

**AGENDA
CITY OF MILLER
WEDNESDAY, FEBRUARY 21, 2018
6:50 P.M.**

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes *pgs. 1 - 5*

Approval of Bills

Public Hearing

6:50 Special Event Liquor License – Willie’s Bar & Grill

Hand Co Health, Wellness and Community Foundation

Public Input

Unfinished Business

1. Second Reading of Ordinance No. 689 – Water Rates *pg. 6*

New Business

1. Brad & Leann Mouritsen – Rural Loan Repayment Program *pg. 7*
2. Laine Warkenthien – OHED Financial Overview
3. Hire Summer Help
4. 2018 Pool Fees *pg. 8*
5. Code Enforcement *insert*
6. Pay Increase – Gordon Gross
7. Computer for Cindy Deuter, Deputy Finance Officer *pg. 9*
8. City Hall Remodeling Proposals
9. Fire Hydrant Meters *pgs. 10*

Adjourn

**CITY OF MILLER
CITY COUNCIL MEETING
FEBRUARY 5, 2018**

The City Council met in regular session at City Hall at 6:00 p.m. on Monday, February 5, 2018.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman SuAnne Meyer.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve the minutes for the regular meeting held on January 17, 2018. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS

Electric Department: Bill Lewellen, electric superintendent, walked the east side of town with DGR Engineering to plan out the electric project for this summer. DGR is still negotiating with Northwestern on the substation south of town. Motion by Alderman Rangel, seconded by Alderman Steers to send Bill to the Electric Superintendent and Foreman Conference in Watertown on March 6-7. All members voted aye. Motion carried.

Street Department: Ron Hoftiezer, street superintendent, has been doing general maintenance on vehicles and buildings. The water salesman for the bulk water sales at the fire hall should be here in the next couple of weeks. They have cut down several trees, removed them and ground out the stumps in the boulevards. It is the property owner's responsibility to fill in the holes.

Water/Sewer Department: Terry Manning, superintendent, has been working with Camden Hofer, engineer from SPN & Associates on the plans for Phase II of the water and sewer projects. He has ordered a door opener for the Quonset near the pool from Overhead Door. He will have them look at the electric gate at the airport to see if they are able to fix it while they are here. Krohmer Plumbing has been working on the boiler at the fire hall and Terry also sent the carbon monoxide detector from the fire hall to be fixed. Motion by Alderwoman Meyer, seconded by Alderman Swartz to purchase the locator with Phase I funds.

Finance Office: Sales tax is down for the first month of 2018 from January of 2017. Petitions are due for the Alderman positions on Friday, February 23 by 5:00 p.m. The next council meeting will begin at 6:50 p.m. for a special event liquor license hearing.

UNFINISHED BUSINESS

2nd Reading of Ordinance No. 687 – Snow Removal: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the second reading of Ordinance No. 687 – Snow Removal. Roll call vote: Alderman Rangel – aye, Alderman Odegaard – aye, Alderwoman Meyer – aye, Alderman Zeller – aye, Alderman Steers – aye, Alderman Swartz – aye. Motion carried.

2nd Reading of Ordinance No. 688 – Livestock: Motion by Alderman Rangel, seconded by Alderman Swartz to approve the second reading of Ordinance No. 688 – Livestock. Roll call vote: Alderman Rangel – aye, Alderman Odegaard – aye, Alderwoman Meyer – aye, Alderman Zeller – aye, Alderman Steers – aye, Alderman Swartz – aye. Motion carried. Bill Lewellen suggested revisiting ordinances one year after implementation to discuss what works and what doesn't.

NEW BUSINESS

Fire Department Maintenance: Steve Resel, fire chief, was present to get clarification on who is responsible for the maintenance at the fire hall. After discussion, it was determined that Terry Manning will be responsible for the fire hall building maintenance and that there needs to be open lines of communication between the city and the fire department.

Fire Department Roster: Motion by Alderman Zeller, seconded by Alderwoman Meyer to cover the current roster of 40 fire department volunteers on our worker's comp policy. All members voted aye. Motion carried.

Changes to Fee Schedule: Motion by Alderman Swartz, seconded Alderman Odegaard to change the Fee Schedule to include a building removal permit fee of \$15.00 and to charge \$90.00/half hour for mosquito spraying. All members voted aye. Motion carried.

