

**AGENDA
CITY OF MILLER
MONDAY, OCTOBER 6, 2014
7:00 P.M.**

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes *pgs. 1-5*

Approval of Bills

Public Input

Public Hearing

8:00 – Special Event Liquor License – Redneck Paradise

New Business

1. Andrea Fiala – Junior Class Halloween Carnival
2. Dan Trefz – Crossing Guard Agreement/Lockers
3. Farmland and Hayland Bids *pgs. 6-7*
4. Jim Bonebright – Mini Excavator
5. DGR – Final Documents
6. HK Scholz Final Pay Request of \$119,056.29 *pg. 8*
7. Building Permits – John & Penny Fanning – Storage/Home; Jon Runestad – Remove House;
Dave Satterlee – Replace Shed
8. Surplus Items for Auction *pg. 9*
9. Governor Bushfield Historical Marker
10. Memorandum of Destruction *pg. 10*

Adjourn

Formal education will make you a living; self-education will make you a fortune.

- Jim Rohn

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
SEPTEMBER 15, 2014**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, September 15, 2014.

MEMBERS PRESENT: Mayor Ronald Blachford, Aldermen Gale Auch, Jim Odegaard, Tony Rangel, and Tom Winsell, Alderwoman Mary Johnson. Absent: Alderman Joe Zeller.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard seconded by Alderman Rangel to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Johnson, seconded by Alderman Winsell to approve the minutes for the regular meeting held on September 2, 2014. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderwoman Johnson, seconded by Alderman Odegaard to approve the bills. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS

Police Department: Shannon Speck, police chief, will be hosting a firearms training on September 17, 2014. The Police Department participated in the Labor Day Mobilization-Drive Sober or Get Pulled Over Campaign from August 15 – September 1. He is working with the DOT to move the traffic monitor from North Broadway to the new school zone on Third Street. There are between 300-600 cars in the school zone from 8-9:00 a.m. and 200-400 cars in the afternoon. Superintendent Dan Trefz is looking into getting a traffic light at the school crossing. Alderwoman Johnson asked Chief Speck if he knew why we are paying for a portion of the school crossing guard wages. He said that was being done before he became chief. We will research and find out when we began and why we are paying the school for this service.

Street Department: Ron Hoftiezer, street superintendent, stated that they have been busy oiling streets around town as well as helping the county. They continue to spray for mosquitos and dandelions. They shingled the Crystal Park gazebo. They trimmed trees to attempt better visibility of the flashing lights in the school zone.

Electric Department: Bill Lewellen, electric supervisor, has ordered longer arms for the flashing lights in the school zone. They continue retiring the old electric system. They have installed the power for the Community Center and are waiting for the okay from DeGeest Electric to set up the new transformer. The fountain in Crystal Park was purchased in 2003 and

needs work on the cords. They are also planning on moving the controls for the fountain to the building next spring.

Water/Sewer Departments: James Bonebright, superintendent, was pleased to announce that SuAnne Meyer's sewer has been connected. However, they did find a long stretch of poor pipe that had to be replaced. Infra-Track has completed the sewer camera project and has found a lot of bad sewer lines. They will be giving us a presentation in the near future. We have been digging up a few curb stops that they were unable to locate with the GIS project. Jim will be attending SD Warn in Watertown on September 18 and the SD/ND Airport Conference in Bismarck on September 22-23.

Finance Office: Sheila Coss, finance officer, showed that the sales tax is finally up from last year by 1.67%. The park donations and pool fees were also up for the year compared to previous years. We will be opening bids for the farm land at the lagoon and the hay land at the airport on Monday, September 29 at noon.

OLD BUSINESS

Second Reading of Ordinance #653 – 2015 Appropriations: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the second reading of Ordinance #653 – 2015 Appropriations with a change recommended by Legislative Audit regarding the Capital Improvement Fund for the airport. Roll call vote: Rangel – aye, Odegaard – aye, Zeller – absent, Johnson – aye, Winsell – aye, Auch – aye. Motion carried.

NEW BUSINESS

Abandoned/Junk Vehicles: Alderman Rangel wants the public to be aware that we will begin enforcing Ordinance #644, published 10/30/13 and Ordinance #651, published 4/30/14, pertaining to unused vehicles and the condition of yards beginning in the spring. Copies of these ordinances are available at the Finance Office. There are options for selling vehicles instead of paying for the city to have them removed. We would appreciate the assistance of our residents and business owners in getting property cleaned up prior to the city sending out formal notices in March or April 2015.

Helms & Associates Contract: Motion by Alderwoman Johnson, seconded by Alderman Auch to have Mayor Blachford sign the contract for Helms & Associates for the Airport project contingent on an independent fee review required by the FAA. All members voted aye. Motion carried.

Mayoral Committee Changes: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve replacing Alderwoman Kolda with Alderman Auch on all committee assignments and adding Wells Fargo Bank to our official depositors. All members voted aye. Motion carried.

