

**AGENDA
CITY OF MILLER
MONDAY, MAY 19, 2014
7:00 P.M.**

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes *pgs. 1-3*

Approval of Bills

Public Input

Department Head Reports *pg. 4-5*

7:10-7:20 Street, Police

7:20-7:30 Water/Sewer

7:30-7:35 Finance Office

Public Hearing

8:00 Variance Hearing – Roberta Harvey

New Business

1. Kristy Lichty – Wheels and Meals *pg. 6*
2. Miller Golf Course Board Members – Course improvements
3. On Hand Economic Development – Additional Funding for Community Center
4. Airport Plat
5. Building Permits: Harrison Eschenbaum – office area; David Evans – storage unit; Roberta Harvey – garage; Jim Iverson – addition; Terry Manning – storage shed; Tony Rangel – remove shed
6. Helms & Associates – Pay Request *pg. 7*
7. Josh Koeck – Pay Raise
8. Alley Behind Quoin Bank
9. Life Insurance – *see handout*
10. Renew Malt Beverage Licenses:
Alco, Milan, Redneck Paradise, Tucker's SuperValu, 4 Caballeros

Correspondence

Adjourn

Always render more and better service than is expected of you no matter what your task may be.

Og Mandino

**CITY OF MILLER
CITY COUNCIL MEETING
MAY 5, 2014**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, May 5, 2014.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Tony Rangel, Jim Odegaard, Joe Zeller, and Tom Winsell. Alderwoman Mary Johnson. Absent: Alderwoman Kristin Hargens.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

MINUTES: Motion by Alderwoman Johnson, seconded by Alderman Odegaard to approve the minutes for the regular meeting held on April 21, 2014. All members voted aye. Motion carried.

OATH OF OFFICE: Mayor Blachford gave the Oath of Office to Alderman Rangel, Alderman Winsell, and Alderwoman Johnson.

APPOINTMENT OF OFFICE: Mayor Blachford appointed Sheila Coss as Finance Officer and Shannon Speck as Police Chief.

ELECTION OF OFFICERS: Motion by Alderman Zeller, seconded by Alderwoman Johnson to elect Alderman Rangel as President. Motion by Alderman Winsell, seconded by Alderwoman Johnson that nominations cease and a unanimous ballot be cast. All members voted aye. Motion carried. Motion by Alderwoman Johnson, seconded by Alderman Rangel to elect Alderman Odegaard as Vice President. Motion by Alderman Rangel, seconded by Alderman Zeller that nominations cease and a unanimous ballot be cast. All members voted aye. Motion carried.

Mayor Blachford left at 7:10. President Rangel presided over the remainder of the meeting.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Winsell to approve the agenda. All members voted aye. Motion carried.

PUBLIC INPUT

Ron Hoftiezer was present to give quotes for the lights to shine on the flag in the park. He stated that the lights would be \$300-\$400 each and they will need three lights as well as concrete to set the lights. Bill Lewellen is still checking for cheaper lights but they wanted the council to have an idea of what the cost would be to light the flag. A decision will be made at the next meeting.

Alderwoman Johnson gave an overview of the code enforcement class she attended in Pierre. She stated that it was very interesting and enlightening. The state is working on creating a list of names of code enforcers to give to cities. Hot Springs has a "Groceries for Cars" incentive. They give gift cards for groceries to anyone that willingly gets rid of their abandoned or junk cars. The afternoon session was presented by Cory Chalmers on hoarders. She stated that hoarding is a psychological disorder that affects people of all incomes. She stated that when you choose to require someone to clean up their property, you must make sure the entire block is up to standards so that you are not "picking on" anyone.

NEW BUSINESS

Roxie Zacher – Baseball Association: Roxie Zacher was present to ask for financial assistance for the Miller Baseball Association. There were 123 children involved in the program last year. The teenagers usually receive assistance from the VFW but they might not this year. Motion by Alderwoman Johnson, seconded by Alderman Odegaard to donate \$4000.00 to the Miller Baseball Association. All members voted aye. Motion carried.

Hand County Health, Wellness & Community Foundation: Rhonda Rowen contacted the finance office to ask for a donation. Motion by Alderman Zeller, seconded by Alderman Winsell to donate a family pool pass valued at \$75.00 to the Hand County Health, Wellness & Community Foundation to be auctioned off at their annual fundraiser. All members voted aye. Motion carried.