Utility Committee: The utility committee met to discuss placing East 3rd Ave south of East 3rd Street in Phase I instead of Phase II. It was decided to leave it in Phase II unless an emergency arises. No action necessary.

Miller Municipal Code Section 4-156 Feedlots: The city planning and zoning committee, consisting of Aldermen Steers, Zeller and Odegaard, will meet to discuss changes to the Animal - Feedlot section of our Municipal Code.

Pay Request Phase I SPN Invoices 16812-16813: Motion by Alderman Swartz, seconded by Alderman Zeller to pay SPN invoices 16812-16813 for a total of \$4,601.00. All members voted aye. Motion carried.

Pay Request Phase II SPN Invoices 16800-16803: Motion by Alderwoman Meyer, seconded by Alderman Odegaard to pay SPN for invoices 16800-16803 for a total of \$57,810.00. All members voted aye. Motion carried.

Lift Station Final Project: Motion by Alderman Rangel, seconded by Alderman Swartz to have Mayor Blachford sign the Notice of Final Project Review and Acceptance for Lanny Olson Construction on the lift station project. All members voted aye. Motion carried.

Close Highway 45 south of the RR Tracks: The council determined that it would be in the best interest of the city and the construction crew to close Highway 45 during our project and while the DOT works on the RR Crossing. The project will be completed quicker, safer and cheaper without traffic during the construction.

Remodel Overview: Bill Lewellen discussed this during his department head report. He contacted ProTec Roofing and they stated that the roof was in good condition, but the moisture on the council room walls was a result of the tuck pointing on the outside of the building. Bill has contacted a company to come look at the exterior bricks to see if the moisture is wicking through from the outside.

NECOG Performance Report: The council reviewed the Performance Report submitted by NECOG. They are responsible for several projects in the Northeast Region of the State.

Resolution 2018-3: Romelle Fortin, Family Crisis Center, was present to explain the purpose of the Family Crisis Center that serves Hand, Spink and Faulk Counties. There were 472 crisis calls answered in 2017 with over 1500 follow-up calls and 789 bed days in the shelter. The majority of their funding comes from grants with matching funds from donations, fundraisers and volunteer hours. Motion by Alderman Steers, seconded by Alderman Odegaard to approve Resolution 2018-3 Family Crisis Center. All members voted aye. Motion carried. Resolution will be published separate from the minutes.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:40 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings

was received on: _____

Published once at the

approximate cost of: _____

Bills February 2018 (1)

| | | |
|--------------------------------|----------------------|------------|
| A & B Business Solutions | Copier Meter | 198.78 |
| A+ Tire & Auto Service | Oil Change | 127.63 |
| AT&T Mobility | Cell Phone | 48.13 |
| Axon Enterprise Inc | Taser | 1,679.17 |
| Bob's Disposal Service | Garbage | 180.00 |
| Brown & Saenger | Supplies | 24.89 |
| Builders Solutions LLC | Supplies | 18.75 |
| City Utilities | Utilities | 5,532.16 |
| CK Welding & Repair LLC | Repairs | 83.22 |
| CNH Industrial Capital | Supplies | 233.32 |
| Communications Center | Radio Parts | 338.00 |
| Cook Implement | Repairs | 56.98 |
| Dakota Energy | Reimb | 271.60 |
| Dakota PC | Prof Fees | 1,300.00 |
| Dougherty & Company LLC | Prof Fees | 1,000.00 |
| Elan | Supplies | 778.71 |
| Farm Tech Inc | Parts | 195.00 |
| Farnam's Genuine Parts Inc | Parts | 167.24 |
| Feistner Gravel & Excavation | Prof Fees | 3,000.00 |
| Galls, LLC | Supplies | 80.17 |
| Brandon Hammill | Reimb | 109.98 |
| Hand County Ambulance | Lottery Machine Fees | 5,500.00 |
| Hand County Publishing | Publications | 135.68 |
| Heartland Consumers Power Dist | Power | 72,409.81 |
| Hughes Electric LLC | Repairs | 588.72 |
| Inland Truck Parts | Parts | 266.02 |
| Erin Kindle | Reimb | 87.50 |
| Terry Manning | Reimb | 94.98 |
| MARC | Supplies | 597.72 |
| Menning Backhoe LLC | Phase I Construction | 101,054.76 |
| MDRWS | Water | 15,245.00 |
| Midco | Telephones | 443.62 |
| Milbank Winwater Company | Supplies | 320.94 |
| Miller Ace | Supplies | 355.57 |
| Miller C & C | Membership | 400.00 |
| MMUA | Safety Program | 3,300.00 |
| NCFE | Fuel | 2,023.39 |
| NECOG | JCA Dues | 4,000.00 |
| Oakley Farm & Ranch Supply | Supplies | 147.58 |
| Olson Construction | Phase I Construction | 35,808.25 |
| OHED | Industry/80% BBB | 11,533.13 |
| Postmaster | Stamps | 49.00 |
| Postmaster Trust Account | Postage | 325.00 |
| Rural Development | Loans | 16,416.55 |
| SD DOT | Registration | 75.00 |
| SD Dept Of Revenue | Sales Tax | 7,780.21 |
| SDWWA | Membership | 10.00 |
| SPN | Prof Fees | 35,595.25 |
| Stalker Radar | Radar | 1,995.00 |

