scan
Hospital scale
4-shelf wooden book shelf
3-shelf wooden book shelf
7 floor cord covers
Tan coil telephone cord
Self-adhesive utility wire clips
2 battery-operated pencil sharpeners
3 boxes reinforcements
6' Radio Shack male-to-male full-speed USB cable
6' Radio Shack telephone line cord
¼" conical plastic anchors
Webster's Dictionary
Reinforced paper
Picture frames & picture hangers
1' diameter electric clock
Small batter-operated clock with stand
Sony ECM-R100 Electret Condenser Microphone IMP 3000
8 blinds 40 ½" X 92"
Large cork board 4' X 3'
Dry-erase monthly calendar whiteboard 11" X 14"
Tan task chair on wheels
Large assortment of D-Ring binders

Police Department 2016 Surplus

2009 Dodge Charger VIN# 2B3LA43TX9H628018, 116,182 miles

Street Department 2016 Surplus

2 245 75R Goodyear Wrangler Tires (Water Pickup)

ATV Tires 2 – AT 25 X 8-12

ATV Tires 2 – AT 25 X 10-12

6 metal 2 X 4 X 10' studs

¾" Impact Wrench (low power)

2 small parts cabinets

Binoculars 7 X 50 Bushnell Insta Focus

Water/Sewer Department 2016 Surplus

Homemade Sucker Apparatus

- Made with 1000 gal propane tank and Battioni pump runs off truck P.T.O. mounts on truck chassis.

4 Goodyear Wrangler AT/S Tires P265/70R17

Scrap brass and copper

Electric Department 2016 Surplus

4ft metal coat rack

2ft metal coat rack

2 – 8ft X 32 Inch doors

Printer stand

Overhead door opener

Pop machine

Various test equipment

Various padlocks

Scrap iron pile

Scrap wire pile

2011 Ford pickup box

Many HPS street lights

4 – 4ft 4 bulb fluorescent light fixtures

\$1500⁰⁰

Annual Lic Fee = \$150.00



Project
Accounting

Project Accounting

Overview

The Summit Project Accounting module helps you monitor your city's capital projects by tracking project-related revenue and expense transactions entered in other Summit modules. This eliminates the need to enter each item again on a spreadsheet or other tracking program.

Project Accounting provides you with the detail you need without increasing the complexity of your General Ledger chart of accounts.

You can generate reports summarizing information in meaningful ways to show project revenues and expenses.

Multi-year projects can be reviewed within separate budget years as well as by the total project. You can compare your current year's totals to the totals of previous years.

Capabilities

Project Accounting interfaces with other Summit modules. When you enter a transaction in General Ledger, Accounts Payable, Purchase Orders, Payroll and Receipt Management, Summit updates it to Project Accounting.

The system facilitates timely and accurate reporting to Grant Agencies, which helps assure timely draws and grant payments.

You can monitor contracts to make sure terms have been met and retained funds have been kept.

You can choose varying degrees of detail in Inquiry or Reports. You can also generate sophisticated reports to analyze past performance to help make future decisions.



Life Made Simple

Investment Summary City of Miller, SD

January 22, 2016

Summit Software	
Project Accounting	\$1,500.00
Total Summit Software	\$1,500.00
Professional Services	
1 Day of Implementation Services* @ \$600.00 per day	\$600.00
Total Investment	\$2,100.00
90 Days Software Warranty with Unlimited Software Support	Free
Summit Software Annual License Fee	\$150.00
Summit Software Annual Product Support Agreement	\$150.00

All Services are billable unless otherwise stated.

*Implementation services include **onsite** installation and training as well as some remote setup. The number of implementation service days is estimated. Additional implementation service days are available at \$600.00 per day plus travel expenses. The travel expenses (i.e., mileage, meals, lodging, airfare [if applicable], and travel time) are billable at cost and are not included in the total. Mileage is calculated at the current IRS allowable rate in effect at the time service is rendered. Travel time is billed at \$25.00 per hour.

9-13-24. Return and canvass of votes. The election returns shall be reported as soon as possible to the finance officer, and within seven days of the election, the governing body shall canvass the election returns, declare the result, and enter the result on its journal.

Here's the link to the canvass sheet: <http://legis.sd.gov/Rules/DisplayRule.aspx?Rule=05:02:17:11>

Also below are the duties of the governing board as the canvassers. Reminder, they do not physically count ballots and they do not even open the ballot box. Don't even take the ballot box with you to the canvass.

5:02:17:12. Duties of official board of canvassers for local jurisdiction. The duties of the official board of canvassers for a local jurisdiction are as follows:

- (1) Open the returns from each precinct which are found in each poll book;
- (2) Satisfy itself that the returns are genuine and not forged;
- (3) Tabulate the returns from the precincts and the certification of provisional ballot count;
- (4) Declare the result; and

(5) Make an abstract of the results of the votes cast for each of the candidates and each of the issues. The abstract must be signed and certified by the canvassers under the seal of the business manager or finance officer of the local jurisdiction.

Christine Lehrkamp

Christine Lehrkamp
State Election Coordinator
Office of the South Dakota Secretary of State

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