Governor's Office of Economic Development: Motion by Alderman Odegaard seconded by Alderman Zeller to allow Joe Fiala and the Governor's Office of Economic Development to use the council room quarterly for meetings. All members voted aye. Motion carried.

Sewer/Storm Sewer Bid Acceptance: Motion by Alderwoman Johnson, seconded by Alderman Zeller to have President Rangel sign the Notice of Award, Notice to Proceed, and the Agreement to have Infra Track, Inc. clean and camera our sewer and storm sewer system. All members voted aye. Motion carried.

Insurance Adjustments: Motion by Alderwoman Johnson, seconded by Alderman Odegaard to accept the recommended changes by Hagen Benefits to our insurance coverage after our insurance audit. All members voted aye. Motion carried.

Home/Yard Letters: Motion by Alderman Odegaard, seconded by Alderman Zeller to send letters to all remaining property owners on the list provided by Economic Development. All members voted aye. Motion carried.

Public Hearing – Kludt Variance: Motion by Alderwoman Johnson, seconded by Alderman Zeller to adjourn as the Common Council and reconvene as the Board of Adjustments at 8:00 p.m. for a public hearing. All members voted aye. Motion carried. Motion by Alderwoman Johnson, seconded by Alderman Zeller to approve a variance for Tony & Barb Kludt to build a shed beyond the allowed lot lines on an existing concrete pad. All members voted aye. Motion carried. Motion by Alderman Odegaard, seconded by Alderman Zeller to adjourn as Board of Adjustments and reconvene as the Common Council. All members voted aye. Motion carried.

Home/Yard Letters: Continued. The council came up with names of six yards that we will have Police Chief Speck verify that they are in violation of Ordinance #651. He will also supply names of other home owners throughout town who are in violation. Letters will then be sent to the home owners in hopes that the yards will be brought up to code by June 7, city wide clean-up day.

Community Tree Inventory: Miller was selected as one of twenty SD communities to have a public tree resource inventory completed by SD Department of Agriculture. There will be an assessment of location, species, diameter, height and condition of the trees along our streets and within the parks. There will be no cost to the city.

Building Permits: Motion by Alderman Zeller, seconded by Alderwoman Johnson to approve the following building permits: Tony & Barb Kludt – shed; Larry & Janice Arbogast – addition; Trisha Teason, Hi-Lite – shed removal and addition. All members voted aye. Motion carried. Motion by Alderman Zeller, seconded by Alderman Odegaard to approve a building permit for Shon & Jessie Ford – deck, contingent that it meets the necessary set back requirements. All members voted aye. Motion carried.

Drinking Water Certificates: The DENR presented Drinking Water Certificates of Achievement Awards to the City of Miller, James Bonebright and Terry Manning.

Motion by Alderman Zeller, seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 8:20 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____

Published once at the
approximate cost of: _____

Department Heads Reports – May 15, 2014

Police Department

1. From May 19 to June 1, 2014 the department is participating in the Highway Safety Seatbelt campaign, "Click it or ticket it." During this time the department will have an extra officer out from time to time enforcing the traffic safety laws.
2. Officer Chris Henrickson had his DARE graduation for 5th grade students on May 13, 2014. Twenty two 5th graders received their DARE certificates. This is Officer Henrickson's sixth year of teaching D.A.R.E.
3. I was planning on having a TASER recertification class on May 21, 2014 but due to some scheduling conflicts I plan on having the class in June.

Street Department

1. We bladed all of the gravel roads around town after the last couple of rains.
2. We helped the Water Dept. with a leak behind Century Link, by the old elementary school, and on Vista Drive.
3. We also helped the Water Dept. with a few water shut offs in the Century Link alley.
4. We have all of the mowers ready for the grass to start mowing.
5. Marisa and Mallory are working at the ball park. Aaron will be here on May 19th or 20th and the two street help will be here on May 19th and May 27th.
6. The weather stopped us from certifying the mosquito foggers. I asked if we could fog before they are certified (if needed) and they said it would be ok as long as we get them looked at as soon as we can.
7. We started to spray the Ball Field for dandelions.
8. We cold mixed some streets and avenues and will be for a few days. I had to send David to Moberge for more cold mix (Closest around) on Friday May 16th.
9. We raised several Storm Sewer manhole lids & rings. We will cold mix them in later.