| | | |
|------------------------------|-----------|---------------------|
| Sturdevant's Auto Parts | Parts | 198.26 |
| Tony's Repair | Supplies | 21.95 |
| US Bank National Association | Loan | 10,085.02 |
| Volunteers Of America | Donation | 1,500.00 |
| WAPA | Power | 61,481.59 |
| Wells Fargo Bank, N.A. | Bond Pymt | 30,172.40 |
| **** Paid Total **** | | <u>\$435,441.63</u> |

| Payroll by Department: | | 1/23/2018 & 2/6/2018 | | |
|-------------------------------|----------------|----------------------|-------------------|--------------------|
| | Department | w/o OT | OT | Total |
| 41110 | COUNCIL | 2,492.11 | | 2,492.11 |
| 41410 | FINANCE OFFICE | 2,409.63 | | 2,409.63 |
| 41910 | BUILDING | 284.22 | | 284.22 |
| 42110 | POLICE | 20,566.67 | 2,373.11 | 22,939.78 |
| 43110 | STREET | 9,422.65 | 124.17 | 9,546.82 |
| 43210 | SEWER | 9,561.37 | 170.57 | 9,731.94 |
| 43310 | WATER | 9,561.21 | 170.55 | 9,731.76 |
| 43410 | ELECTRIC | 20,847.87 | | 20,847.87 |
| | | <u>\$75,145.73</u> | <u>\$2,838.40</u> | <u>\$77,984.13</u> |

ORDINANCE #689

The City of Miller is an equal opportunity employer.

AN ORDINANCE FOR THE PURPOSE OF AMENDING THE REVISED ORDINANCE OF THE CITY OF MILLER, SOUTH DAKOTA, NO. 681 TO PROVIDE FOR AMENDING THE WATER RATE TO BE CHARGED BY THE MILLER MUNICIPAL WATER SYSTEM.

Be it ordained by the Common Council of the City of Miller, South Dakota that the City Fee Schedule listing water rates be amended as follows:

1. Rates. Rate to be charged to customers be amended as follows:

| | Current Rate w/ Debt Service | Total Rate |
|-------------------------------------|-------------------------------------|-------------------|
| 2" Base Fee | 45.96 | |
| <i>(Plus)</i> | | |
| Debt Service Surcharge - Watertower | 3.94 | |
| <i>(Plus)</i> | | 63.50 |
| Debt Service Surcharge - Phase I | 8.00 | |
| <i>(Plus)</i> | | |
| Debt Service Surcharge - Phase II | 5.60 | |

This Ordinance will be in full force and effect so as to commence and include all water billings beginning with water usage for the month of March 2018.

Ronald Blachford, Mayor

ATTEST:

Sheila Coss, Finance Officer

(SEAL)

Record of Votes:

- Alderman Rangel -
- Alderman Odegaard -
- Alderwoman Meyer -
- Alderman Zeller -
- Alderman Steers -
- Alderman Swartz -

June 16, 2017

Robert Swenson, DDS
107 W. 3rd Street
Miller, SD 57362

Dear Dr. Swenson,

Thank you for submitting information for your community assessment to participate in the Recruitment Assistance Program (RAP) for a Dentist. Our office has reviewed the information and completed an assessment of the Miller service area. Based on the collected information, the South Dakota Department of Health concludes that the area of Miller is eligible to participate in RAP *after* your retirement. In other words, the Miller service area would be eligible as long as only one Dentist is providing services to your community.