Sewer Permit, Building & Variance Permits & Fees: The International Plumbing Code is supposed to be followed and only certified plumbers are supposed to connect to the city water and sewer systems. Other towns require sewer permits whenever someone is connecting to the city service. We should be present whenever there is a connection made, and we also need to

verify that they are licensed. We need to prevent future damage to our sewer system. We will also be reviewing our building permit and variance process as the rates are from several years ago and do not cover the costs of the city in processing permits and variances.

Legislative Audit Letter: Council members reviewed the letter from Legislative Audit stating that they accept the audit presented for the City of Miller for the two years ending 2012 and 2013.

Building Permits: Motion by Alderman Winsell, seconded by Alderman Auch to approve building permits for Kendra & Brandon Gortmaker – house; Harriet Kopplin – steps; and Lyle Rowen Jr. – remove/replace garage. All members voted aye. Motion carried.

Finance Office Wages: Motion by Alderman Rangel, seconded by Alderwoman Johnson to accept the Finance Committee recommendation of a 2% cost of living increase for all full-time employees effective January 1, 2015, and pay increases for Cindy Deuter – \$.50/hour and Sheila Coss – \$4.93/hour effective January 1, 2015. Roll call vote: Rangel – aye, Odegaard – aye, Zeller – absent, Johnson – aye, Winsell – nay, Auch – nay. Motion carried. Motion by Alderman Rangel, seconded by Alderman Odegaard to give a pay increase to Rachel Heezen - \$.50/hour effective January 1, 2015. Roll call vote: Rangel – aye, Odegaard – aye, Zeller – absent, Johnson – nay, Winsell – aye, Auch – aye. Motion carried.

Motion by Alderwoman Johnson, seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 8:46 p.m. All members voted aye. Motion carried.

Sheila Coss, Finance Officer

Ronald Blachford, Mayor

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings

was received on: _____

Published once at the

approximate cost of: _____

Bills September 2014 (2)

3D Communications	Radio	\$345.00
A & B Business Solutions	Paper, Calc	\$493.39
A+ Tire & Auto Service	Tire Repairs	\$333.41
A-Ox Welding Supply Co Inc	Co2, Cylinder Rental	\$35.53
Alco Stores Inc	Paper Supplies	\$66.96
Avera Queen of Peace	Drug Tests	\$152.80
Bob's Disposal Service	Garbage	\$180.00
Border States Electric Supply	Paint	\$88.56
City of Miller	Oil Streets For Wat Dept	\$6,161.24
City Utilities	Utilities	\$14,397.80
Sheila Coss	Mileage	\$77.70
Cowboy Country Stores Inc	Diesel Fuel	\$37.30
EFTPS	Fed/Fica Tax	\$6,041.68
Elan	Supplies	\$882.08
Farnam's Genuine Parts Inc	Filter	\$93.21
Fastenal Company	Supplies	\$12.07
Galls/Quartermaster	Gloves, Clipboard, Vest	\$133.84
Heartland Consumers Power Dist	Power	\$8,393.56
Ron Hoftiezer	Meal	\$9.00
Jim's Auto Repair	Alt. Testing '03 Gmc	\$42.00
Diane McKown	Util Reimb	\$272.50
McWhorter House Museum	Donation	\$133.33
Mid-Dakota Rural Water System	Water	\$17,237.40
Midcontinent Communications	Telephones	\$421.44
Millbank Winwater Company	Supplies	\$615.94
Miller Ace	Supplies	\$195.56
Miller Concrete Products Inc	Red Rock	\$558.00
Modern Marketing	200 Tattoo	\$71.84
NCFE - Miller Branch	Fuel	\$2,695.90
Northwest Pipe Fittings	Piping	\$1,432.57
Oakley Farm & Ranch Supply	Supplies	\$34.32
On Hand Development Corp.	Industry	\$11,000.00
Petty Cash	Reimb	\$34.74
Postmaster	Postage	\$120.00
Postmaster Trust Account	Postage	\$320.00
Pump 'N Pak	Fuel	\$427.27
Quoin Financial Bank	Debt Service	\$1,375.94
R & R Blading	2.5 Hrs Blading	\$255.10
Resco	Supplies	\$46.25
Riter Rogers Law Office	Prof Fees	\$1,277.50
SD Attorney General	24/7 Program	\$30.00
SD Dept of Transportation	Signs	\$64.00
South Dakota Municipal League	Annual Conf	\$365.00
Spencer Quarries/Comm Asphalt	Patch Mix	\$1,013.76
Super Clean Car Wash	Car Washes	\$16.00
The Lumber Company	Supplies	\$190.00
Tony's Repair	Brake Pads/Oil Change	\$244.39
WAPA	Power	\$52,617.07

Wells Fargo Bank, N.A.	Bond Pymt	\$32,324.18
Wesco	Supplies	\$419.54
Wheels And Meals Corporation	Donation	\$2,000.00
Payroll Checks		\$18,801.80
**** Paid Total ****		<u>\$184,588.47</u>

LAGOON FARMLAND BID
BID OPENING SEPTEMBER 29 @ 12:00 p.m.

