

**AGENDA
CITY OF MILLER
TUESDAY, FEBRUARY 18, 2014
7:00 P.M.**

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes *pgs. 1-2*

Approval of Bills

Public Input

Department Head Reports *pgs. 3-4*

7:10-7:30 Water/Sewer, Street, Electric

7:30-7:40 Police

7:40-7:45 Finance Office

New Business

1. Donate Wire and Trenching to Community Center
2. Declare Distribution Transformers as Surplus
3. Dougherty & Company LLC / Northland Securities, Inc. Contracts *(see hand out)*
4. Electric Department – Reel Trailer
5. Resolution #2014-2 – Revenue Bond Approval *(see hand out)*
6. Resolution #2014-3 – Sewer Debt Surcharge *(see hand out)*
7. Approve Ravenscroft Plats
8. Land Appraisal *pg. 5*
9. Frozen Water Lines
10. SPN Engineering Contract for Sewer Cleaning

Adjourn

The best hope of solving all our problems lies in harnessing the diversity, the energy and the creativity of all our people. - Roger Wilkins

**CITY OF MILLER
CITY COUNCIL MEETING
FEBRUARY 3, 2014**

The City Council met in regular session at City Hall at 7:00 p.m. on Monday, February 3, 2014.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Tony Rangel, Tom Winsell, Joe Zeller, Jim Odegaard and Alderwomen Mary Johnson, Kristin Hargens.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda with one addition. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Johnson, seconded by Alderwoman Hargens to approve the minutes for the regular meeting held on January 21, 2014. All members voted aye. Motion carried.

PUBLIC INPUT: Darrell Peterman was present with questions regarding the loan for \$250,000.00 for the sewer project. The council explained that the project will be to camera and map our water, sewer and storm sewer systems. We will determine which areas are in need of immediate repair and which can possibly be coated with a liner to reinforce the system. We will also have a map of where our current system is laid out. Mr. Peterman appreciated the clarification.

OLD BUSINESS

Sidewalk Snow Removal: Motion by Alderman Rangel, seconded by Alderwoman Hargens to have Chief Speck work with Attorney Wattier to redo our ordinance regarding sidewalk snow removal. Preference is to have it similar to our lawn mowing ordinance. All members voted aye. Motion carried.

Dilapidated Houses: Motion by Alderman Rangel, seconded by Alderwoman Johnson to have Sheila Coss write letters to the owners of four different properties chosen by the council from the current list of dilapidated houses. These letters will be reviewed by Attorney Wattier prior to being sent. All members voted aye. Motion carried.

Abandoned Vehicles: Motion by Alderman Rangel, seconded by Alderman Odegaard to have Sheila Coss draft a contract to remove vehicles and have it approved by Dave Johnson and Attorney Wattier. All members voted aye. Motion carried.

NEW BUSINESS

DENR Loan Agreement: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve a sewer debt surcharge of \$1.65/sewer customer/month to cover the DENR Loan for the Sewer Project. Resolutions will be presented at the meeting on February 18, 2014. All members voted aye. Motion carried.

NECOG Agreement: Motion by Alderman Rangel, seconded by Alderwoman Hargens to approve the NECOG Agreement at a cost of \$2000.00 for the administration of the consolidated loan for the Sewer Project. All members voted aye. Motion carried.

NECOG Performance Report: The Council reviewed the 2013 NECOG Performance Report.

SD Airport Conference: Motion by Alderman Rangel, seconded by Alderwoman Johnson to approve James Bonebright's attendance to the SD Airport Conference in Spearfish March 26-27. All members voted aye. Motion carried.

Change Meeting Date: Motion by Alderwoman Hargens, seconded by Alderman Odegaard to approve changing the next Council meeting date to Tuesday, February 18, due to Presidents' Day Holiday on Monday, February 17. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Winsell to adjourn the meeting. There being no further business, the meeting was adjourned at 8:47 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Water Department Report

February 18th 2014

1. We have several houses with frozen water lines. These houses are hooked by garden hoses to the neighbor's house. A few non critical ones are just waiting for us to try and thaw them out.
2. I ordered a thawing machine out of Massachusetts to try and help these people get water.
3. We have also had several broken meters to replace. We have also purchased several garden hoses and fittings for this ordeal.
4. I would like to purchase a slide out drawer unit for my pickup. The plan was to install one just never happened.
5. Sheila & I will be working on the Airport hanger & hay land leases.
6. I am still waiting on the FAA & DOT to see how the runway project will go for this year.