A participating Dentist would be required to work at least 40 hours per week, meaning a minimum of 32 hours seeing patients and a maximum of 8 hours administrative work, for 48 weeks per year, for a period of 3 continuous years. The participating Dentist would be required to accept patients that utilize Medicare, Title XIX, and SCHIP programs. If the Dentist has participated in any other state or federal scholarship, loan repayment, or tuition reimbursement program which obligates him/her to provide medical services, that provider would then be ineligible to participate in RAP.

Another requirement for participation in RAP is that the community would need to agree to pay a pro-rated portion of the total incentive payment, based upon population. The Miller community would be responsible for 25% of the incentive payment and the incentive starting July 1, 2017 will be \$208,754. This means that the community would be responsible for \$52,188.50 based upon the current incentive amount.

If you have questions about the assessment or would like to participate, please contact me at
or 605-773-2706.

Sincerely,

Jill Dean
Recruitment Coordinator
Office of Rural Health

2018 Pool Fees

Season

| | | |
|-------------|------|--|
| Family Pass | \$85 | 2 adults & 5 children (sometimes babysitters get put on or grandparents) |
| Single | \$45 | |

Daily

| | | |
|-------|-----|--|
| Adult | \$5 | |
| H.S. | \$3 | |
| Child | \$1 | |

Swimming

Lessons

| | | |
|--------------------------|------|---|
| Aqua Tots & Water Babies | \$15 | 4 lessons |
| Preschool | \$20 | 8 lessons |
| Levels 1 & 2 | \$25 | 8 lessons |
| Levels 3 -7 | \$30 | 8 lessons |
| Private | \$15 | people use these to replace group lessons, so the price increase may help |

Pool Party

\$100 up to 30 people \$50 deposit (refundable)
*\$2/person over 30. *Max 50 (25 people/lifeguard) for 75 need 3 lifeguards?

Aerobics

\$30 10 class pass 4 sessions

Lap Swim

\$15 10 session
punch card
\$2 per session

Summer Conditioning - No longer available



Estimate

| | |
|----------|-----------|
| Date | Invoice # |
| 2/6/2018 | 613 |

PHONE: 605-352-5170

WWW.DAKOTAPC.COM

33 3RD ST SE, SUITE #101
HURON, SD 57350

| | |
|--|--------------|
| Bill To | |
| City of Miller Attn: Sheila Coss 120 West 2nd Street Miller, SD 57362 | |
| Customer Phone | 605-853-2705 |
| Customer Alt. Phone | |

| | |
|-------|----------------|
| Terms | Due on receipt |
|-------|----------------|

| Item | Quantity | Description | Rate | Amount |
|---------------|----------|---|----------|-----------|
| New Inventory | 1 | Desktop computer - for finance office 8gb RAM Windows 7 Professional (Cindy's) i5 processor 1tb hard drive 3 year warranty Data transfer from old computer included | 1,200.00 | 1,200.00T |

| | | |
|------------------------------|-------------------------|------------|
| Thank you for your business. | Sales Tax (0.0%) | \$0.00 |
| | Total | \$1,200.00 |

Terry,

*

Here is the info on the hydrant meter. Your cost is \$975 each priced in US gallons with MXF fire hose end connections. Please let me know if you need more information or would like me to place an order.

<http://muellersystems.com/wp-content/uploads/2016/03/HydrantMeter11-08-2010.pdf>

Model Hydrant Meter - Mueller Systems

*Performance curves are typical only and not a guarantee of performance. 3" Hydrant Meter NOTE: Meter may be ordered with less couplings, but a restriction orifice is muellersystems.com

Thank you,

Jim Urban
Milbank Winwater Works
Milbank, South Dakota
Office: 1-605-432-4594
Fax: 1-605-432-5447

Camden,

Take a look at this meter option:

<https://www.mastermeter.com/wp-content/uploads/Fire-Hydrant-Meter-FHM-Product-Sheet.pdf>

Price is around \$800. Let me know if you need anything else.

**New email address, please update to clint.hay@coreandmain.com **

Thanks,

Clint Hay

Core & Main (Formerly HD Supply)

Sales Representative

2101 E 54th Street North

Sioux Falls, SD 57104

Cell: 605-251-7482

Office: 605-339-2814