Water/Sewer/Pool/Airport Dept

1. We are currently dumping the lagoon.
2. We had a major water main break on May 14th at 5:00 a.m. on the south side of the old elementary school. We ended up installing three new valves, a new Tee, and had to fix the 18" sewer pipe that runs under the water main.
3. We have been working on the alley behind the phone office. We have replaced all the curb stops that go to businesses and unhooked several old lines off the main.
4. The crew from Infra-Track has been great to work with & have helped us with fixing the sewer that broke on 5th street. They also helped the electric department with a power outage.
5. On Wednesday May 21st there is a noon meeting at Maverick's in Aberdeen for the Airport reconstruction. I will be attending along with Sheila & Ron Blachford and anyone else on the committee that could go.
6. Terry will be gone most of next week on vacation. When he returns, we will be working hard on getting the pool ready.

Electric Department

1. Retiring old system.
2. Lights are here for the flag pole.
3. Fountain parts are here we will put that in.
4. Worked on lights at ballpark (bulb replacement)
5. Josh is done with his third year Journeyman testing.
 - a. \$3.20/hr raise

Finance Office

1. Sales Tax Report – see attachment
2. Rachel & Cindy attended the Data Technologies spring workshop in Le Mars, IA
3. Our 2 year audit will begin the last week of May.
4. Dilapidated house

Sales Tax Comparison

	2014	2013	
January	\$24,103.39	\$41,715.91	
	\$41,170.82	\$26,960.14	
		\$55,712.13	
Feburary	\$34,100.68	\$20,850.27	
	\$32,665.66	\$28,990.38	
March	\$20,128.84	\$26,867.27	
	\$39,046.04	\$36,946.03	
April	\$20,417.77	\$22,193.42	
	\$40,911.98	\$35,118.20	
May			
June			
July			
August			
September			
October			
November			
December			

Total	\$252,545.18	\$253,637.84	-0.43%
	up/down from last year		-\$1,092.66

Note: The first payment in January 2013 is actually the last payment in December 2012

It is not calculated in the "Total" line item on this sheet.

(It wasn't in the bank until January 2013.)



**Wheels and Meals Corporation
105 North Broadway
Miller, South Dakota
605-853-2869**



May 6, 2014

City Council
City of Miller
120 West 2nd Street
Miller, SD 57362

Dear Council Members,

For the past several years, the Miller City Council has generously supported the Wheels and Meals Corporation in the Miller area.

Your support continues to be essential to the success of both the Transportation and Nutrition programs. The rise in the price of fuel and raw foods over the past few years has impacted both programs costs. We are looking at alternatives, to include a more efficient transport vehicle, to assist with defraying the increased financial burdens; but appreciate your consideration for continued support.

Thank you in advance for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Kristi Lichty".

Kristi Lichty
Wheels and Meals Director

0:4

Helms & Associates

PO Box 111
Aberdeen, SD 57402-
Tel: (605) 225-1212 Fax: (605) 225-3189
TERRYH@HELMSENGINEERING.COM

Invoice

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362

Invoice Date: Apr 29, 2014
Invoice Num: 10837
Billing Through: Apr 26, 2014

MILLER AIRPORT RUNWAY DESIGN (A5638:02) - Managed by (201)

AIP # 3-46-0035-007-2013
CONTRACT DATED 8/5/13
INVOICE FIVE

Project ID	Project Name	Contract Amount	% Comp.	Previously Billed	Amount Due
A5638:02	MILLER AIRPORT RUNWAY DESIGN	\$90,980.00	58.00	\$39,121.40	\$13,647.00

Total Amount Due: \$13,647.00

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 29th day of Apr, 2014.
HELMS AND ASSOCIATES *D. M. Remy*

APPROVAL:

BY: _____

TITLE: _____

DATE: _____

Account Summary

Services BTD	Expenses BTD	Billed To Date	Paid To Date	Balance Due
\$ 52,768.40	\$ 0.00	\$ 52,768.40	\$ 39,121.40	\$ 13,647.00