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Harrell Brothers			
Price per Acre				
Total Bid	4250.-			

	BIDDER #5	BIDDER #6	BIDDER #7	BIDDER #8
Price per Acre				
Total Bid				

	BIDDER #9	BIDDER #10
Price per Acre		
Total Bid		

AIRPORT HAYLAND BID
BID OPENING SEPTEMBER 29 @ 12:00 p.m.

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Kully Ramstern	Jeff Hargens	Andrew Faindexter	Ben Christensen
Price per Acre	41.50	40.00	31.60	37.00
Total Bid	7883.00	8480	6699.20	7844.5
	8798.5			

	BIDDER #5	BIDDER #6	BIDDER #7	BIDDER #8
	Dave Fremark	John Fanning	Dennis Simons	Art Wenzel
Price per Acre	46.5	21.50	50.5	21.37
Total Bid	9752.5	4558.	6360	4530.44

	BIDDER #9	BIDDER #10
	Mark Wagners	
Price per Acre	28.00	
Total Bid	5936.5	



COPY



FINAL PAY ESTIMATE
SUBSTATION No. 3 CONSTRUCTION & SUBSTATION No. 2 UPGRADES 2011-2012
CITY OF MILLER, SOUTH DAKOTA
DGR Project Number 420604

For Period From: 10/29/13 To: 11/16/13
Contractor: Harold K. Scholz Co.
BRI Date: 7/28/11

SUMMARY

VALUE OF WORK COMPLETED TO DATE.....	\$1,190,562.86	ORIGINAL CONTRACT PRICE.....	\$1,209,800.48
LESS RETAINAGE.....(0%).....	\$0.00	EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions).....	\$1,190,562.86
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$1,190,562.86	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT.....	\$1,190,562.86
LESS ESTIMATES PREVIOUSLY APPROVED.....	\$88,892.86	EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT.....	(\$0.00)
Pay Estimate No. 1.....	\$37,335.67	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT..	100%
Pay Estimate No. 2.....	\$69,025.66		
Pay Estimate No. 3.....	\$307,664.20		
Pay Estimate No. 4.....	\$165,862.73		
Pay Estimate No. 5.....	\$206,552.92		
Pay Estimate No. 6.....	\$196,172.53		
Pay Estimate No. 7.....			
Pay Estimate No. 8.....			
Pay Estimate No. 9.....			
Pay Estimate No. 10.....			
Pay Estimate No. 11.....			
Pay Estimate No. 12.....			
Pay Estimate No. 13.....			
TOTAL AMOUNT DUE THIS ESTIMATE.....	\$119,056.29		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

Prepared by Harold K. Scholz Co., Contractor

By Denise Scholz Date 9.5.14

CERTIFICATE

THE AMOUNT OF \$119,056.29 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF MILLER, SOUTH DAKOTA, Owner

DEWILD GRANT RECKERET & ASSOC. CO., Engineer

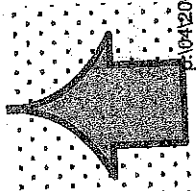
By _____

Title _____

Date _____

By DK

Date 9-19-14



2014 City Surplus List

2 Lawn mower tires 15 X 6.00-6

235/85 R 16 tire on a 5 hole Ford rim.

4 Ton Floor Jack (leaks)

Transit level (needs repair).

2009 Gravely Zero Turn Mower 52" cut.

1981 Ford F 100 Short Box Pickup.

1986 Dump Truck Ford F 700 single axel, 5 yards Box, 429 engine, 5 speed with 2 speed

5 yards means 5 cubic yards

Old road cones

2 Large 4 drawer filing cabinets

1 Large 4 legal size drawer filing cabinet

Vtech cordless phone set

Scrap wire

2000 Ford Crown Victoria

Drafting table

Gigaware 4-Port Ultra-Compact USB 2.0

Ativa Mobil IT MP3 Player plus video 2GB

2 small bookshelves/stands

2 office chairs

Small plastic chair mat

Keyboard tray

Small bulletin board

MEMORANDUM FOR RECORD

October 7, 2014

SUBJECT: Record Destruction
FROM: Finance Office

1. Old Bids – 1991 to 2006
2. Old Workers' Compensation Claims
3. Old Personnel Files
4. Old Job Applications
5. Insurance Claims – prior to 2011
6. Liquor License – prior to 2011
7. Inventories – prior to 2012
8. Revenue Bond Series 1990
9. Extra copies of annual reports/audits
10. Poll Books for Ord. 352 – Northwestern Bell Telephone Co.