Street Department

February 13, 2014

- We helped the Electric dept. roll wire in an alley.
- We installed a new water pump, all hoses, thermostat, and 2 idler pulleys in the '94 Ford pickup. We also drained and refilled all of the fluids.
- We had all of the Fire extinguishers annually checked.
- We performed the 2,000 hour service on the loader.
- I sanded all of the alleys in town.
- We had to re-core the radiator on the #3 plow truck.
- We cut some tree limbs out of a few streets that were hitting the plows.
- We cut 3 trees out of a boulevard.
- We worked on the 1992 Chevy Pickup.
- I took the Bobcat Breaker (it is a Bobcat mounted jack hammer) to have the nitrogen pressures checked. The lower pressure brings the hitting force down, so in turn it has to hit several more times.

Electric Department

2/18/2014

1. Superintendent conference in Watertown
2. Surplus Transformers.
3. Bid surplus transformers.
4. Purchase reel trailer.
5. Summer projects.
 - a. Community Center.
 - b. Retire old system.

Police Department Report

February 17, 2014

- Officer Ames will be attending an eight hour Taser class at Mitchell on April 1, 2014. Every two years Ames needs to be recertified. Ames will also be required to do an eight hour on line class prior to the April 1, 2014 class.
- Recently we had the charger into Tony's Repair for brake repair. Tony replaced the front and back brakes on the Charger.
- I would like to send Officer Henson to a 3 hour terminal operator class in Pierre. The next class is March 11.
- I would also like to add another person's name to the matron list we have on file.

Finance Office

February 18, 2014

1. Sales Tax Report – see attachment
2. City Election – Petitions are due Friday, February 28 by 5:00 p.m.
3. The work comp audit went well. We will be receiving a refund.
4. I have been working on our annual report with Emily.
5. District 5 Meeting – March 20th in Miller
 - a. Who is attending?
 - b. Menu? Italian or Meat and Potatoes?
 - c. Door Prizes?
6. Utility Billing conversion update.

Sales Tax Comparison

	2014	2013	
January	\$24,103.39	\$41,715.91	
	\$41,170.82	\$26,960.14	
		\$55,712.13	
Feburary			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

Total	\$65,274.21	\$82,672.27	-21.04%
	up/down from last year		-\$17,398.06

Note: The first payment in January 2013 is actually the last payment in December 2012

It is not calculated in the "Total" line item on this sheet.

(It wasn't in the bank until January 2013.)



Brokers Opinion Of Value

Legal Description: Lot 5 Block 4 Mitchelltree Addition to the City of Miller, County of Hand

Lot Description: 137.88' X 84.07 vacant lot located on the North East side of Miller.

County Assessed Valuation: \$15,512.00

Comparable Sales: 09-2012 Lot 9 Blk 1 Prairie Vista Add'n \$15,000.00

05-2012 Lot 6 Block 1 Prairie Vista Add'n \$17,500.00

05-2012 Lot 7 Block 1 Prairie Vista Add'n \$17,500.00

08-2011 Lot 4 Block 5 Mitchelltree Add'n \$4,500.00

Comparable Listings: Lot 6&7 Block 4 Atlantic Addition 100'X145' List Price \$12,000.00

Lot 3 Block 4 Mitchelltree Addition 84'X100' List Price \$3,000.00

Prairie Vista Development Lots List Price \$15,000.00-\$20,000.00

Notes: Historically most of the lots along this area have sold for approximately \$3,000.00 to \$4,500.00. The subject lot is significantly larger than comparables. Many of the residential type lots have recently sold between \$10,000.00 and \$17,750.00. The subject lot is located on a low maintenance access and would not be suitable for a residential structure, however; it would be suitable for a shop or storage type building or for parking storage. The value of the existing lot listings range from \$3,000.00 to \$17,500.00.

It is my opinion that this property has a value of approximately \$6,000.00.

Daniel L. Coss R.E. Broker #9982